

**MINUTES**  
**BOARD OF ALLEN COUNTY**  
**COMMISSIONERS**

204 N. Main Street

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>SPECIAL SESSION</b>
<b>DATE</b>	<b>April 10, 2023</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Brian Winegardner</b>  <b>Beth Seibert</b>  <b>Cory Noonan</b></p>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>9:00 a.m.</b>	<p><b>Baughman Watershed Wetlands Project Discussion—  Nathan Davis, Joe Gearing and Kayla Campbell</b></p> <ul style="list-style-type: none"> <li>• <b>March 23<sup>rd</sup>, bids were opened for the Baughman Watershed Project</b>  -<b>review of bids received</b></li> <li>• <b>Discussion on the issue of the lowest bidder, VTF, not including a document that should have been submitted with the bid packet</b>  -<b>review of said document</b>  -<b>Next lowest bid had an unbalanced bid amount for erosion control</b></li> </ul>

- **County Engineer's office would still like to award contract to the lowest bidder, VTF**
- **Kayla Campbell provided an overview of a discrepancy between the resolution and the bid documents**
- **Discussion on the missing submitted document**  
  - it is not a document required by code
  - the lowest bidder did acknowledge both amendments
- **Discussion on timeline for the Baughman tile project**
- **General discussion on funding for both Baughman projects**
- **The Commissioners are comfortable with awarding the contract to the lowest bidder, VTF**
- **Kayla Campbell, Nathan Davis and Joe Gearing will review the bid packet and contract documents and make revisions needed for future projects**
- **Discussion on final hearing and assessments for Baughman tile project**  
  - Nathan Davis and Joe Gearing will begin running numbers for assessments
  - discussion on maintenance assessments
- **Discussion on ARPA request funds**  
  - discussion on Flat Fork Ditch project need of \$20,000.00-\$30,000.00 for the project to be eligible for 9 Element Plans grant monies

**A meeting will be added to the agenda at 10:00 a.m. with Jason Patchet and Kayla Campbell regarding a property cleanup issue.**

<b>9:43 a.m.</b>	<b>RECESS</b>
<b>10:03 a.m.</b>	<p><b>Kayla Campbell and Jason Patchet re: Property Cleanup Issue</b></p> <ul style="list-style-type: none"> <li>• <b>Kayla Campbell provided an overview on a notice received by Kelli Singhaus from Perry Township regarding complaints of trash accumulating on property owned by Allen County Commissioners</b>  <ul style="list-style-type: none"> <li>-property was to be cleaned up within ten (10) days</li> </ul> </li> <li>• <b>Jason Patchet provided an update on the property cleanup</b>  <ul style="list-style-type: none"> <li>-majority of the trash has been removed, but the neighbor's property still needs to be removed</li> </ul> </li> <li>• <b>Jason Patchet talked with Inspector Brewster and asked if they could have an extension to get the</b></li> </ul>

- property cleaned up, which is stated yes, and said he would send Jason Patchet an email confirming extension –has not received an email from Mr. Brewster yet
- Kayla Campbell did some research and discovered that the neighboring property is a rental -will plan to send a letter to renters and property owner that property left on Allen County's property by a specified date, the property will be disposed of by Allen County and signage will be placed for No Trespassing or Dumping on the property
- Jason Patchet will confirm timeline with Perry Township Inspector Brewster prior to sending the letters
- Discussion on having a survey completed to determine the property lines -Jason Patchet will reach out to Bard Core on obtaining a survey of the property
- Commissioner Noonan will reach out to Sanitary Engineer on an update on the transfer of the property to the City of Lima and see if Sanitary Engineer could obtain the survey of the property


10:24 a.m.

Adjourn

Submitted by:   
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

  
Brian Winegardner

  
Beth Seibert

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Cory Noonan