

**MINUTES**  
**BOARD OF ALLEN COUNTY**  
**COMMISSIONERS**

204 N. Main Street

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Lima, Ohio 45801

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	January 23, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Cory Noonan</b>  <b>Brian Winegardner</b>  <b>Beth Seibert</b></p>
TIME:	GENERAL SESSION – RECORDED
9:03 a.m.	AGENDA MEETING
	PLEDGE-Beth Seibert

**APPROVE AGENDA AS PRESENTED**

**\*The agenda was amended to add Resolution #652-23A\***

***Commissioners Seibert moved to approve the agenda as presented. Motion was seconded by Commissioners Winegardner. The roll was called and approved unanimously.***

**ITEMS FOR REVIEW AND APPROVAL**

**1. Consent Agenda:**

- a. Resolution #53-24.** Approve travel expenses.
- b. Resolution #54-24.** Intradepartmental Transfer.
- c. Resolution #55-24.** Supplemental appropriation to the Administration Fund 4022.
- d. Resolution #56-24.** Supplemental appropriation to the Motor Vehicle Gas Tax Fund 2002.
- e. Resolution #57-24.** Supplemental appropriation to the Community Development Fund 2414.
- f. Resolution #58-24.** Supplemental appropriation to the Union Recyclers Fund 8056.
- g. Resolution #59-24.** Supplemental appropriation to the Worth Center Fund 8880.
- h. Resolution #60-24.** Supplemental appropriation to the Mental Health Fund 8009.
- i. Resolution #61-24.** Supplemental appropriation to the Arts Economic Grant Fund 8013.

***Commissioners Winegardner moved to approve the agenda as presented. Motion was seconded by Commissioners Noonan. The roll was called and approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- **Resolution #62-24.** Authorize submission of a grant application to the State of Ohio for the 200. W. Market Street, Downtown Lima Renovation Project.

***Commissioners Noonan moved to approve the agenda as presented. Motion was seconded by Commissioners Seibert. The roll was called and approved unanimously.***

- **Resolution #63-24.** Authorize submission of a grant application to the State of Ohio for the Allen County Fairgrounds Paving Project.

***Commissioners Seibert moved to approve the agenda as presented. Motion was seconded by Commissioners Winegardner. The roll was called and approved unanimously.***

- **Resolution #64-24.** Approve a wage increase for employees of the Commissioner Office, Building and Grounds Department and the Dog Wardens Office.

***Commissioners Winegardner moved to approve the agenda as presented. Motion was seconded by Commissioners Noonan. The roll was called and approved unanimously.***

- **Resolution #65-24.** Authorize submission of a grant application to the Ohio Pet Fund for 2024.

***Commissioners Noonan moved to approve the agenda as presented. Motion was seconded by Commissioners Seibert. The roll was called and approved unanimously.***

- **Resolution #66-24.** Approve a wage increase for Jacob Larger, Human Resource Administrator at the Allen County Department of Job and Family Services.

***Commissioners Seibert moved to approve the agenda as presented. Motion was seconded by Commissioners Winegardner. The roll was called and approved unanimously.***

	<ul style="list-style-type: none"> <li>• <b>Resolution #776-23A.</b> Amend Resolution #776-23 enter into contract with Delta Dental of Ohio. <i>Commissioners Winegardner moved to approve the agenda as presented. Motion was seconded by Commissioners Noonan. The roll was called and approved unanimously.</i></li> </ul>
	<p><b>DISCUSSION:</b></p> <ul style="list-style-type: none"> <li>• <b><u>County Engineer</u></b> <ul style="list-style-type: none"> <li>• <b>Resolution #67-24.</b> Authorize the Allen County Engineer to purchase one (1) 2024 Ford F-150 XLT Super-Crew from Reineke Family Ford Dealership. <i>Commissioners Seibert moved to approve the agenda as presented. Motion was seconded by Commissioners Winegardner. The roll was called and approved unanimously.</i></li> <li>• <b>Resolution #68-24.</b> Authorize the Allen County Engineer to purchase one (1) 2024 Ford F-350 XLT Truck Chassis from Raabe Ford. <i>Commissioners Winegardner moved to approve the agenda as presented. Motion was seconded by Commissioners Noonan. The roll was called and approved unanimously.</i></li> <li>• <b>Resolution #69-24.</b> Authorize the Allen County Engineer to purchase one (1) Aluminum Flatbed from Kalida Truck Equipment. <i>Commissioners Noonan moved to approve the agenda as presented. Motion was seconded by Commissioners Seibert. The roll was called and approved unanimously.</i></li> </ul> </li> </ul>
	<b>ANNOUNCEMENTS</b>
<b>9:12 a.m.</b>	<b>RECESS</b>
<b>9:43 a.m.</b>	<b>Staff Update</b> <b>Sofia Clifton-</b>

- Provided discussion over Sofia Clifton becoming a member of Lima SHRM.
- Provided discussion over Lima City School students being volunteers at the Civic Center in the Theater Department.
- Discussion over the risks from a liability stand-point.
- Discussion over the Addendum to Water District and County Fiscal Agent Agreement draft.
- Sofia has been working on BWC reporting (PERRP 300 AP) for Board of DD, County Engineer and the other Departments who fall under the Commissioners Workers Compensation policy number.
- Sofia has also been working on the annual Recordkeeping reporting for Met Parks and Allen County Museum.

**Kelli Singhaus-**

- Discussion over Perry ProTech copiers that were purchased.
- Discussion over Juv. Court buying out their copiers that are leased.
- Kelli will be moving money to Juv. Court to make their payments each month.
- Discussion over in person or virtual trainings with Bricker & Grayden that would cost an additional \$4,000 dollars for them to provide to each Departments within the county.
- Vacation comp time buy-out from the Allen County Sheriff's Office.
- Broadcast email was sent out to other counties regarding if they are closing or staying open for business during the Eclipses.
- Email needs to be sent out regarding we are preparing for the Eclipses.
- Discussion over Cost Allocation.
- Kelli is ready to send out the invoices to the Departments.
- Discussion over which Departments Kelli will be billing and which ones she won't.

**Brian Winegardner-**

**-Discussion over talking points at the next Rotary Meeting the Commissioners will be attending.**

**Cory Noonan-**

**-Discussion over CCAO Task Force that Cory will be testifying on February 8th.**

**-Sales tax dollars are down compared to last year.**

**-MOU with Museum that the Commissioners will pay up to a certain amount and then the Museum is responsible for paying the rest.**

**-Letter from The City of Delphos.**

**-The mayor will have to reach out to Van Wert County Commissioners and Van Wert County Engineer regarding his request.**

**-Public Records request relations to businesses and car washes within the County.**

**-Cory is letting the member of the public who submitted the public records request to reach out to the Building Department and AEDG.**

**-Conversations to have with the Sheriff's Office regarding their Cadet Program.**

**-Kelli will be scheduling a meeting with the Allen County Sheriff's Office to further discuss.**

**-The city would like to have another sit-down meeting in regards to an update on what is going on in the County and the City.**

**-Discussion over where we will be holding the meeting with the city and who we will be inviting.**

**Beth Seibert:**

**-Kelli and Beth have been working with RPC regarding Access Management.**

**-Discussion has been made over CDBG dollars.**

**-Megan Yale will be added to Access OCEANS.**

**-Brad Core sent an email in regards to subdivision regulations.**

**-Brad Core would like to have a sit-down conversation regarding the subdivision regulations.**

**-Brad Core email did not ask for any action to be taken place.**

**-Discussion over Public Hearing process.**


**-Cory will continue to talk to Dave Stratton with AEDG.**

**-Discussion over zoning.**

	<ul style="list-style-type: none"> <li>-Discussion over Jason Patchet and the new positions regarding his department that were communicated.</li> <li>-Tony Wheri has declined the offer of Asst. Superintendent.</li> <li>-Tony's current job description has been provided to the Commissioners.</li> <li>-Discussion over job duties and descriptions at the Building &amp; Grounds Department.</li> <li>-Discussion over hiring an Asst. Superintendent and their hourly rate.</li> <li>-BOC needs to work with Jason to scop a new position.</li> <li>-Further discussion will be had with Jason Patchet during his update on Thursday.</li> <li>-Refinery reached out to Board President, Beth Seibert for a luncheon.</li> <li>-CSEA regarding contract with ACSO for Court Security.</li> </ul>
11:58 a.m.	RECESS
12:03 p.m.	<p><b>County Projects Discussion</b></p> <ul style="list-style-type: none"> <li>-Sofia Clifton has no updates at this time.</li> <li>-WDC will be coming in on Thursday to discuss moving forward.</li> <li>-WDC will have pictures of the Building and Office spaces.</li> <li>-WDC will be also letting Departments know that he will be meeting with them at a later date regarding discussing furniture and Office spaces.</li> <li>-WDC will be discussing with the Board going on the next steps.</li> <li>-Discussion over each Office signing off of the new floor plan.</li> <li>-Discuss over Veterans Garage location.</li> </ul>
12:25 p.m.	RECESS
1:00 p.m.	<p><b>Building Department Quarterly Update-Doug Ditto</b></p> <ul style="list-style-type: none"> <li>-Annual Report was provided and reviewed.</li> <li>-Employees positions within the Building Department are shifting due to an employee furthering her career.</li> <li>-Reviewed Commercial permits.</li> <li>-Reviewed residential permits.</li> </ul>

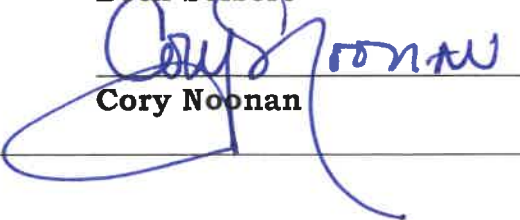
**-2,300 inspections this year.**  
**-Residential homeowners in the City of Lima made over \$3.36 million in investments in new construction and/or alterations to their homes in 2023.**  
**-Commercial business invested over \$94.3 million throughout Lima and Allen County communities within our jurisdiction.**  
**-The total area of commercial new construction and/or alterations to area businesses amounted to over 3.19 million square feet of improvements.**  
**-Reviewed over commercial improvement projects completed in 2023.**  
**-Reviewed and provided discussion over demolition statistics in 2023.**  
**-Discussion over goals in 2024.**  
**-Getting the Department fully staffed.**  
**-Getting their new software up to date.**

**1:30 p.m. ADJOURN**

**Submitted by:**   
**Sofia Clifton, Asst. Clerk**

**Approved by: Board of Allen County Commissioners**

**Brian Winegardner**  
  
**Beth Seibert**

  
**Cory Noonan**