

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	June 15, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION – RECORDED
8:04 a.m.	<p>Bed Lease Discussion – Kayla Campbell and Kelli Singhaus</p> <p>At 8:06 a.m. Commissioner Noonan made a motion to enter executive session to discuss the sale or disposition of county property pursuant to ORC 121.22 (g)(2). Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.</p> <p>Back in general session at 8:29 a.m.</p> <ul style="list-style-type: none"> • Kayla Campbell will continue research on modifying current lease • No decisions to be made at this time

8:30 a.m.	RECESS
9:00 a.m.	AGENDA MEETING
	PLEDGE – Cory Noonan
	<p>APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Seibert. The roll was called and the agenda was approved unanimously.</i></p>
	<p>ITEMS FOR REVIEW AND APPROVAL:</p> <p>1. Consent Agenda:</p> <ul style="list-style-type: none"> a. Resolution #440-23. Approve travel expenses. b. Resolution #441-23. Intradepartmental transfer. c. Resolution #442-23. Authorize the return of an advance from the Gomer Revenue Fund 5307 to the Sanitary Engineer’s Surplus Fund 5035. d. Resolution #443-23. Authorize a warrant of transfer from the Drug Court P Fund 2816 to the Rentry Court Fund 2817. e. Resolution #444-23. Authorize a warrant of transfer from the Wire Surcharge Fund 2096 to the 911 Systems Fund 2004. f. Resolution #445-23. Establish the Boating Safety Education Grant Fund. <p><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.</i></p>
	<p>RESOLUTIONS/SIGNATURES:</p> <p>1. Notice to Legislative Authority, Ohio Division of Liquor Control, To Primos LLC from W & W Pizza Inc. DBA Godfathers Pizza, D1, D2 Permit</p> <p>Request a Hearing / Do Not Request a Hearing</p> <p><i>Commissioner Noonan moved to not request a hearing. Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.</i></p>

2. **Resolution #1111-22A.** Rescind Resolution #1111-22, Board of Allen County Commissioners authorizes the Allen County Engineer to purchase one (1) John Deere Flex Wing Rotary Cutter from Koenig Equipment, Inc. and declare one (1) Woods BW 1800 QW Mower obsolete and no longer suitable for county purposes and authorizes the trade-in of same. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

3. **Resolution #446-23.** Authorize the Allen County Engineer to purchase one (1) John Deere FC15R Flex Wing Rotary Cutter from Koenig Equipment, Inc. and declare one (1) Woods BW 1800 QW Mower obsolete and no longer suitable for county purposes and authorizes the trade-in of same. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

4. **Resolution #447-23.** Accept proposal and enter into contract with Equivant for maintenance services for the Courtview Ohio DPS Standard Ecitation Interface Implementation and authorizes Brian Mauk, IT Director, to execute same. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This contract is for an amount not to exceed \$2,348.00. The roll was called and the resolution was approved unanimously.**

5. **Resolution #448-23.** Authorize a partial reimbursement of Sheriff's Department payroll expenditures to the American Rescue Plan Act (ARPA) Fund 2893. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

DISCUSSION:

A. Child Support Enforcement Agency

1. **Resolution #449-23.** Enter into a Subgrant Agreement with the Ohio Department of Job & Family Services for administration and use of federal funds by the Allen County Child Support Enforcement Agency. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

	<p>B. <u>Department of Job & Family Services</u></p> <p>1. Resolution #450-23. Approve contract between the Allen County Department of Job & Family Services and JBK Property Maintenance for the purchase of APS Property Maintenance Services. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The contract amount is not to exceed \$15,000.00. The roll was called and the resolution was approved unanimously.</i></p> <p>C. <u>Adult Probation</u></p> <p>1. Resolution #451-23. Enter into a Community Corrections Grant Agreement with the Ohio Department of Rehabilitation and Correction for the CCA 2.0, PSG and TCAP grants for FY 2024/2025. <i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The grant was awarded on June 8, 2023 and funds will be available June 30, 2023. The roll was called and the resolution was approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p> <p>Proclamation: World Elder Abuse Awareness</p>
	<p>PUBLIC COMMENT</p> <p>Please refer to Public Comment Policy and Application at https://commissioners.allencountyohio.com/public-comment-policy-request-application/</p>
<p>9:10 a.m.</p>	<p>RECESS</p>
<p>9:32 a.m.</p>	<p>Update—Jason Patchet – Building and Grounds</p> <ul style="list-style-type: none"> • Jason Patchet will be on vacation next week • Repairs from wind damage on the Sheriff’s Garage began last week • Discussion on Change Order for the Court of Appeals HVAC Project <ul style="list-style-type: none"> -adding Automatic Change Over, which includes adding glycol to the system and automatic control valves - \$30,654.00 -the Commissioners are in agreeance with the Change Order and will work with Kelli Singhaus on getting funds in place

- **Discussion on replacement of air conditioner condensing unit and air handler in the Annex Building - \$7,937.00**
 - the Commissioners are in agreeance with moving forward and will work with Kelli Singhaus on getting funds in place
- **Discussion on Civic Center Exit Door replacement and installation of five (5) doors - \$13,978.72**
 - the Commissioners are in agreeance with moving forward and will work with Kelli Singhaus on getting funds in place
- **Discussion on repair/replacement needs for Children Services Roof Top Unit 2**
 - repair cost – \$14,243.00
 - replacement cost – \$49,160.00
 - the Commissioners are in agreeance with moving forward with replacing the unit and will work with Kelli Singhaus on getting funds in place
- **Provided a recap on meeting with Educational Services**
 - review of repairs needing to be addressed at the facility
 - repairs will be funded by Services Line
 - discussion on preparing the building for a transfer from the Commissioners to Educational Services—Kelli Singhaus will research transferring the property and discuss with Kayla Campbell
- **Provided an update on repairs to the Civic Center stage**
 - waiting for Schindler Elevator to receive the needed part for repairs
 - Jason Patchet will also discuss the Court of Appeals building elevator with Schindler Elevator as it is having issues as well
- **Discussion on plumbing issues at the Justice Center**
- **Kelli Singhaus received a call from the Ohio Department of Development in regards to a Ohio Community Program Grant for energy efficiencies for the county**
 - provided an overview of the grant
 - \$250,000.00 minimum grant requests
 - funding matches are encouraged but not necessary
 - application process opens in July 1
 - Jason Patchet discussed options to apply for and will continue to further consider options

10:51 a.m.

RECESS

<p>11:29 a.m.</p>	<p>Month End Budget Update – Kelli Singhaus</p> <ul style="list-style-type: none"> • Review of Fund 3999 • Review of Fund 2000 • Review of Fund 2410 -loans and rent/leases are current • Dispatch Billing is current • Review of Conveyance Fee Fund • Review of Contingency • Review of General Fund Transfer Outs • Review of Ditch Project cash balances -discussion on changing Warrant of Transfers to a Warrant of Advances for projects to recoup funds back into the General Fund -Kelli Singhaus will work with the Auditors Office • Review of working General Fund budget • Review of Cash Balance • Review of ARPA Reimbursement Funds • Review of Capital • Review of Administration Building Fund • Review of CSEA Building Fund • Review of Veteran’s Garage Fund
<p>11:53 a.m.</p>	<p>RECESS</p>
<p>2:34 p.m.</p>	<p>Discussion re: Sublease-Purchase Arrangement with Secretary of State – Board of Elections – Kathy Meyer and Mark Vernik</p> <ul style="list-style-type: none"> • Discussion on Sublease-Purchase Arrangement with Secretary of State -review of items being purchased -no matching funds needed • Secretary of State would hold title for the first five (5) years upon purchase and then the title would be transferred to the County • Discussion on funding of the August special election • Agreement will be placed on next weeks agenda for approval
<p>2:42 p.m.</p>	<p>ADJOURN</p>

