

MINUTES

BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	January 4, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Cory Noonan Brian Winegardner Beth Seibert</p>
TIME:	GENERAL SESSION - RECORDED
8:30 a.m.	<p>Re-Organizational Meeting</p> <p style="padding-left: 40px;">1. Nomination of President and Vice-President for 2024.</p> <p><i>Commissioner Winegardner made a motion to nominate Commissioner Seibert for President of the Board for 2024. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.</i></p>

	<p>Commissioner Noonan made a motion to nominate Commissioner Winegardner for Vice President of the Board for 2024. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.</p> <p>2. Resolution #1-24. Resolution Establishing regular and special meetings and establishing rules for the meetings of the Board of Allen County Commissioners for calendar year 2024. Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</p>
8:33 a.m.	RECESS
9:03 a.m.	AGENDA MEETING
	PLEDGE – Beth Seibert
	<p>APPROVE AGENDA AS PRESENTED</p> <p>Commissioner Noonan moved to approve the agenda as presented. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.</p>
	<p>ITEMS FOR REVIEW AND APPROVAL:</p> <p>1. Consent Agenda:</p>
	<p>RESOLUTIONS/SIGNATURES:</p> <p>1. Resolution #2-24. Approval of the annual appropriations for the general fund for calendar year 2024. Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</p> <p>2. Resolution #3-24. Approval of the annual appropriations for non-general funds for calendar year 2024. Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</p>

- 3. Resolution #4-24.** Establish Purchase Order Issuance Policy for calendar year 2024. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #5-24.** Authorize the amount of the Then and Now Purchase Order Approval for various departments pursuant to Ohio Revised Code 5705.41 for calendar year 2024. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #6-24.** Establish the Home and Community Based Services (HCBS) ARPA Grant Fund. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 6. Resolution #7-24.** Approval of “Then and Now” purchase orders. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 7. Resolution #8-24.** Enter into a 2024 Wellness Grant Agreement with the County Employee Benefits Consortium of Ohio (CEBCO). ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 8. Resolution #11-24.** Re-appoint Chris Povaznik to the Allen County Children Services Board. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

	<p>DISCUSSION:</p> <p>A. <u>EMA/Homeland Security</u></p> <p>1. Resolution #9-24. Authorize a Memorandum of Understanding with the Allen County Hazardous Materials Emergency Planning Committee also known as the Local Emergency Planning Committee.</p> <p><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p> <p>2. Resolution #10-24. Authorize acceptance of the FY'2023 Emergency Management Performance Grant from the Ohio Emergency Management Agency and authorizes Tom Berger, Director, to sign associated paperwork necessary to administer said grant.</p> <p><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></p>
	ANNOUNCEMENTS
9:08 a.m.	RECESS
9:50 a.m.	<p>Update—Jason Patchet – Building and Grounds</p> <ul style="list-style-type: none"> • Provided an update on the Court of Appeals Building HVAC project -working with New Idea Controls on temperature and fan settings • “Park at your own risk” signs are being installed at county facilities • The Administration Building site will be barricaded off starting tomorrow for surveying and boring samples to be taken next week\ • Proposal for cameras at the Title Department have been provided to the Clerk of Courts for her review and she has approved verbally -a P.O. will be obtained once MUNIS is open for 2024 • Provided an update on installation of cameras at the Justice Center • Discussion on work completed at the Museum to house temporary exhibits

- the Museum did fund the project with Building and Grounds assisting with labor
- Will be building a couple walls at Children Services next week
 - Children Services will be funding the project, Building and Grounds will be providing labor
- Provided an update on new hire
- Discussion on issues with the local Post Office
 - Jason Patchet believes the issue has been resolved
- Commissioner Noonan discussed the application to the State for funding for the CSEA Renovation and Fairgrounds Paving projects
 - Commissioner Seibert and Commissioner Winegardner are comfortable with Commissioner Noonan submitting the application
- Discussion on CCAO Jail Survey
 - Jason Patchet will work on helping complete
- Discussion on Bright Speed Grant request
 - Commissioners are in favor of submitting a letter of support
- Discussion on two (2) possible structures that could be utilized for the Veterans Garage
- Discussion on the possibility of building a new structure outside of Downtown Lima
- Brittany Woods provided an update from Chris Widener, WDC Group that he will have color renderings available next week
 - discussion on scheduling meetings with Elected Officials/Departments Heads to provide an update on the Administration Building project
 - Brittany Woods will ask WDC Group to send the Commissioners a copy of the color renderings to review prior to scheduling meetings
- Review and general discussion on proposed Project Manager/Superintendent and Assistant Superintendent job descriptions provided by Jason Patchet
 - discussion on revisions to proposed job descriptions
 - general discussion on the roles of each position
 - discussion on open position and what specialized skills would be needed—HVAC technician/general maintenance experience would be desired

11:44 a.m.

RECESS

11:52 a.m.	<p>Building and Grounds Personnel Discussion</p> <ul style="list-style-type: none"> • Commissioner Seibert notes that the Personnel Discussion to discuss position roles and compensation for the Building and Grounds Department will be moved to after the conclusion of the 1:30 p.m. Children Services Board Member Interview with Tiffany Ward
11:53 a.m.	RECESS
12:00 p.m.	<p>Veteran’s Memorial Civic and Convention Center Board Member Interview – Nick Kellis</p> <ul style="list-style-type: none"> • Commissioner Seibert notes that the Veterans Memorial Civic and Convention Center has recommended Mr. Kelli for an open position on their board • Mr. Kellis provided a background of himself and discussed his interest in serving on the Veterans Memorial Civic and Convention Center Board -currently sits as Board Chair for the Veterans Memorial Civic and Convention Center Marketing Board • Commissioner Winegardner discussed the time commitment of being a member of the Veterans Memorial Civic and Convention Center Board -Mr. Kellis does not see any issues in being able to be attend and be involved in Board meetings • Commissioner Noonan thanked Mr. Kellis for his interest in serving on the Board • Mr. Kellis showed a marketing video he had created for the Lima Central District • Commissioner Seibert asked what Mr. Kellis sees as the Boards greatest challenge in the next few years -discussion on filling exhibit space, productions at the performance venue, collaboration with Honeywell and maintaining the vibrancy of the event space
12:21 p.m.	RECESS

<p>1:30 p.m.</p>	<p>Children Services Board Member Interview – Tiffany Ward</p> <ul style="list-style-type: none"> • Tiffany Ward provided a background of herself as well as her interest of serving on the Children Services Board • Commissioner Winegardner provided an overview of what to expect as a potential board member • Discussion on the time commitment of being a board member • Commissioner Noonan discussed the funding mechanism for Children Services through a levy and the importance of the board in continuing to obtain support of said levy • Commissioner Seibert discussed the responsibilities of the Children Services Board
<p>1:44 p.m.</p>	<p>RECESS</p>
<p>1:48 p.m.</p>	<p>Building and Grounds Personnel Discussion - Commissioners and Kelli Singhaus</p> <ul style="list-style-type: none"> • The Commissioners desire to have discussion on the positions of Capital Project Manager/Superintendent, Assistant Superintendent and additional position at the Building and Grounds department <p>At 1:51 p.m., Commissioner Seibert made a motion to enter into executive session to discuss compensation of public employees pursuant to ORC 121.22 (g)(1). Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.</p> <p>Kelli Singhaus will remain present during executive session</p> <p>Cory Noonan left the meeting at 2:27 p.m.</p> <p>Back in general session at 2:28 p.m.</p> <ul style="list-style-type: none"> • No decisions will be made today, however here was an opportunity to discuss what funds are available for compensation for a new Project Manager and new position of an Assistant Superintendent

	<ul style="list-style-type: none">• Commissioners would like to schedule a meeting with Jason Patchet and a separate meeting with Tony Wehri to further discuss these positions
2:30 p.m.	Adjourn
	<p>Submitted by: <u>Brittany Woods</u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners <u>Cory Noonan</u> Cory Noonan</p> <p><u>Brian Winegardner</u> Brian Winegardner</p> <p><u>Beth Seibert</u> Beth Seibert</p>