

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	August 10, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <p>Add Resolution #575-23, approves a contract with Great Lakes Community Action Partnership (GLCAP) to procure and designate administration and implementation of the Community Housing Impact and Preservation Program (CHIP), PY' 2021.</p>

Commissioner Noonan moved to approve the amended agenda. Motion seconded by Commissioner Winegardner. The roll was called and the amended agenda was approved unanimously.

ITEMS FOR REVIEW AND APPROVAL:

1. **Approve the amended minutes of the March 16, 2022 special session.**
2. **Approve the amended minutes of the March 22, 2022 general session.**
3. **Approve the amended minutes of the March 24, 2022 general session.**
4. **Approve the amended minutes of the March 29, 2022 general session.**
5. **Approve the amended minutes of the March 30, 2022 special session.**
6. **Approve the amended minutes of the March 31, 2022 general session.**
7. **Approve the amended minutes of the April 4, 2022 special session.**
8. **Approve the amended minutes of the April 11, 2022 special session.**
9. **Approve the amended minutes of the April 12, 2022 general session.**
10. **Approve the amended minutes of the April 25, 2022 special session.**
11. **Approve the amended minutes of the April 26, 2022 general session.**
12. **Approve the amended minutes of the April 27, 2022 special session.**
13. **Approve the amended minutes of April 28, 2022 general session.**
14. **Approve the amended minutes of May 2, 2022 special session.**
15. **Approve the amended minutes of the May 5, 2022 general session.**
16. **Approve the amended minutes of the May 4, 2022 special session.**
17. **Approve the amended minutes of the May 6, 2022 special session.**
18. **Approve the amended minutes of the May 11, 2022 special session.**
19. **Approve the amended minutes of the May 16, 2022 special session.**
20. **Approve the amended minutes of the May 17, 2022 general session.**
21. **Approve the amended minutes of the May 19, 2022 general session.**
22. **Approve the amended minutes of the May 25, 2022 special session.**

23. Approve the amended minutes of the May 31, 2022 general session.
24. Approve the amended minutes of the June 2, 2022 general session.
25. Approve the amended minutes of the June 7, 2022 general session.
26. Approve the amended minutes of the June 9, 2022 general session.
27. Approve the amended minutes of the June 14, 2022 general session.
28. Approve the amended minutes of the June 28, 2022 general session.
29. Approve the amended minutes of the July 5, 2022 general session.
30. Approve the amended minutes of the July 6, 2022 special session.
31. Approve the amended minutes of the July 21, 2022 general session.
32. Approve the amended minutes of the August 16, 2022 general session.
33. Approve the amended minutes of the August 30, 2022 general session.
34. Approve the amended minutes of the September 8, 2022 general session.
35. Approve the amended minutes of the September 20, 2022 general session.
36. Approve the amended minutes of the October 6, 2022 general session.
37. Approve the amended minutes of the November 15, 2022 general session.
38. Approve the amended minutes of the November 17, 2022 general session.
39. Approve the amended minutes of the December 15, 2022 general session.
40. Approve the amended minutes of the December 22, 2022 general session.
41. Approve the amended minutes of the January 12, 2023 general session.
42. Approve the amended minutes of the February 9, 2023 general session.
43. Approve the amended minutes of the February 21, 2023 general session.
44. Approve the amended minutes of the February 23, 2023 general session.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the minutes were approved unanimously.

45. Consent Agenda:

- a. **Resolution #564-23.** Approve travel expenses.
- b. **Resolution #565-23.** Intradepartmental transfers.
- c. **Resolution #566-23.** Supplemental appropriation to the MVGT Fund 2002.
- d. **Resolution #567-23.** Supplemental appropriation to the Election Assistance Fund 2090.
- e. **Resolution #568-23.** Supplemental appropriation to the T-CAP Fund 2818.
- f. **Resolution #569-23.** Supplemental appropriation to the Mental Health & Recovery Services Fund 8009.
- g. **Resolution #570-23.** Supplemental appropriation to the MI Cases-Probate Court Fund 1992.
- h. **Resolution #571-23.** Supplemental appropriation to the General Fund 1001.
- i. **Resolution #572-23.** Authorize a warrant of transfer from the General Fund 1001 to the Paid Leave Fund 2000.

Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. **Resolution #186-22C.** Amend Resolution #186-22, enter into a Mercantile Customer Generation Supply Agreement with Dynegey Energy Services East, LLC. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This amendment is to add a facility to the current agreement. The roll was called and the resolution was approved unanimously.***
- 2. **Resolution #573-23.** Enter into a Subrecipient Agreement with the Ohio Department of Health. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 3. **Resolution #575-23.** Approve a contract with Great Lakes Community Action Partnership (GLCAP) to procure and designate administration and implementation of the Community Housing Impact and Preservation Program (CHIP), PY' 2021. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

	<p>DISCUSSION:</p> <p>A. <u>Department of Job and Family Services</u></p> <p>1. Resolution #450-23A. Amend Resolution #450-23, approve contract between the Allen County Department of Job and Family Services and JBK Property Maintenance for the purchase of APS Property Maintenance Services. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This is an increase to contract for lawn mowing services. The roll was called and the resolution was approved unanimously.</i></p> <p>2. Resolution #483-21B. Amend Resolution #483-21, authorize a contract between the Allen County Department of Job and Family Services and Guiding Light. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This amendment is to extend the contract, with no change in the amount. The roll was called and the resolution was approved unanimously.</i></p> <p>B. <u>Sheriff's Office</u></p> <p>3. Resolution #574-23. Authorize the Clerk of Board to post notice and advertise to receive bids for a Crime Prevention Platform and four (4) additional sensors. <i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This is to receive bids for a small trailer with electronics and analytics with an estimate of \$91,500.00. The trailer would be paid for through a reimbursable Homeland Security Grant. The roll was called and the resolution was approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p>
	<p>PUBLIC COMMENT</p> <p>Please refer to Public Comment Policy and Application at https://commissioners.allencountyohio.com/public-comment-policy-request-application/</p>
<p>9:06 a.m.</p>	<p>RECESS</p>

<p>9:32 a.m.</p>	<p>Update—Jason Patchet – Building and Grounds</p> <ul style="list-style-type: none"> • Discussion on museum retaining wall that was damaged by a semi -currently working with Turf Concepts and R.B. Jergens to obtain proposals -also getting proposals for Redi-Rock supplies • Working on obtaining proposals for asphalt work on the Museum parking lot • New compressor was installed at the Museum on Tuesday • Discussion on humidity issues and air quality concerns at the Juvenile Detention Center -working with All Temp Refrigeration on a resolution • Discussion on roof water leak on the first floor of the Courthouse -getting a quote for replacement of the membrane in that area -will also look into PVC roof coats as a short-term resolution • Discussion on County Engineers urinal issue in their drafting room -Building and Grounds are currently working on determining the cause of issues • First vehicle from next round of Enterprise vehicles will be delivered tomorrow -working on getting quotes for installation of shelving • Discussion on furnishings for administration building -review of information provided by Four-U Office Supplies (which is available through state purchasing contract)
<p>10:37 a.m.</p>	<p>RECESS</p>
<p>11:03 a.m.</p>	<p>Permit Fee and Standard Construction Drawing Discussion – Brion Rhodes, Zach Gerdeman and Dave Louth</p> <ul style="list-style-type: none"> • Brion Rhodes provided an overview of the process of revising the permit fee schedule • Zach Gerdeman discussed the process of simplifying the permit fee schedule -combining multiple permits into two permits • Review of proposed revisions to the Standard Construction Drawings • Review of permit forms

	<p>At 11:36 a.m. Commissioner Seibert exited the meeting</p> <ul style="list-style-type: none"> • Commissioner Noonan suggested to have a group of home builders to review proposed revisions and provide a checklist
<p>11:48 a.m.</p>	<p>RECESS</p>
<p>1:02 p.m.</p>	<p>County Projects Discussion</p> <ul style="list-style-type: none"> • Marlene Schumaker sent over a letter from GLCAP for participation in a grant for removal of Lead paint within Allen County and City of Lima <ul style="list-style-type: none"> -Marlene Schumaker has spoke to WOCAP and they would be interested in using said funds for lead removal -grant funds allocation would be in the amount of \$1,008,000.00 -the Commissioners will sign the letter for participation in the program • Sofia Clifton provided an update on the county projects spreadsheet <ul style="list-style-type: none"> -discussion on Baughman Project appropriation -Kelli Singhaus will move \$500,000.00 to Capital under Administration building, as it will not be needed for the Baughman Project • Brian Winegardner provided an update on the meeting with Technicon Design Group and the Downtown Review Board for the Veterans Garage Project <ul style="list-style-type: none"> -renderings were approved and Technicon Design Group will be able to begin working on the RFP • Discussion on costs for Phase I work <ul style="list-style-type: none"> -CSEA Building-\$2,990.00 -Administration Building-\$5,790.00 -Brittany Woods will notify WDC Group once funds are in place to schedule Phase I work • Discussion on closing for the purchase of the Administration building site <ul style="list-style-type: none"> -Brittany Woods will be working with Rachael Gilroy and Kayla Campbell on scheduling closing • Discussion on costs of Phase II work and demolition • Commissioner Noonan provided an overview of conversation with Mayor Smith in regards to the City parking lot and to work together to make group of parking lots near new Administration building uniform • General discussion on furnishing costs

1:36 p.m.

ADJOURN

Submitted by: Brittany N. Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Brian Winegardner

Brian Winegardner

Beth Seibert

Beth Seibert

Cory Noonan
Cory Noonan