

**MINUTES**  
**BOARD OF ALLEN COUNTY**  
**COMMISSIONERS**

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Board of Allen County Commissioners will be in session  
Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	<b>January 30, 2024</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><u><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></u></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>8:30 a.m.</b>	<p><b>Joint Board meeting with Putnam and Van Wert County Commissioners re: West Jennings Creek – Next Steps</b></p> <p><b>** Please see Van Wert County Commissioners minutes**</b></p>
	<b>RECESS</b>

**9:03 a.m.**

**Staff Update**

**Tom Berger—**

- Tom to discuss April 8th eclipse.
- Fairgrounds and Allen County Chamber will be holding events and camping.
- Discussion over national weather service.
- Hotels are getting very full.
- Johnny Appleseed Park will be having camping.
- Greater Eclipse of Lima will be holding a event.
- The Eclipse will start at 1:00pm and will last until about 5:30pm.
- Discussion over planning efforts that are currently being done.
- All fire Departments are adding additional staffing.
- Sheriff's Office will be placed in zones in the event there is an emergency.
- St. Rita's has requested that Life Flight be in Allen during the April 8th eclipse.
- There will be a first aid station at the Fairgrounds that will be staffed by both hospitals.
- All schools in Allen County will be closed on April 8th as of right now.
- Discussion over closing County Offices for April 8th.
- Discussion over working half day for April 8th.
- Provided discussion over providing Tom Berger with a budget to promote communication to Allen County.

**Sofia Clifton—**

- Discussion was provided by Sofia regarding communication that was received by Josh Parker, Asst Director of Department and Job and Family Services that they are requesting the disposal of 2007 Chevy Uplander and they would like to post it on GovDeals.
- Communication was provided to Sofia regarding Job and Family Services joining with Home Town Stations for Student Employee of the month sponsorship for youth outreach efforts totaling \$15,000 using youth CCMEP dollars.
- Provided discussion regarding communication that was received from Kelly Nees, Adult Probation about a vehicle that Adult Probation has that they no

longer need.

-Sofia will provide GovDeals contact for Kelly to set up a meeting to potentially sell the vehicle that is no longer needed.

-Provided an update on Civic Center hiring students who are under the age of 18 and who are 18 years old.

-Provided discussion regarding Building and Grounds receiving a new Enterprise vehicle.

-Discussion was provided over a fleet vehicle.

-Discussion will be made on Thursday during Building and Grounds update.

**Kelli Singhaus—**

-Discussion over Enterprise.

-Remaining balance that Enterprise owes Allen County is \$2,860.

-Enterprise would like to know if we want a refund, or a credit to our invoice.

-Discussion over ACTID fund seeking reimbursement for \$400 dollars.

-Discussion over cost allocation letter being sent out to Departments.

-The letters have been sent out to Kelli Singhaus to each Department.

-2023 appropriation from Crime Victim Services should have been received but an error has been made by Crime Victim Services for the amount of \$10,375 dollars.

-The money has now been received back into the General Fund.

-Ahelio Tech website redesign to rebuild the website on word press for the amount of \$2,925.

-In November this could collectively cost \$18,000 for 8 websites.

-Discussion over Virtual Training regarding Bricker & Graydon for Uniform Guidance for \$1,800 dollars.

**Brian Winegardner—**

-Meeting has been set up with a property owner between North and Central Ave.

-Discussion over Lima Rotary Meeting that the Commissioners will be presenting.

- The Commissioners will be discussing the budget process, CSEA Project, Admin Building Project.**
- Discussion over 9-1-1 Committee.**
- The Committee must be formed by March 1st, 2024.**
- Discussion has been provided and recommended by Brian to have Tom Berger be the Commissioners representative.**
- The Board of Commissioners appoint 2 members to the 9-1-1 Committee.**
- Discussion over a resolution that will be created once the Board talks with Tom Berger.**


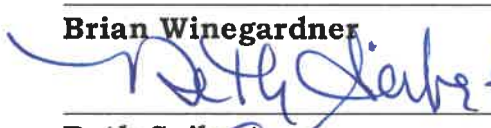

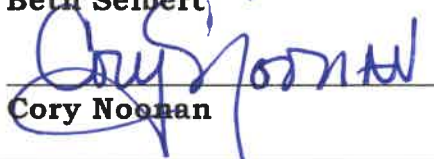
**Cory Noonan—**

- Application to combine the parcels that were purchased by the Board for the New Administration Building.**
- The application is through the Tax Map Office.**
- A new address will be named for the combined parcel.**
- The application will need to have Beth Seibert signature since she is the Board President.**
- Kelli will be checking with Kayla if we need a resolution to approve Beth to sign the application.**
- Request by the Civic Center to meet with their Board.**
- Discussion over Admin Building and cash carry over.**
- 16.75 million dollars currently in the Admin fund.**
- Discussion over defined paints that each Office will get to pick.**
- The Commissioners will get to choose the color scheme.**
- Discussion over Water District interest.**
- Provided discussion if the Commissioners will be approving a 1-year contract with the Allen Water District or if they will be approving a 5-year agreement like it has been in the past.**

**Beth Seibert—**

- Discussion over Noon Edition interviews between the Commissioners and WLIO.**
- Provided discussion over Regional Planning and AEDG resolution that Beth will be reviewing.**

<b>11:58 a.m.</b>	<b>RECESS</b>
<b>12:00 p.m.</b>	<b>County Projects Discussion</b> <b>-No current updates at this time.</b>
<b>12:01 p.m.</b>	<b>RECESS</b>
<b>1:02 p.m.</b>	<p><b>Rachael Gilroy and Krista Bohn re: ACH/Wire Options</b></p> <ul style="list-style-type: none"> <li><b>-Discussion over limiting account exposure</b></li> <li><b>-Electronic payments are becoming very popular.</b></li> <li><b>-Account exposure risks.</b></li> <li><b>-Provided discussion over opening the wire options up to all county departments.</b></li> <li><b>-Discussion over the work load that would expose the Treasurer's Office.</b></li> <li><b>-Health Dept, Parks District, Solid Waste, Sanitary Engineer are the Departments who are asking for the wire transfers.</b></li> <li><b>-The Health Dept is requesting to contract with a company for reimbursement for vaccines.</b></li> <li><b>-Discussion over financial transaction device contract policy.</b></li> <li><b>-Provided discussion over safety and security within the county.</b></li> <li><b>-The Health Dept is requesting that the language over the financial transaction device policy be put in write over the decision that is made.</b></li> <li><b>-Discussion over EIN number for each Department that would fall under the county.</b></li> <li><b>-Majority of counties are not allowing these wire options due to security risks.</b></li> <li><b>-For security purposes, Krista Bohn, Allen County Treasurer will be placing on letter head to be sent out to the Departments who have requested ACH/Wire Options.</b></li> </ul>
<b>1:28 p.m.</b>	<b>RECESS</b>
<b>1:37 p.m.</b>	<p><b>Amy Hoffman – Palmer Energy re: Electric Aggregation</b></p> <ul style="list-style-type: none"> <li><b>-Amy provided a spreadsheet that the Commissioners</b></li> </ul>

	<p>reviewed.</p> <ul style="list-style-type: none"> <li>-The spreadsheet indicated who from Allen County has called and the reasoning along with the resolution that was resolved.</li> <li>-Provided a sheet that the Commissioners reviewed with a list of members who did not want to "opt" in to the aggregation.</li> <li>-7,500 ineligible members.</li> <li>-Discussion over the numbers that are received.</li> <li>-Provided a list and discussion was made for people who have called and talked with Valerie.</li> <li>-1,200 opted off within Allen County.</li> <li>-Discussion over Allen County residents who have not received opt out letters.</li> </ul>
<p>2:15 p.m.</p>	<p>ADJOURN</p>
	<p>Submitted by:  Sofia Clifton, Asst. Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p> Brian Winegardner</p> <p> Beth Seibert</p> <p> Cory Noonan</p>