

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	June 29, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	PRESENT: Brian Winegardner Beth Seibert
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE – Beth Seibert
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <ul style="list-style-type: none"> • Move Resolution #500-23 to Discussion <p><i>Commissioner Seibert moved to approve the amended agenda. Motion seconded by Commissioner Winegardner. The roll was called and the amended agenda was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

1. Consent Agenda:

- a. Resolution #478-23.** Approve travel expenses.
- b. Resolution #479-23.** Authorizes a warrant of advance from the Health Department Fund #8810 to the Naloxone Fund #8819.
- c. Resolution #480-23.** Supplemental appropriation to the Dare Fund 2825.
- d. Resolution #481-23.** Supplemental appropriation to the VMCCC Lodging Tax Capital Fund 8011.
- e. Resolution #482-23.** Supplemental appropriation to the Confinement Facilities Fund 8838.
- f. Resolution #483-23.** Supplemental appropriation to the Congregate Living Fund 8837.
- g. Resolution #484-23.** Supplemental appropriation to the Health Department Fund 8810.
- h. Resolution #485-23.** Supplemental appropriation to the Naloxone Fund 8819.
- i. Resolution #486-23.** Authorize a warrant of transfer from the Naloxone Fund 9919 to the Health Department Fund 8810.
- j. Resolution #487-23.** Approve use of credit cards for the 3rd quarter of 2023.
- k. Resolution #502-23.** Supplemental appropriation to the Tax Map/GIS Fund 2093.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #488-23.** Accept proposal and enter into contract with All Temp Refrigeration for the replacement of condensing unit and air handler at the Allen County Courthouse Annex. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #489-23.** Accept proposal and enter into contract with All Temp Refrigeration for the replacement of a remote terminal unit (RTU) at Allen County Children Services. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

- 3. Resolution #490-23.** Approve Change Order #1 with All Temp Refrigeration for the HVAC Renovations at the Third District Court of Appeals building. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 4. Resolution #491-23.** Accept proposal and enter into contract with All Service Glass for the purchase and installation of five (5) doors at the Veterans Memorial Civic and Convention Center. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #492-23.** Declare various personal property at the Allen County Engineer's office unsuitable for county use and authorize sale of the same by internet auction. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 6. Resolution #493-23.** Accept proposal and enter into contract with New Idea Controls for the replacements of a BAS supervisory controller and Remote Terminal Unit-2 with VVT zones controls at Allen County Children Services. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 7. Resolution #494-23.** Nominate various individuals for membership to the Allen County Local Emergency Planning Committee. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 8. Resolution #495-23.** Approve a contract between the Board of Allen County Commissioners and the Allen County Board of DD to provide fiscal services for the Allen County Family and Children First Council. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

9. Resolution #501-23. Enter into a Labor & Employment Law Services agreement with attorney Kurt A. Kaufman. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

DISCUSSION:

1. Regional Planning Commission

2. Resolution #496-23. Authorize the date, time and place for the Public Hearings of on the National Flood Insurance Program Regulations for the adoption of updated Flood Insurance Rate Maps and Studies. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Regulations have been updated and are ready for Public Hearings. The roll was called and the resolution was approved unanimously.***

3. Child Support Enforcement Agency

4. Resolution #497-23. Renew an agreement with Fishel, Downey, Albrecht & Riepenhoff for Labor Relation services at the Allen County Child Support Enforcement Agency. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. Renewal of contract beginning July 1, 2023 through June 30, 2024 at a cost of \$210.00 per hour. The roll was called and the resolution was approved unanimously.***

5. Resolution #498-23. Authorize the Allen County Child Support Enforcement Agency to renew a contract with Basinger Process Service, LLC. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Renewal of IV-D contract beginning July 1, 2023 through June 30, 2024 at an amount not to exceed \$37,440.00. The roll was called and the resolution was approved unanimously.***

6. Resolution #499-23. Authorize the Allen County Child Support Enforcement Agency to renew a contract with Martin Investigations & Security Services, Inc. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Renewal of IV-D contract beginning July 1, 2023 through June 30, 2024 at an amount not to exceed \$37,440.00. The roll was called and the resolution was approved unanimously.***

7. Resolution #500-23. Enter into a modification agreement No. 1 with Liberty Retirement Properties of Lima, LTD. regarding nursing home bed rights and consent.

Kayla Campbell requests that the Board of Commissioners enter executive session to discuss ongoing negotiations and the disposal of unneeded property pursuant to ORC 121.22(G)(2). At 9:11 a.m. Commissioner Seibert made a motion to enter executive session. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.

Back in general session at 9:27 a.m.

- **The number of bed leases will decrease from 133 to 70 and 63 bed licenses will be returned to Ohio Department of Health. The monthly fee that Liberty Retirement pays will not be changed for the use of bed licenses**
- **The Consumer Price Index escalator will not be included in the modification agreement**

Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.

ANNOUNCEMENTS

PUBLIC COMMENT

Please refer to Public Comment Policy and Application at <https://commissioners.allencountyohio.com/public-comment-policy-request-application/>

9:31 a.m.	RECESS
9:40 a.m.	<p>Update—Jason Patchet - Building and Grounds</p> <ul style="list-style-type: none"> • Provided an update on the air conditioning roof top unit at Children Services -installed yesterday • Courthouse Annex air conditioning roof top unit will be installed next week • Discussion on HVAC system at the Court of Appeals building -have made some control adjustments to regulate the temperature in the building • Discussion on network battery backup project -supplies have been received and Building and Grounds will be completing the install • Discussion on Veterans Garage renderings • Review of requested changes to renderings -roofing material changed -aluminum paneling -flag poles vs. plaques -hose bib for garage space -gravel lot • discussion on accommodations for stormwater and setback requirements • Jason Patchet will reach out to Technicon design Group to discuss requested changes as well as current estimated cost • Chris Widener with WDC Group has requested current courthouse floor plans for the 3rd floor and Jason Patchet will be providing • Discussion on office closure for the 4th of July holiday
10:30 a.m.	RECESS
11:04 a.m.	<p>Board Appointment Interview – Robert Meyer</p> <ul style="list-style-type: none"> • Reviewed Allen County Children Services Board requirements • Mr. Meyer provided an introduction on himself • Provided an overview regarding his interest on being on the Allen County Children Services Board • Reviewed resume • Provided discussion over Mr. Meyers background as an attorney in the Allen County area • Discussed Mr. Meyers background and how it relates to Children Services

	<ul style="list-style-type: none"> • Provided an overview on time commitment with being on the Children Services Board <ul style="list-style-type: none"> - Mr. Meyer explained that he is very flexible with his time
<p>11:26 a.m.</p>	<p>RECESS</p>
<p>1:05 p.m.</p>	<p>Update—Museum—Donna Collins, Christine Shearer, Jim Osmon</p> <ul style="list-style-type: none"> • Introduction of Interim Director, Christine Shearer <ul style="list-style-type: none"> -currently searching for a replacement Director • Discussion on other position openings/changes • Discussion on upcoming retirements • Discussion on the need to amend the MOU between the Commissioners and the Historical Society as it relates to vacation/sick time payouts upon retirement <ul style="list-style-type: none"> -discussion on percentage of the Historical Society and percentage the Commissioners would pay for a payout for an employee leaving the Museum in the future -will further discuss with Kelli Singhaus and Cory Noonan present • Museum expressed gratitude for the new retaining wall at the front of the Museum • Discussion on parking lot repairs and catch basin issues • Provided an update on remediating mold <ul style="list-style-type: none"> -have completed a grant assessment -working on obtaining grants to cover the project—if there is a possibility of a match, the Museum will approach the Commissioners to further discuss • Reaccreditation process will begin next year • Visitation numbers are back to similar numbers from before COVID-19 • General discussion on small projects being completed • Conversation on how board members are appointed to the Museum Board • Dialogue on homeless individuals frequenting the property at night
<p>1:41 p.m.</p>	<p>RECESS</p>

2:00 p.m.

Update—Fairgrounds –Troy Elwer and DJ Smith

- **Discussion on upcoming bingo fundraising event --**
 - requesting a letter from the Commissioners to provide to the Attorney General's Office stating that the Commissioners are the actual owners of the property, the Commissioners lease the grounds and facilities to the fairgrounds for \$0, and that the commissioners give the fairgrounds permission to conduct traditional bingo on the premises
 - Beth Seibert and Brian Noonan will discuss with Cory Noonan prior to drafting said letter
 - will possibly create a MOU for future possible events
- **Provided an update on improvement projects**
 - Schmidt Horse Pavilion and Sheep and Goat barn has been repainted
 - permanent security cameras have been installed on the grounds
 - new LED lights have been installed at the grandstands
 - new roof on the beef barn has been installed
 - the plaza stage renovation will be completed by this year's fair
 - new doors have been installed under the grandstands
 - new Kewpee winners board has been installed
 - new glass doors are being installed on the fine arts, merchants and YEB buildings
 - permanent air conditioning is being installed in the merchants building
 - 13 gates and exterior fencing will be getting repairs or replaced prior to the fair
- **Provided an update on recent events**
- **Provided an update on upcoming events**
- **Discussion on pavement for the Veterans area at the fairgrounds**
 - possibly condition the current area rather than paving it for this year
- **Discussion on waterline project timeline**
 - plan to have a bid awarded by August 16th and projected end date of June 30, 2024
- **Discussion on proposed Show Arena and Maintenance Building Projects**
 - still waiting on engineer's estimates
- **Working on completing the mapping for camping for the eclipse next year and will be completing the permit for Public Health**

2:53 p.m.

ADJOURN

Submitted by: Brittany N. Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Brian Winegardner

Beth Seibert
Beth Seibert

Cory Noonan
Cory Noonan