

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	March 21, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION - RECORDED
8:30 a.m.	<p>Update—Julie Shellhammer—Dog Warden</p> <ul style="list-style-type: none"> • Review of statistics for the office • Review of tag sales • Discussion on the need for new laptops for the three (3) vehicles -review of quote -the Commissioners will sign off on quote once Julie Shellhammer provides updated quote and Brittany Woods will place on agenda for approval • Discussion on hiring Brian Navarro full time -currently working part-time, plans to place him on full time starting next pay period

	<ul style="list-style-type: none"> • Provided an update on the Spay and Neuter Program
<p>8:49 a.m.</p>	<p>RECESS</p>
<p>9:02 a.m.</p>	<p>Staff/Update Meeting</p> <p>Sofia Clifton—</p> <ul style="list-style-type: none"> • Provided an update on a WORTH Center BWC Claim -will be setting up a meeting with Attorney Kurt Kaufman to further discuss • Discussion on insurance coverage and agreements for use of space for the Civic Center -Working with CORSA and Kayla Campbell to review -discussion on the need of incident report form -Sofia Clifton will create an incident report to share with all departments and will bring back to Commissioners for review <p>Kelli Singhaus—</p> <ul style="list-style-type: none"> • Berlin Carroll has requested licenses for ImageSoft Software at a cost of \$2,089.91 -Commissioner Winegardner will review with IT • General discussion on CourtView Project • Discussion on bankruptcy of Avaya -Kayla Campbell has looked into this, and the county does not have a claim with Avaya as it relates to their bankruptcy • Discussion on County Website -Commissioner Seibert will follow-up with Dave Stratton on next steps • Discussion on Attorney Ben Albrecht’s response on an employee assuming a position due to another employee’s absence for an extended period of time -Kelli Singhaus will follow up with the employee who requested the information <p>Brittany Woods—</p> <ul style="list-style-type: none"> • Discussion on the request from Tammie Colon for a meeting to discuss the proposed Hybrid Drug Overdose Fatality and Suicide Fatality Review Committee

-Commissioner Seibert will talk with Tammie Colon and Brandon Fischer on this issue Friday at the OneOhio Meeting

- **Discussion on Illicit Discharge Regulations**
-edits have been made and will be placed on resolution for approval on Thursday's agenda
- **Discussion on Rick Keller replacing Pat Vorst as a proxy for the Jt. Board for Ottawa River**
-all three Commissioners are in agreeance and Brittany Woods will submit to the courts for appointment
- **Request to schedule a meeting with Bricker and Eckler and WDC to discuss the fee proposals for contract**
-Commissioners are in agreeance to schedule the meeting
- **Kayla Campbell is still reviewing Technicon Design Group agreement and will follow-up once reviewed**
- **Memorial Day parade discussion**
-Commissioner Seibert will plan to deliver the proclamation at 11:00 a.m.

Beth Seibert—

- **Discussion on needed re-appointments to the Mental Health and Recovery Services Board**
-Aaron McLaurine would like to continue another four (4) year term
- Brooke Featheringham is currently the Commissioner appointment The Mental Health and Services Recovery Board would like the Commissioners to appoint Mary Early so Brooke Featheringham can be uplifted as the state representative
- **Discussion on Regional Planning delegate and alternate re-appointments**
-the Commissioners are in agreeance with re-appointments
- **Discussion on Soil and Water and the annual report for the MS4 Permit**
-report is due in 9 working days and on schedule to be completed
- **Discussion on planning meetings for Region OneOhio applications for projects**
-Beth Seibert will provide the minutes to Commissioners Noonan and Winegardner for their review
- **Discussion on updates to Floodplain Regulations**
-Kayla Campbell is currently reviewing

-will need to schedule a public hearing prior to approval

Brian Winegardner—

- Discussion on parking lot adjacent to the Spherion Building
-there is an interest to sell the lot for \$200,000.00**
- will be meeting with Tom Berger, Kayla Campbell and Sheriff's Office next Tuesday as a follow-up to the meeting regarding dispatching services for Perry Township**

Cory Noonan—

- discussion on received request from Tuttle Construction to discuss construction projects
-Cory Noonan will let them know that the project was bid and there was an opportunity for them to bid and will be an opportunity to bid for the construction phase**
- tour of Logoplaste is scheduled for tomorrow for all three (3) Commissioners**
- Discussion on CORSA coverage for County Engineer equipment**
- provided an overview of meeting regarding Dental RFQ
-Consultant fees would be \$6,500.00 to research and go out for RFQ**
- general discussion on OSU Extension funding**




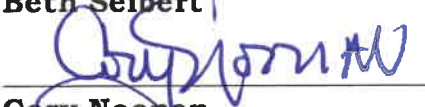
10:59 a.m.

RECESS

11:09 a.m.

County Projects Discussion

- Discussion on funding for Bricker and Eckler invoices for Administration and CSEA Building projects
-will need to move funds as more invoices are anticipated
-Kelli Singhaus will move \$10,000.00 to the Admin Fund and \$10,000.00 to the CSEA Fund from the current remaining balance
-review of County Projects spreadsheet and Capital Budget Sheet**
- The Memorandum of Understanding with the Sanitary Engineering Department for the Shawnee Phase II POTW Improvements Project will be on agenda Thursday for approval**

12:00 p.m.	RECESS
1:18 p.m.	<p>Budget Update—Kelli Singhaus</p> <p>February 2023 Budget Review</p> <ul style="list-style-type: none"> • Fund 3999-Cash Balance review • Reserve- unchanged • Med Transition-unchanged • Review of Paid Leave -Balance-\$46,000.00 • RLF-Cash Balance review -Admin costs have been confirmed • Rent/Lease-all current • Dispatch Service Contracts-all current, except Perry Township • Provided a YTD overview of Conveyance Fee Fund • GDIF Fund review • General discussion on ditch funds • Discussion on Contingency -will move \$541,775.00 in March • General Fund budget accounts should be at 16.6% -review of working budget • Board of Elections has paid in \$31,000.00 for State reimbursement for poll pads • Review of Capital -Ballistic Vests -Bobcat • Capital Discussion
2:18 p.m.	Adjourn
	<p>Submitted by: <u></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Brian Winegardner</p> <p><u></u> Beth Seibert</p> <p><u></u> Cory Noonan</p>