

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

204 N. Main Street

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>February 8, 2024</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<b>PRESENT: Brian Winegardner Beth Seibert</b>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>9:00 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE - Beth Seibert</b>
	<p style="text-align: center;"><b>APPROVE AGENDA AS PRESENTED</b></p> <p><i>Commissioner Seibert moved to approve the agenda as presented. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i></p>

**ITEMS FOR REVIEW AND APPROVAL**

**a. Consent Agenda:**

- b. Resolution #99-24.** Approve travel expenses.
- c. Resolution #100-24.** Intradepartmental transfer.
- d. Resolution #101-24.** Supplemental appropriation to the Title IV-E Fund 2869.
- e. Resolution #102-24.** Supplemental appropriation to the AWD County Reserve Fund 8756.
- f. Resolution #103-24.** Supplemental appropriation to the Shelby Recycling Fund 8047.
- g. Resolution #104-24.** Supplemental appropriation to the Solid Waste Fund 8044.
- h. Resolution #105-24.** Supplemental appropriation to the EMA Fund 2091.
- i. Resolution #106-24.** Supplemental appropriation to the Motor Vehicle Gas Tax Fund 2002.
- j. Resolution #107-24.** Supplemental appropriation to the Motor Vehicle Gas Tax Fund 2002.
- k. Resolution #108-23.** Authorize “then and now” purchases.

***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #109-24.** Authorize membership and payment of annual dues to the Ohio County Dog Wardens Association for calendar year 2024. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
  
- 2. Resolution #110-24.** Authorize membership and payment of membership dues to the Job and Family Services Human Resources Association for calendar year 2024. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

- 3. Resolution #111-24.** Approves a contract between the Allen County EMA/Homeland Security and Lamar Companies for Eclipse advertising and authorize Tom Berger, Director, to execute same. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #112-24.** Accept proposal and enter into contract with Ahelio Tech for redesign of the Prosecutor's Office website. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #113-24.** Authorize the submittal of a parcel combination form to the Allen County Engineers Tax Map Office for approval and authorizes the President of Board to execute same. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 6. Resolution #775-22A.** Amend Resolution #775-22, authorizing the Allen County Engineer to purchase a 2023 GMC Sierra 2500 double cab truck from Tom Ahl. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 7. Resolution #114-24.** Renew lease agreement with Lima Properties for office space located at the City Loan Building. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

	<p><b>8. Resolution #115-24.</b> Authorize, approve and direct the employment of a certain law firm to represent Allen County for the review and revision of the Allen County Uniform Guidance Policy and virtual training of said policy. <b><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></b></p>
	<p><b>DISCUSSION</b></p> <p><b>A. <u>County Engineer</u></b></p> <p><b>1. Resolution #116-24.</b> Approve estimate of material and labor necessary for a superstructure replacement on Shaffer Road.</p> <p><b><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The work being completed will replace a 60 year old steel structure and will remove existing load limits once replaced. The roll was called and the resolution was approved unanimously.</i></b></p> <p><b>B. <u>Department of Job and Family Services</u></b></p> <p><b>2. Resolution #117-24.</b> Approve a contract between the Allen County Department of Job and Family Services and Propio Language Services.</p> <p><b><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The contract amount is less than current contracted services and will be at a cost not to exceed \$10,000.00. The roll was called and the resolution was approved unanimously.</i></b></p>
	<p><b>ANNOUNCEMENTS</b></p>
<p><b>9:07 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:34 a.m.</b></p>	<p><b>Building and Grounds Update-Jason Patchet</b></p> <ul style="list-style-type: none"> <li>• <b>Jason Patchet offered thanks to the Commissioners for the upcoming change in his position</b></li> <li>• <b>HVAC Tech/Team Lead position was posted yesterday with Ohio Means Jobs</b></li> <li>• <b>Discussion on applicants for the General Maintenance position</b></li> </ul>

- **Discussion on interview process for Building and Grounds applicants**
- **Provided an update on discussions with Apollo on the possibility of working with them on hiring a student through a work-study program**  
-would need to have implemented at the beginning of the program
- **Provided an update on recent hire**  
-currently working with Tony Wehri to get acquainted with the facilities
- **Building and Grounds team will be participating in First Aid and Safety training next Tuesday at EMA**
- **Discussion on Alley Abatement at the Administration building site**  
-property currently has five address—Tax Map has recommended working with the City on combining the addresses  
-Land Bank suggests waiting to combine addresses until after demolition is complete  
-Jason Patchet will discuss with Land Bank if the Commissioners should hold off on combining the parcels until after demolition and provide feedback to the Commissioners
- **Discussion on adding additional S2 door access portals to two doors as well as their elevator access to the current system for the Court of Appeals**  
-Court of Appeals would be funding the additional accesses  
-Commissioners are in agreeance with moving forward and will have placed on the agenda for approval
- **Clerk of Courts cameras were installed yesterday and are working well**
- **Discussion on potential mold issue at Common Pleas court**  
-D & D Environmental came out and completed testing  
-air quality test passed, however tape samples from behind the wallpaper showed mold spores  
-D & D Environmental recommended to outsource removal of said spores
- **The Commissioner's believe that this should be considered an emergency case, and needs to be remediated as soon as possible – Kelli Singhaus is looking into requirements for determining an emergency**

**At 10:27 a.m. Commissioner Winegardner made a motion to enter into Executive Session to discuss the possibility of purchasing property for the use of the Veterans Commission for garage space pursuant to ORC 121.22 (G)(2). Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.**

- Jason Patchet will remain present during Executive Session**

**Back in General Session at 10:48 a.m.**

- Commissioner Seibert stated that there was discussion of purchasing property in contrast of building a new Veterans Garage**
  - Commissioner Winegardner will discuss options with Assistant Prosecutor, Kayla Rogers, on next steps of possibly purchasing property**
  - Jason Patchet will reach out to the current owner to perform an inspection of the property prior to making a final offer to purchase**
- Commissioners note that the purchase of the property will cost far less then the originally planned building of a new garage space for the Veteran’s Commission**
- Kelli Singhaus provided the Commissioners with code language that permits mold remediation can be declared an emergency**
  - under the Competitive Bidding section of the Ohio Revised Code, Section 307.86 (A) (1), the remediation of mold can be justified as an emergency**

**At 10:52 a.m., Commissioner Seibert made a motion to approve Resolution #118-24, to declare the situation at Common Pleas Court an emergency for mold remediation and authorize Jason Patchet to move forward with such. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

<b>10:53 a.m.</b>	<b>RECESS</b>
<b>1:00 p.m.</b>	<b>Retire/Rehire Public Meeting — Joe Patton</b> <ul style="list-style-type: none"><li><b>• Commissioner Seibert noted that advertisement of the public meeting was sent out pursuant to Ohio Revised Code Section 145.381 and read said advertisement</b></li></ul>

- Commissioner Seibert note that no correspondence was received and no members of the public were present to dispute the retire/rehire of Joe Patton
- Review of the Memorandum of Understanding between the Commissioners and Joe Patton, outlining the options of a sick time payout or continuing a balance of sick leave as well as salary choice of maintaining current salary without being eligible for any future merit raises, or a decrease in salary with possibility or receiving merit raises
- Joe Patton presented the Commissioners with the Memorandum of Understanding completed with the choice of declining sick time payout, and his balance will remain on the books. He has also decided to maintain his current wage of \$56.80/hour and will not be eligible for any future merit raises


Commissioner Seibert made a motion to approve Resolution #119-24, per the terms of said Memorandum Of Understanding with it being an attachment to said resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.

- Retirement date will be February 29, 2024 with a rehire date of March 1, 2024

1:13 p.m.

ADJOURN

Submitted by:   
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners  
  
Cory Noonan

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Brian Winegardner  
  
Beth Seibert