

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	May 25, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <ul style="list-style-type: none"> • Resolution #198-23A should read "Amend Resolution #198-23, enter into a Statement of Work Agreement with ImageSoft, LLC., not Resolution #392-23.

Commissioner Noonan moved to approve the amended agenda. Motion seconded by Commissioner Winegardner. The roll was called and the amended agenda was approved unanimously.

ITEMS FOR REVIEW AND APPROVAL:

1. Consent Agenda:

- a. Resolution #410-23.** Authorize an advance from the Sanitary Engineering Department Surplus Fund 5035 to the Early Lutz Sewer Improvement Project Fund 4400.
- b. Resolution #411-23.** Supplemental appropriation for the AWD Internal Capital Reserve Fund 8752.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #412-23.** Accept proposal and enter into contract with All Service Glass for the purchase and installation of three (3) doors at the Third District Court of Appeals building. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #413-23.** Approve increase to the meeting fee for the Allen County Regional Airport Authority Board of Trustees. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #414-23.** Enter into a Memorandum of Understanding with the Allen County Water District Regarding allocation of monies for necessary water management facility upgrades. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #198-23A.** Amend Resolution #198-23, enter into a Statement of Work agreement with ImageSoft, LLC. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

5. **Resolution #394-23A.** Amend Resolution #394-23, set date, time and place for the Second Public Hearing for the CHIP Grant PY 2023 and authorizes the Clerk of Board to advertise for same. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
6. **Resolution #418-23.** Approve paid administrative leave for an employee of the Allen County Child Support Enforcement Agency. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
7. **Resolution #419-23.** Approve the probationary removal of an employee at the Allen County Child Support Enforcement Agency. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

DISCUSSION:

A. Sanitary Engineer

1. **Resolution #415-23.** Enter into a Sanitary Sewer Extension Agreement with Swarz & Hager, LLC. for the construction of a sanitary sewer improvement. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

B. Department of Job and Family Services

1. **Resolution #416-23.** Approve a contract between the Allen County Department of Job and Family Services and Spectrum Reach. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The contract amount is \$15,000.00 for advertising and will be funded using Business Service funds. The roll was called and the resolution was approved unanimously.**

	<p>C. County Engineer</p> <p>1. Resolution #417-23. Approve a Street Maintenance Agreement with the City of Delphos. Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</p>
	ANNOUNCEMENTS
	<p>PUBLIC COMMENT</p> <p>Please refer to Public Comment Policy and Application at https://commissioners.allencountyohio.com/public-comment-policy-request-application/</p>
9:09 a.m.	RECESS
9:39 a.m.	<p>Update—Jason Patchet – Building and Grounds</p> <ul style="list-style-type: none"> • Provided an update on the stage lift at the Civic Center <ul style="list-style-type: none"> -Abe Ambroza accepted proposal from Schindler Elevator and Jason Patchet has notified Schindler Elevator -Jason Patchet will discuss annual elevator inspection costs with Abe Ambroza • Currently working on getting proposals for new exterior doors at the Civic Center • Fuel storage tank has been emptied and fuel has been delivered to County Engineer to be used in their fuel burner <ul style="list-style-type: none"> -discussion on repair to ramp and loading dock when storage tank is removed -Jason Patchet will continue researching removal of the storage tank • Discussion on a section of wet vent pipe for the sanitary line in Courthouse has corroded and rusted out <ul style="list-style-type: none"> -currently working on repairing • Discussion on request from Berlin Carroll for carpet squares be installed in the library and classrooms at the Juvenile Detention Center <ul style="list-style-type: none"> -Kelli Singhaus will schedule a meeting with Berlin Carroll to discuss with the Commissioners • Discussion on locations for installation of “No Trespassing” signs

	<ul style="list-style-type: none"> • Discussion on wind damage repairs for the Sheriff's Office garage -claim has been approved by CORSA in the amount of \$23,487.00 -Commissioners are in agreeance with Jason Patchet moving forward with E. Lee Construction performing the repairs • Mr. Quatman has gotten the Blodgett Building high bay roof replaced
10:13 a.m.	RECESS
11:15 a.m.	<p>Bid Opening—Re-Bid Conant Road Bridge</p> <p>Engineer's Estimate - \$300,369.38</p> <p>Catts Construction, Inc. - \$299,684.50</p> <p>Complete General Construction - \$322,672.00</p>
11:24 a.m.	RECESS
11:30 a.m.	<p>Bid Opening—Fisher Road Bridge</p> <p>Engineer's Estimate - \$139,204.94</p> <p>Fenson Contracting, LLC. - \$75,000.00</p> <p>R.G. Zachrich Construction, Inc. - \$115,079.35</p> <p>Advanced Excavating & Demolition - \$118,346.00</p> <p>Eagle Bridge Co. - \$144,884.00</p> <p>Baumann Enterprises, Inc. - \$151,732.60</p>
11:33 a.m.	RECESS
1:33 p.m.	<p>WDC Group re: Administration Building</p> <p>Present: Chris Widener, Kelli Singhaus, Sofia Clifton and Brittany Woods</p> <ul style="list-style-type: none"> • Discussion on space needed for the Commissioner's office in the Administration building • Discussion on security concerns to consider in the new building • General discussion on layout of Commissioners office

- Discussion on storage needs
- Discussion on furnishings
- Discussion on common areas for the Administration building
-large conference space

2:23 p.m.

ADJOURN

Submitted by: Brittany N. Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Brian Winegardner

Beth Seibert

Beth Seibert

Cory Noonan
Cory Noonan