

# MINUTES

## BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	<b>March 23, 2023</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><u><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></u></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Brian Winegardner</b>  <b>Beth Seibert</b>  <b>Cory Noonan</b></p>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>8:32 a.m.</b>	<p><b>Dinsmore re: First Supplemental Bond Indenture with respect to the Series 2008A Bonds</b></p> <ul style="list-style-type: none"> <li>• <b>Reginald Staples provided an overview</b></li> <li>• <b>Commissioners will consider the approval of resolution during the agenda meeting</b></li> </ul>
<b>8:35 a.m.</b>	<b>RECESS</b>
<b>9:03 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE – Cory Noonan</b>

**APPROVE AGENDA AS PRESENTED**

*Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.*

**ITEMS FOR REVIEW AND APPROVAL:**

- 1. Approve minutes of the February 2, 2023 general session.**
- 2. Approve minutes of the February 6, 2023 special session.**
- 3. Approve minutes of the February 7, 2023 general session.**
- 4. Approve minutes of the February 9, 2023 general session.**
- 5. Approve minutes of the February 10, 2023 special session.**
- 6. Approve minutes of the February 14, 2023 general session.**
- 7. Approve minutes of the February 15, 2023 special session.**
- 8. Approve minutes of the February 16, 2023 general session.**

*Commissioner Winegardner moved to approve the minutes. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.*

**9. Consent Agenda:**

- a. Resolution #215-23.** Approve travel expenses.
- b. Resolution #216-23.** Supplemental appropriation for the ODNR Baughman Fund 2600.
- c. Resolution #217-23.** Supplemental appropriation for the General Fund 1001.
- d. Resolution #218-23.** Authorize a warrant of transfer from the General Fund 1001 to the Administration Building Fund 4022.
- e. Resolution #219-23.** Supplemental appropriation for the Administration Building Fund 4022.
- f. Resolution #240-23.** Supplemental appropriation for the Soil & Water Fund 8835.
- g. Resolution #241-23.** Authorize a warrant of transfer from the Soil & Water Fund 8835 to the Burgess Group Fund 4343.
- h. Resolution #242-23.** Supplemental appropriation for the Burgess Group Fund 4343.

***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #220-23.** Accept grant from the Ohio Pet Fund 2023. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. Said grant is in the amount of \$2,500.00. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #221-23.** Accept proposal and authorize the purchase of signage for the Allen County Justice Center and the Court of Appeals Buildings from SignPro Imaging of Lima. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The purchase is for an amount not to exceed \$7,034.03. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #40-23A.** Amend Resolution #40-23, authorize the release of a mortgage for a Community Housing Improvement Program property in Lima, Ohio. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #222-23.** Approve eighth amendment to Master Service Agreement with Securus Technologies, Inc. for inmate telephone services. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This amendment is to extend the contract to 2027. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #223-23.** Enter into a 2024 Workers' Compensation Group Retrospective Rating Plan Agreement with CCAO Service Corporation. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

- 6. Resolution #224-23.** Re-appoint Pam Vickers and Brad Core to the Allen Water District Board of Trustees. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 7. Resolution #225-23.** Adopt the updated Regulations Prohibiting Illicit Discharges to the Separate Storm Sewer System in the Unincorporated Areas of Allen County. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. Two Public Hearings have been held, without any objection. The roll was called and the resolution was approved unanimously.***
- 8. Resolution #226-23.** Set date, time and place for the First Public Hearing for the CHIP Grant PY'2023 and authorize the Clerk of Board to advertise for same. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 9. Resolution #227-23.** Authorize the Allen County Child Support Enforcement Agency to renew a IV-D contract with the Allen County Domestic Relations Court. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 10. Resolution #10-23A.** Amend Resolution #10-23, authorize submission of a grant application to the Ohio Facilities Construction Commissioner for the Retaining Wall Project at the Allen County Museum. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. Scope of work had been altered through Change Orders, therefore the grant application needed to be amended. The roll was called and the resolution was approved unanimously.***

**11. Resolution #228-23.** Enter into a Memorandum of Understanding with the Allen County Sanitary Engineering Department regarding allocation of monies for necessary Shawnee II Phase 2 POTW Improvement Project. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. Commissioners are allocating \$1.5M to the project, which is a total project amount of \$25M+. The roll was called and the resolution was approved unanimously.***

**12. Resolution #229-23.** Authorize the Sanitary Engineer to enter into a Contribution In Aid of Construction Agreement for electric distribution with American Electric Power Ohio. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

**13. Resolution #230-23.** A resolution authorizing the execution and delivery of a First Supplemental Indenture of Trust (Bond Indenture) and other necessary instruments and documents in connection with the amendment of the interest rate determination provisions of the County of Allen, Ohio Adjustable Rate Hospital Facilities Revenue Bonds, Series 2008 (Catholic Healthcare Partners). ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

**14. Resolution #231-23.** Approve one (1) Easement for Township Road purposes and one (1) Work Agreement with Richard Merle Bowdle for the Crabb Road Bridge Removal Project. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

**15. Resolution #232-23.** Approve one (1) Easement for Township Road purposes and one (1) Work Agreement with Bonnie R. Kirchner, Trustee of the Bonnie R. Kirchner Living Trust, for the Crabb Road Bridge Removal Project. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

**16. Resolution #233-23.** Approve one (1) Easement for Township Road purposes and one (1) Work Agreement with V.R.B. Leasing, LLC. for the Crabb Road Bridge Removal Project. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

**17. Resolution #234-23.** Approve one (1) Easement for Township Road purposes and one (1) Work Agreement with Robert R. and Patricia D. Gross for the Old Delphos Road Bridge Removal Project. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

**18. Resolution #235-23.** Approve one (1) Easement for Township Road purposes and one (1) Work Agreement with Wayne T. Ledyard and Dawn M. Ledyard for the Old Delphos Road Bridge Removal Project. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

**19. Resolution #236-23.** Approve one (1) Easement for Township Road purposes and one (1) Work Agreement with Nicholas J. Wrasman and Joyce A. Wrasman for the Old Delphos Road Bridge Removal Project. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

**20. Resolution #238-23.** Approve Change Order #2 with Degen Excavating Company, Inc. for the construction of the Gomer Low-Pressure Sewer Improvement Project. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

**21. Resolution #239-23.** Approve Change Order #3 with Degen Excavating Company, Inc. for the construction of the Gomer Low-Pressure Sewer Improvement Project. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

**DISCUSSION:**

**A. Allen County Regional Airport Authority**

- 1. Resolution #467-20A.** Amend Resolution #467-20A, enter into a grant agreement with the Lima-Allen County Airport and the U.S. Department of Transportation Federal Aviation Administration (FAA). **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This is due to a 1% overage for the 2020 FY Grant, which the FAA will be funding 90% of the overage, with the airport covering the local share of 10%. The roll was called and the resolution was approved unanimously.**
  
- 2. Resolution #630-21A.** Amend Resolution #630-21, enter into a grant agreement with Lima-Allen County Airport and the U.S. Department of Transportation Federal Aviation Administration (FAA). **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This is due to a 0.077% overage for the 2021 FY Grant, which the FAA will be funding 90% of the overage, with the airport covering the local share of \$10%. The roll was called and the resolution was approved unanimously.**

**B. County Engineer**

- 1. Resolution #237-23** Authorize the Allen County Engineer to enter into an Agreement for Professional Services with DGL Consulting Engineers for the Thayer Road Reconstruction Project. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. Project cost is not to exceed \$313,488.00. The roll was called and the resolution was approved unanimously.**

**ANNOUNCEMENTS**

**PUBLIC COMMENT**

**Please refer to Public Comment Policy and Application at <https://commissioners.allencountyohio.com/public-comment-policy-request-application/>**

**9:27 a.m.**

**RECESS**

**9:37 a.m.**

**Update—Jason Patchet – Building and Grounds**

	<ul style="list-style-type: none"> <li>• <b>Commissioner Noonan is heading to Columbus for a meeting, will recess for a few minutes as Commissioner Winegardner was on a phone call</b></li> </ul>
<p><b>9:38 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:46 a.m.</b></p>	<p><b>Update—Jason Patchet – Building and Grounds Continued</b></p> <ul style="list-style-type: none"> <li>• <b>Provided an update on Court of Appeals HVAC Project</b>  -<b>prep work for the cooling tower will begin next week</b>  -<b>removal of old cooling tower and installation of new cooling tower is scheduled for the first week of April</b>  -<b>will need to close the South parking lot for placement of equipment and crane</b></li> <li>• <b>Provided an update Museum Retaining Wall Project</b>  -<b>waiting on last shipment of blocks, which is scheduled for delivery Friday</b>  -<b>Jason Patchet and his team removed the old foundation near the corner and drainage work has been completed</b></li> <li>• <b>Provided an update on Lima Community Foundation leased space construction project</b>  -<b>storage room is complete and all of Lima Community Foundation items have been removed from the additional space</b>  -<b>hallway framing will start by end of the week</b></li> <li>• <b>The signs for the Justice Center and Court of Appeals Buildings have been ordered and should arrive in 3 to 4 weeks</b></li> <li>• <b>Courthouse exterior lights have been ordered</b></li> <li>• <b>Discussion on leak in victaulic couplers at the Civic Center</b>  -<b>the repair couplers have been sourced and ATR is providing 3 pieces of pipe with rolled couple grooves and system should be back up and not leaking by the end of day</b></li> <li>• <b>Discussion on an air leak in the sprinkler system at Child Support Enforcement Agency</b>  -<b>leak was found and repair has been made</b></li> <li>• <b>Elevator A at the jail is currently down</b>  -<b>Schindler elevator is currently working on getting the parts to fix</b></li> <li>• <b>Still looking for a janitorial employee</b>  -<b>will work with DJFS to get the position posted with them</b></li> </ul>



	<ul style="list-style-type: none"> <li>• <b>Discussion on panic alarms</b> -Jason Patchet is still working on obtaining information to get a quote</li> <li>• <b>Discussion on interest in leasing 3 parking spaces from the 400 lot</b> -Jason Patchet believes there would be space available to lease to the requester -discussion on using a Liability Release form</li> <li>• <b>Discussion on possible location for CSEA Building</b> -will need to schedule an assessment of the building prior to any decision of purchasing said property</li> <li>• <b>Discussion on boulders for the Dog Wardens Office</b> -Jason Patchet doesn't believe the right-a-way would permit space for the boulders but will research</li> </ul>
10:55 a.m.	RECESS
11:13 a.m.	<p><b>Stormwater MOU/3-Way Agreement Discussion—County Engineer and Allen Soil and Water Conservation District</b> -Joe Gearing, Brion Rhodes and Lydia Archambo</p> <ul style="list-style-type: none"> <li>• <b>Beth Seibert provided a review of proposed updates/revisions to the Memorandum of Understanding for the MS4 Stormwater Program Administration</b> -general discussion on the proposed updates/revisions -Lydia Archambo will make edits and provide a final draft to be placed on resolution for consideration of approval</li> <li>• <b>Review updates/revisions of the Stormwater Management and Sediment Control regulations Construction Site and Post Construction Practices Oversight Memorandum of Understanding</b> -no edits are suggested - Lydia Archambo will provide a final draft to be placed on resolution for consideration of approval</li> </ul>
11:46 a.m.	RECESS

1:00 p.m.

**Bid Opening—Baughman Watershed Wetlands Project**

**Bids Received:**

State Highway Clearing, LLC.	\$2,842,705.66
R.D. Jones Excavating, Inc.	\$2,248,366.65
Deegan Excavating Co., Inc.	\$3,289,039.41
Vernon Nagel, Inc.	\$3,313,799.30
Ironsite, Inc.	\$3,660,875.57
Beaver Dam Contracting, Inc.	\$2,424,200.20
Miller Contracting	\$3,162,708.75
VTF Excavation, Inc.	\$2,030,202.75

1:15 p.m.

**ADJOURN**

Submitted by:

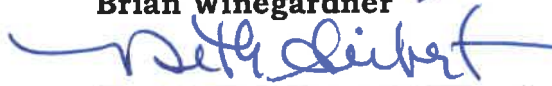


**Brittany N. Woods, Clerk**

Approved by: **Board of Allen County Commissioners**



**Brian Winegardner**



**Beth Seibert**



**Cory Noonan**