

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	May 9, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	<p>Staff/Update Meeting</p> <p>Kelli Singhaus—</p> <ul style="list-style-type: none"> • Received a call from Tony Quatman in regards to the Blodgett Building -the roof will be replaced and is planning on painting the exterior of the building -Kelli Singhaus will discuss with Jason Patchet on color choices • Discussion on vacation/retirement pay-offs -Museum MOU does not address vacation/retirement pay-off

-discussion on how vacation/retirement pay-offs will be handled at the Museum

-Kelli Singhaus will state the MOU states the max allotment of salary and inquire if the Historical Society has the funds to cover the pay-out for retirement of an employee

- **Discussion on Volbert Project Grant**

-Kelli Singhaus will work with Tom Berger o complete necessary documents

- **Received notification from Clerk of Courts on funds that were payed into the General Fund that will need to be paid back to the Bails Bonds Company -\$70,000.00**

-Kelli Singhaus will begin processing payment from Contingency

- **Received communication from Auditors Office requesting reimbursement for unclaimed funds for \$10,215.79, as the Auditor's Office has dispersed payment**

-Kelli Singhaus will request what the unclaimed funds are for

- **Discussion on Berlin Carroll's request for 100 hours of professional services through ImageSoft—\$21,000.00**

-Commissioners will review and discuss further

Sofia Clifton—

- **Provided an overview of Garner Program updates -has sent information out to all employees**

-Allen County is right on target with using Garner

- **Review/discussion of Enterprise proposal for Detective Units**

-Sofia Clifton will follow-up with Enterprise and request new quote with other vehicle options

- **Discussion on interview with Melissa Klingler for Allen County Regional Airport Board**

-Commissioners are in agreeance that she will fill the unexpired term of Derek Younkman

-the appointment will be placed on agenda for approval this Thursday

Brittany Woods—

- **Discussion on Clerk of Courts Bond for Watercraft Registration**

-Brittany Woods will begin the process of placing on agenda for approval

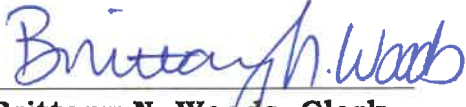
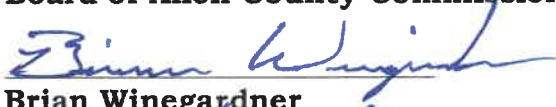

- **Discussion on WebEOC Subscription Agreement with ESI Acquisition, Inc.**
 -this is the agreement for the JUVARE program that Tom Berger has requested for EMA in the amount of \$48,520.00
 -this agreement has been reviewed by Assistant Prosecutor, Kayla Campbell, and she feels we are ready to proceed
 -Brittany Woods will place on agenda for approval
- **Received communication back from Allen East regarding their Senior Showcase**
 -they would love all three Commissioners to participate, if possible
 -Beth Seibert will follow-up with Allen East
- **Received an invitation for the Police Week Memorial Service and luncheon for Wednesday, May 17th**
 -Brittany Woods will prepare the proclamation for the event and will RSVP for the office
- **Discussion on request for Inmate Communications RFP**
 -Brittany Woods will forward to the Sheriff's Office
- **Received a Sponsor Pledge form for Makerfest 23**
 -Commissioner Noonan will discuss with Dave Stratton

Beth Seibert—

- **Received an email from Cindy Pyles at the Allen County Regional Airport requesting to increase their Board Member compensation from \$75.00 per meeting to \$85.00 per meeting**
 -any increases will need to come from Airport Funds, as the appropriation from the Commissioners will not increase
 -Beth Seibert will discuss with the airport Fiscal officer
- **Discussion on OneOhio working group**
 -group will begin constructing a grant application to the region for funds
 -Beth Seibert would like the Commissioners to commit the Allen County local funds as match funds for said grant application to the region
 -the Commissioners will review the application once constructed
- **Will plan to discuss Floodplains next week**
 -will provide documents to review
- **Discussion on Regional Transit Authority Board openings**
- **Discussion on ratification of Solid Waste Plan**

	<p>Brian Winegardner—</p> <ul style="list-style-type: none"> • Letter has been sent to Perry Township regarding Dispatching Services and the need for a signed contract -emails and certified letter have been sent • Discussed with Brad Core the Fairgrounds Survey -still waiting on response from Brad Core on time to complete the survey, as St. Rt. 309 will need to be closed during surveying • Received IT Request for Common Pleas -will discuss during County Projects discussion <p>Cory Noonan—</p> <ul style="list-style-type: none"> • Received request from Allen County Committee of Safety -office staff will help provide needed documents and will work with Kayla Campbell on response
<p>10:45 a.m.</p>	<p>RECESS</p>
<p>11:00 a.m.</p>	<p>Joint Board Meeting-Blanchard River Stream Enhancement Project (Virtual)</p> <p>**Please see Hancock County Commissioners Minutes**</p>
	<p>RECESS</p>
<p>1:09 p.m.</p>	<p>Update-Sanitary Engineer- Brad Niemeyer</p> <ul style="list-style-type: none"> • Discussion on OEPA Findings and Orders -received a letter from NW District OEPA Office addressing the requested extension and the approval to accept the chemically enhanced primary treatment as an acceptable Waste Water Treatment Plant operational strategy -Sanitary Engineer have requested OEPA to provide more detail, in writing, before project design is finalized. • Phase 2 SECAP Collection System’s design is 90% complete—project is on hold due to delay of Waste Water Treatment Plant improvements -contractor is reviewing drawings and are expecting comments next week -OEPA comment period is open for our Permit Modification for the reclassification of the plant from 2MGD design flow to a 3MGD design flow • Provided an update on Brookhaven Pump Station

- construction is still delayed due to availability of electrical equipment
- **Provided an update on Bio-Solids Management**
 - the city has completed the review of the 20-year agreement and approved the draft submitted
 - signed copy from city should be received soon, and will bring to the Commissioners for approval
- **Provided an update on Mast Estates Waste Water Treatment Plant**
 - options are being reviewed to connect to Bluffton's collection system
 - meeting with Bluffton Village Administrator next week to further discuss
- **Provided an update on Hamlet of Hume**
 - Design contract has been approved by the Commissioners
 - Preliminary engineering has been started by Access Engineering
- **Provided an update on Sunkist Development**
 - project has been tabled due to the project becoming too expensive for the potential customers
 - property needing immediate relief has contact the Health Department for assistance
- **Discussion on D&D Trucking/Landeck Sewer**
 - Brad Niemeyer does not see a need to seek this project
- **Provided an update on Gomer Sewer Improvement Project**
 - 105 of the 143 customers have been connected
 - provided an update on billing
- **Discussion on Bible Road and Stewart Road**
 - property owner requested Sanitary Engineer to consider extending sewer to their property
 - discussion on systems in the area that the Health Department has noted needs upgraded
- **Discussion on Ada Road Low pressure**
 - two property owners are interested and are currently speaking with neighbors for other supporters
- **Discussion on ARPA funds request**
 - Kelli Singhaus will move forward with transferring funds
- **Discussion on proposed Bluelick Road Industrial Park**
- **Discussion on Personnel Staffing**
 - provided an overview of positions needing to be filled for Wastewater Maintenance
 - discussion on MOU with the Union to add a maintenance position in the treatment plant—

	<p>candidates accepting the position will be subject to contract language mandating they obtain the Treatment licenses within the set time limits in the contract</p> <p>-will be posting an open position for Administrative Assistant soon</p> <ul style="list-style-type: none"> • Discussion on Travel Policy per diem • Tap fees and proposed rate increase discussion • Provided an update on GIS Position <p>-things are going great</p>
<p>1:59 p.m.</p>	<p>RECESS</p>
<p>2:07 p.m.</p>	<p>Veterans Memorial Civic & Convention Center Board Appointment Interview – Scott Neth</p> <ul style="list-style-type: none"> • Veterans Memorial Civic & Convention Center Board has uplifted Scott Neth as a Board member -currently serving on Finance Committee • Scott Neth provided a background on himself • shared interest of serving on Veterans Memorial Civic & Convention Center Board • Commissioner Noonan provided an overview of funding mechanism for the Veterans Memorial Civic & Convention Center <p>-discussion on bed tax funds</p>
<p>2:29 p.m.</p>	<p>Adjourn</p>
	<p>Submitted by: <u></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Brian Winegardner</p> <p><u></u> Beth Seibert</p> <p>_____ Cory Noonan</p>