

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	June 13, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): 1 866 899 4679 United States: +1 (571) 317-3116</p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	<p>Staff Update</p> <p>Brittany Woods—</p> <ul style="list-style-type: none"> • Discussion on request for proclamation for World Elder Abuse Awareness Day -Commissioners are in agreeance to present during the June 15th agenda meeting • Received a copy of letter to the City of Lima Mayor regarding a dangerous intersection at Market Street and Jameson Avenue

- **Discussion on Ditch Maintenance purchase**
-wrong item was received and will be returned
-will need to rescind original resolution and provide a new resolution for approval of purchase on Thursdays agenda
- **Baughman Final Hearing has been scheduled for August 17th**
-will work with Nathan Davis to schedule a planning meeting prior to hearing

Beth Seibert—

- **Discussion on proposed five (5) appointments to the Floodplain Appeals Board**
-Commissioners are in agreeance with the appointments and Brittany Woods will place on resolution for approval
- **Met with four officers from NAACP with concerns of the Regional Transit Authority (RTA) Board**
-Beth Seibert provided information on the role the Commissioners have in appointing members to the RTA Board
-NAACP will be meeting with the RTA Board today to further discuss their concerns
- **Met with the County Prosecutor, Destiny Caldwell, and the Law Library Executive Secretary, Michael Short, to discuss the Law Library Board**
-the Commissioners appoint two (2) members of the five (5) member Law Library Board
-will be reconvening in a month to further discuss appointments to the Law Library Board
- **Continuing to work with Allen Soil and Water Conservation District on the Stormwater MS4 permit**
-will plan to place on resolution and be approved on the June 29th agenda

Cory Noonan—

- **Discussion on reimbursement to ARPA fund from the General Fund-Safety Service Reimbursement**
-\$4,037.10 will be reimbursed to the ARPA fund due to bills that needed to be paid from the ARPA fund rather than the General Fund

	<p>Sofia Clifton—</p> <ul style="list-style-type: none"> • Loss Incentive Control Program has been scheduled in September -save the dates have been sent out • Discussion on Superior Dental proposals for 2024 coverage -Sofia Clifton will discuss timeline for RFP's with Mr. Combs and Auditor's office • Discussion on CORSA Renewal and Reassurance Coverage -currently working with Webb Insurance on obtaining quotes for coverage <p>Beth Seibert (Cont.)—</p> <ul style="list-style-type: none"> • Discussion on scheduling conflict for Thursday -Brittany Woods will reach out to Rachael Gilroy on rescheduling her update meeting
<p>9:30 a.m.</p>	<p>RECESS</p>
<p>11:00 a.m.</p>	<p>County Projects Discussion-Commissioners Office Staff and Kayla Campbell</p> <ul style="list-style-type: none"> • Sofia Clifton provided an overview of the updated County Projects spreadsheet • Kayla Campbell provided an update on the purchase of land for the Administration Building • Discussion on Phase 1 work being completed on property being purchased -Kayla Campbell will discuss with Bricker & Graydon -Commissioners agree to proceed with Phase 1 work • Discussion on CSEA Building project -a study is currently being completed for the possibility of renovating a current structure vs. constructing a new building -discussion on possibility of purchasing/acquiring land for potential new construction of a building -Kayla Campbell will inquire property owner of possibility of purchasing/acquiring necessary land—will have Bricker & Graydon part of the discussion as well • General discussion on parking
<p>11:15 a.m.</p>	<p>RECESS</p>

1:00 p.m.

Update—Julie Shellhammer – Dog Warden

- **Provided an overview of office stats**
 - tags sales are going well
 - review of cash balance
- **Provided an update on staffing**
 - Brian Navarro has been moved to full time
- **Mobile computers have been installed and are working great**
- **Cell phones have been moved to a Public Safety plan which results in a \$80.00 a month savings**
- **Discussion on building projects**
 - still planning to insulate and side the facility this year – Jason Patchet is working on obtaining quotes
- **Provided an update on Spay Neuter program**
 - currently have issued 4 vouchers
- **Discussion on increasing the adoption fees**
 - current fee is \$40.00 plus vaccinations prior to adoption
 - looking at \$65.00 for an adoption fee with vaccines or \$54.00 for an adoption fee and charge for additional vaccine costs
 - if we start doing microchips there would be an additional fee
 - will look into performing a cost analysis per Ohio Revised Code
- **Discussion on Data Base system needs**
 - current system, CISCO, is no longer used or supported
 - looking into PetPoint data base which will also support Microchipping
 - startup costs is \$650.00
 - annual fee is \$9,000.00 which if their microchips are used, the annual fee is waived
 - microchips are approximately \$6.00 per microchip and the cost could be added to adoption fees
- **Recently went to Statehouse as the Northwest Dog Warden representative**
 - met with Legislature and staff to discuss any legislation in the works and give them information on all the animal agencies that could be a good resource for them
- **Participated in a couple walks with the Mayor of Lima to be visible and answer any questions people may have**
- **Sponsored the Chemical Immobilization training for the Dog Wardens**
 - all three employees are certified now

