

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

[commissioners@allencountyohio.com](mailto:commissioners@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>April 13, 2023</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><u><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></u></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Brian Winegardner</b>  <b>Beth Seibert</b>  <b>Cory Noonan</b></p>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>9:00 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE -Cory Noonan</b>
	<p style="text-align: center;"><b>APPROVE AGENDA AS PRESENTED</b></p> <p><b><i>Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i></b></p>

**ITEMS FOR REVIEW AND APPROVAL:**

- 1. Approve minutes of the March 16, 2023 general session.**
- 2. Approve minutes of the March 21, 2023 general session.**
- 3. Approve minutes of the March 22, 2023 special session.**
- 4. Approve minutes of the March 23, 2023 general session.**
- 5. Approve minutes of the March 28, 2023 general session.**

***Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and the minutes were approved unanimously.***

**6. Consent Agenda:**

- a. Resolution #277-23.** Approve travel expenses.
- b. Resolution #278-23.** Supplemental appropriation for the General Fund 1001.
- c. Resolution #279-23.** Authorize a warrant of transfer from the General Fund 1001 to the Capital Improvement Fund 4017.
- d. Resolution #280-23.** Supplemental appropriation for the Capital Improvement Fund 4017.
- e. Resolution #281-23.** Supplemental appropriation for the Capital Improvement Fund 4017.
- f. Resolution #282-23.** Authorize a warrant of transfer from the Capital Improvement Fund 4017 to the Capital Improvement Fund 4017 to the Veteran's Garage Fund 4024 and the CSEA Building Fund 4023.
- g. Resolution #283-23.** Supplemental appropriation for the Veteran's Garage Fund 4024.
- h. Resolution #284-23.** Supplemental appropriation for the CSEA Building Fund 4023.
- i. Resolution #285-23.** Supplemental appropriation for the American Rescue Plan Fund 2893.
- j. Resolution #286-23.** Supplemental appropriation for the Administration Building Fund 4022.
- k. Resolution #287-23.** Supplemental appropriation for the General Fund 1001.
- l. Resolution #288-23.** Supplemental appropriation for the Federal Seizure Fund 2852.
- m. Resolution #289-23.** Supplemental appropriation for the ODNR Baughman Ditch Fund 2600.

***Commissioner Seibert moved for approval. Motion was seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #290-23.** Appoint delegates and alternates to the Lima-Allen County Regional Planning Commission. ***Commissioner Noonan moved for approval. Motion was seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.***
  
- 2. Resolution #291-23.** Approve the 2023 estimated monthly expenditures for county-issued credit cards for the Allen County Public Defender’s Office. ***Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***
  
- 3. Resolution #292-23.** Enter into an agreement with Technicon Design Group for the Veteran’s Garage Project. ***Commissioner Seibert moved for approval. Motion was seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***
  
- 4. Resolution #293-23.** Accept proposal and enter into contract with Brite for purchase and installation of vehicle computers for the Allen County Dog Warden’s Office. ***Commissioner Noonan moved for approval. Motion was seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.***

**DISCUSSION:**

**A. Allen Soil and Water Conservation District**

- 1. Resolution #294-23.** Accept bid and enter into contract with Gerding Contracting, LLC. for the construction of the Burgess Drainage Restoration Project #1343. ***Commissioner Winegardner moved for approval. Seibert. The roll was called and the resolutions were approved unanimously.***

**ANNOUNCEMENTS**

- Julie Shellhammer-Spay and Neuter Program**
- Major McConnahea-National County Government Month**

	<p><b>PUBLIC COMMENT</b></p> <p>Please refer to Public Comment Policy and Application at <a href="https://commissioners.allencountyohio.com/public-comment-policy-request-application/">https://commissioners.allencountyohio.com/public-comment-policy-request-application/</a></p>
9:30 a.m.	<b>RECESS</b>
9:41 a.m.	<p><b>Update—Jason Patchet – Building and Grounds</b></p> <ul style="list-style-type: none"> <li>• <b>Provided an update on the HVAC project at the Court of Appeals Building</b> <ul style="list-style-type: none"> <li>-cooling tower and heat pumps have been installed</li> <li>-discussion on possible change orders to the project—Jason Patchet has asked All Temp Refrigeration to provide proposals and will further discuss with the Commissioners</li> </ul> </li> <li>• <b>Milestone Camera Software Licensing and Support renewal—\$5,591.32</b> <ul style="list-style-type: none"> <li>-Jason Patchet has the funds in his budget to cover the renewal, but needs the Commissioners approval, as it is over his \$5,000.00 threshold</li> <li>-Commissioners approve for Jason Patchet to proceed with renewal</li> </ul> </li> <li>• <b>Discussion on border work to be installed at the Justice Center and Title Department to separate the grass and rive rock</b> <ul style="list-style-type: none"> <li>-Title Department cost—\$2,572.50</li> <li>Jennifer McBride, Clerk of Courts, will cover costs from her budget</li> <li>-Justice Center cost—\$1,795.00</li> <li>Jason Patchet will cover costs within his budget</li> </ul> </li> <li>• <b>Will be planting grass seed at the Courthouse</b></li> <li>• <b>Discussion on new Administration and CSEA Buildings</b> <ul style="list-style-type: none"> <li>-Jason Patchet will move forward with obtaining building plans for proposed building renovation for CSEA</li> </ul> </li> <li>• <b>Provided an update on the installation of new doors at the Civic Center</b> <ul style="list-style-type: none"> <li>-doors have been installed, just waiting on installation of the glass above the doors</li> </ul> </li> <li>• <b>Discussion on other doors needing to be replaced/repared at the Civic Center</b></li> </ul>
10:25 a.m.	<b>RECESS</b>
1:00 p.m.	<b>Update—Sheriff’s Office—CANCELLED</b>

<p><b>2:01 p.m.</b></p>	<p><b>Fairgrounds Lease and Project Updates Discussion— Troy Elwer and Brian Langhals</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on the lease agreement</b> <ul style="list-style-type: none"> <li>-waiting for the survey of the property to be completed prior to the signing of the lease agreement</li> <li>-Troy Elwer will discuss lease agreement language with their Board at the upcoming Board meeting on April 19<sup>th</sup> to ensure the Board is comfortable with moving forward once the survey is complete</li> <li>-Commissioner Winegardner will have Kayla Campbell approve lease agreement language and reach out to surveyor on update to when the surveying will be complete</li> </ul> </li> <li>• <b>Troy Elwer provided an update on the Sheep and Goat Show Arena and Maintenance/Storage Building projects</b> <ul style="list-style-type: none"> <li>-state funds must be allocated and expended by June 2024</li> </ul> </li> <li>• <b>Discussion on possibility of moving current Show Arena to another location on the property</b></li> <li>• <b>Provided n update on the Plaza Stage Project</b> <ul style="list-style-type: none"> <li>-concrete stage has been poured, will be implementing Phase 2 of the project soon</li> </ul> </li> <li>• <b>Discussion on the Waterline Project</b> <ul style="list-style-type: none"> <li>-provided an overview of proposed plans</li> </ul> </li> <li>• <b>Discussion on Veteran’s request for a paved area at the fairgrounds</b> <ul style="list-style-type: none"> <li>-discussion on possible areas to pave</li> <li>-Troy Elwer will research areas and will follow up with the Commissioners</li> </ul> </li> <li>• <b>Discussion on proposed timeline for the Waterline Project</b> <ul style="list-style-type: none"> <li>-completion date of June 2024</li> </ul> </li> </ul>
<p><b>2:45 p.m.</b></p>	<p><b>ADJOURN</b></p>

Submitted by: Brittany N. Woods  
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Brian Winegardner  
Brian Winegardner

Beth Seibert  
Beth Seibert

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Cory Noonan