

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	April 11, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION – RECORDED
8:02 a.m.	<p>CHIP Public Hearing –Tiffany Shaver (GLCAP) and Brandon Casler (RPC)</p> <p>**Commissioner Winegardner was not present**</p> <ul style="list-style-type: none"> • Tiffany Shaver provided an overview of the CDBG and HOME funds that Allen County could potentially apply for in PY2023 • Review of allocation of federal funds • Review of Community Housing Impact Program— Allen County will be applying for in partnership with Putnam County -review of eligible funds

	<ul style="list-style-type: none"> • Critical Infrastructure Program-eligible to apply for up to \$500,000.00 -this program assists communities with high priority single purpose projects -review of eligible activities for the Critical Infrastructure Program -applications due June 14, 2023 • Provided an overview of Economic Development Loan and Public Infrastructure Grant-\$2M in CDBG funds -review of eligible activities for the Economic Development Loan and Public Infrastructure Grant • Provided an overview of Residential Public Structure Grant -this is a match grant with a max cap of \$750,000.00 and a minimum of \$100,000.00 • Provided an overview of the Flexible Grant Program -previously known as the Target of Opportunity Grant -total funds for PY2023 is \$2M -grant ceiling is \$250,000.00 -review of eligible activities • Review of Downtown Buildings Flexible Grant for rehabilitation activities -available for downtown areas outside of the City of Lima
<p>8:25 a.m.</p>	<p>RECESS</p>
<p>9:01 a.m.</p>	<p>Staff/Update Meeting</p> <p>Kelli Singhaus—</p> <ul style="list-style-type: none"> • Received an invoice from Brian Mauck, IT, for \$5,000.00 for labor of the Sheriff’s Office email migration for AhelioTech -Commissioners sign off on Kelli Singhaus moving forward with paying • Had discussion with Berlin Carroll on vehicles scheduled in rotation with Enterprise -he is looking into the vehicles scheduled and will further discuss with Kelli Singhaus • Currently working on budget

Brittany Woods—

- **Discussion on Agenda meeting format**
-review of Resolution/Signature and Discussion sections of the agenda

Sofia Clifton—

- **Has submitted wind damage to county properties claims to CORSA**
- **Review of draft Incident Report Form**
-discussion of revisions
-will have the department and Sofia Clifton keep record of completed forms

Beth Seibert—

- **Discussion on reappointment of members to the Regional Planning Commission Board members**
-working on resolution and Brittany Woods will place on agenda this Thursday

Brian Winegardner—

- **Provided an update on Perry Township Dispatching Services**
-attempts were made to contact the Township Trustees to return their check as the Commissioners were not accepting the decreased amount for dispatching services
-Trustee Kessen will be picking up the check and letter from the Board of Commissioners today

Cory Noonan—

- **Had discussions with Mr. Caprella at the City of Lima in regards to a parcel of land being transferred to the City**
-Mr. Caprella will have their Engineer complete the survey
-they are willing to accept the transfer of property

9:43 a.m.

RECESS

1:01 p.m.

Update—Abe Ambroza - Civic Center

****Commissioner Noonan was not present****

- **Abe Ambroza provided an overview of current financial report through February 2023**

	<ul style="list-style-type: none"> • Discussion on partnership with Honeywell Arts for bringing entertainment to Allen County • Provided an overview of CEO Report from previous Board meeting <ul style="list-style-type: none"> -new lobby doors for Crouse Performance Hall are being installed today -discussion on needed roof repairs –Jason Patchet is aware of needed repairs -provided an update on the newly installed security system • Discussion on the new Amphitheatre <ul style="list-style-type: none"> -soft opening is scheduled for end of July 2023 -Grand Opening weekend is scheduled for August 3rd through August 6th • Discussion on staffing challenges <ul style="list-style-type: none"> -working with Custom Staffing for temp hires for event help • Discussion on Board members/appointments needed <ul style="list-style-type: none"> -Scott Neff has been nominated by the Veterans Memorial Civic and Convention Center Board to the Commissioners for appointment to the Board -the Commissioners will have an interview scheduled with Scott Neff -discussion on re-appointments that were not approved by the Commissioners by resolution–will need to do a clean-up resolution to approve re-appointments -Commissioner Seibert will discuss with Temple Patton if she desires to continue serving on the Board -Commissioner Seibert will continue to work with Seth Mitchell at the Civic Center on cleaning up the appointments and terms • Discussion on ovens in small kitchen that need replaced • Discussion on the need for replacement of exterior doors
<p>1:28 p.m.</p>	<p>RECESS</p>
<p>2:05 p.m.</p>	<p>County Projects Discussion</p> <ul style="list-style-type: none"> • Brittany Woods provided an update on the contracts with WDC for the Administration Building and CSEA Building <ul style="list-style-type: none"> -the contracts will not be on this Thursdays agenda as previously planned, as the Commissioners legal counsel and WDC is reviewing the language of the contracts

- Discussion on the moving of funds in preparation to enter into contract
 - Kelli Singhaus will prepare to move the remaining balance of unrestricted ARPA funds to the Admin Building Fund
- Discussion on borrowing of funds for the CSEA Building
- Discussion on defining options for the location of new CSEA Building or renovation of an existing building
- Discussion on Juvenile Court requests
 - the transfers of monies are on resolution for approval this week

2:41 a.m.

Adjourn

Submitted by: 
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


Brian Winegardner


Beth Seibert

Cory Noonan