

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	July 27, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><u><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></u></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<b>PRESENT: Brian Winegardner Beth Seibert</b>
TIME:	<b>GENERAL SESSION – RECORDED</b>
9:00 a.m.	<b>AGENDA MEETING</b>
	<b>PLEDGE – Beth Seibert</b>
	<p style="text-align: center;"><b>APPROVE AGENDA AS PRESENTED</b></p> <ul style="list-style-type: none"> <li>• <b>Under Discussion, add Resolution #548-20A, Enter into an amended grant agreement with the Ohio Development Services Agency for the state of Ohio, State Community Development Block Grant Program</b></li> </ul>

***Commissioner Seibert moved to approve the amended agenda. Motion seconded by Commissioner Winegardner. The roll was called and the amended agenda was approved unanimously.***

**ITEMS FOR REVIEW AND APPROVAL:**

**1. Consent Agenda:**

- a. Resolution #550-23.** Authorize a warrant of transfer from the Capital Improvement Fund 4017 to the Capital Administration Building Fund 4022.
- b. Resolution #551-23.** Supplemental appropriation to the Administration Building Fund 4022.

***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #552-23.** Adopt the amended Floodplain Regulations for the unincorporated of Allen County, Ohio and adopt the updated floodplain rate maps and studies. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The Floodplain Regulations will be effective 31 days from today. The roll was called and the resolution was approved unanimously.***

**DISCUSSION:**

**A. Allen Soil and Water Conservation District**

- 1. Resolution #553-23.** Authorize the date, time and place for the public hearings on the Stormwater Management Plan Update as required by Ohio EPA in the Small MS4 Permit. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. There will be one (1) Public Hearing held on August 31, 2023 at 11:00 a.m. The roll was called and the resolution was approved unanimously.***

	<p><b>B. <u>Regional Planning Commission</u></b></p> <p>2. <b>Resolution #548-20A.</b> Enter into an amended grant agreement with the Ohio Development Services Agency for the state of Ohio, State Community Development Block Grant Program. <b><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The closing date will be extended at the request of the Regional Planning Commission due to unfinished business that needs to be completed. The roll was called and the resolution was approved unanimously.</i></b></p>
	<p><b>ANNOUNCEMENTS</b></p>
	<p><b>PUBLIC COMMENT</b></p> <p>Please refer to Public Comment Policy and Application at <a href="https://commissioners.allencountyohio.com/public-comment-policy-request-application/">https://commissioners.allencountyohio.com/public-comment-policy-request-application/</a></p> <ul style="list-style-type: none"> <li>• <b>Perry Township Trustee Jack Neal asked for an update on the Records Request they had provided on May 19, 2023</b> -staff is currently working on gathering all the requested information</li> <li>• <b>Discussion on concerns Perry Township still has on the cost of their dispatching services contract increase and would like to see how the current amounts were determined</b> -Commissioner Winegardner said he would reach out to Tom Berger to gather such information</li> <li>• <b>Perry Township Trustee Greg Kessen asked what percentage the Clerk felt she was at completeing the Records Request</b> -Clerk, Brittany Woods, did not have a quantitative percent, but stated she has been working on obtaining all requested</li> </ul>
<p><b>9:13 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:34 a.m.</b></p>	<p><b>Update—Jason Patchet – Building and Grounds</b></p> <ul style="list-style-type: none"> <li>• <b>Review of Services account for the Civic Center</b> -missing invoices were found and the expenses were accurate -Current available balance is approximately \$1,500.00</li> <li>• <b>Discussion on repairs to the Museum parking lot</b></li> </ul>

-met with R.B. Jergens and stated that the quote would be over \$50,000.00 and the project would need to be bid

-will need to work with an Engineer to obtain bid specs –Jason Patchet will discuss with County Engineer’s office if they could provide the engineering design and bid specs

- Discussion on the Enterprise vehicles for Building and Grounds
  - prep kit for the plow trucks will be needed
  - installation of the plow will need to be completed once the trucks are received
  - will be receiving proposal from Snappys and Kalida Truck for installation of snow plows
- Discussion on the Civic Center wall damage
  - cinderblocks are in tack, but the brick façade is shifting from the cinder block
  - Jason Patchet will seal the area and has no concern of the brick falling off of the building
- Kayla Campbell received an email from Lima Community Foundation on some issues in their leased space at the Savings Building
  - the office space was muggy—the diffusers have been opened and it has cooled down
  - questioning of who is to sweep and dust— Building and Grounds has never provided cleaning in the past, but does ensure trash is removed—per the lease, the leasee is responsible for cleaning their own office space
  - questioned when the fifth-floor restroom will be re-opened—Building and Grounds had to repair a water leak and is currently working on finishing up the project, just waiting on the bathroom partitions. Should be open within the next 30 days
  - requested a shelf be shortened—it is not Building and Grounds responsibility, but they will help them with this project
  - requested the rented space be repainted and replacement of blinds—Commissioners feel that the painting is the responsibility of the leasee but the blinds are the county’s and Building and Grounds will replace them
  - Kelli Singhaus will respond to the email
- Discussion on potential grant dollars for the Justice Center and Civic Center HVAC systems
  - will be meeting with All Temp to obtain quote to see if repairs would qualify for said grant

	<p>-Kelli Singhaus will connect Jason Patchet with Aaron Daniels with Ameresco for assistance with applying for said grant and will invite him to next week's update meeting</p> <ul style="list-style-type: none"> <li>• <b>Provided an update on the Civic Center stage lift</b> -original installer of the stage lift will be at the Civic Center August 14-16 to evaluate the issues</li> <li>• <b>Discussion on trash service for the Regional Planning Commission</b> -temporarily they are using the dumpster at the Justice Center -currently working on obtaining their own trash service</li> <li>• <b>Discussion on Soil and Water possible vacuum needing repaired or replaced</b> -Jason Patchet will investigate—it may be a parts vacuum</li> <li>• <b>Purchased an emergency fire escape ladder to complete repairs in the pipe chases at the Justice Center</b></li> </ul>
<p>10:45 a.m.</p>	<p><b>RECESS</b></p>
<p>1:00 p.m.</p>	<p><b>Quarterly Update—Allen Water District—Kimberly Stiles and Pam Vickers (virtual)</b></p> <ul style="list-style-type: none"> <li>• <b>Kimberly Stiles provided a review of the fee schedule and projections for county district customers</b> -Current balance of County Reserve Fund 8756 is \$539,926.00 -working on merging the Allen water district customers (approximately 4,000 customers) and the county district customers (approximately 9,000 customers) fee structures to be the same</li> <li>• <b>Provided an overview of Indianbrook Waterline Replacement Project</b> -bid has been awarded to Degen Excavating and pre-construction meeting will be tomorrow morning</li> <li>• <b>Provided an update on the East Regional Waterline Project</b> -City of Lima Field Services has begun billing for the debt service-\$27.00 per month -finishing the installation of taps and meters</li> <li>• <b>Provided an update on Rudolph Elevated Tank Project</b> -tank is constructed and operational, just finishing small outstanding items</li> </ul>

- **Provided an update on the Lafayette Loop Project (previously S.R. 81 Loop Project)**  
-currently considering another route to loop into the East Regional Project via Reservoir Road
- **Provided an update on the Slabtown/Fetter Loop**  
-may be completed/bid along with the Lafayette Loop Project
- **Provided an update on Diller Road Loop**  
-received a grant form the Ohio Department of Development  
-project has increased in cost by approximately \$200,000.00 since application, so the District is looking to other entities to participate  
-District may seek to use small amount from the County Reserve Fund 8756 since this is a loop that benefits the overall system

1:24 p.m.

**ADJOURN**

Submitted by:   
Brittany N. Woods, Clerk

Approved by: **Board of Allen County Commissioners**

  
Brian Winegardner

  
Beth Seibert

  
Cory Noonan