

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session
 Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	March 9, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p> <p>PRESENT: Brian Winegardner Beth Seibert</p>
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE –Beth Seibert
	APPROVE AGENDA AS PRESENTED
	<p><i>Commissioner Seibert moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

1. Consent Agenda:

- a. **Resolution # 172-23.** Approve travel expenses.
- b. **Resolution # 173-23.** Intradepartmental transfers.
- c. **Resolution # 174-23.** Authorize a warrant of transfer from the OIMRI Fund #8808 to the Health Department Fund #8810.
- d. **Resolution # 175-23.** Supplemental appropriation for the General Fund 1001.
- e. **Resolution # 176-23.** Supplemental appropriation for the General Fund 1001.
- f. **Resolution # 177-23.** Authorize a warrant of transfer from the General Fund #1001 to the Capital Improvement Fund 4017.
- g. **Resolution # 178-23.** Authorize a warrant of transfer from the General Fund #1001 to the Capital Improvement Fund 4017.
- h. **Resolution # 179-23.** Supplemental appropriation for the Capital Improvement Fund 4017.
- i. **Resolution # 180-23.** Supplemental appropriation for the Drug Court Allen County Treatment Court Fund 2702.
- j. **Resolution # 181-23.** Supplemental appropriation for the Re-entry ATP Common Pleas Fund 2718.
- k. **Resolution # 182-23.** Supplemental appropriation for the MVGT Fund 2002.
- l. **Resolution # 183-23.** Supplemental appropriation for the Burgess Group Fund 2343.
- m. **Resolution # 184-23.** Approval of "Then and Now" purchase orders
- n. **Resolution # 185-23.** Establish the Administration Building Fund.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. **Resolution # 186-23.** Accept proposal and authorize the purchase of Exchange Server Software for the Allen County Sheriff's Office from SHI International Corporation. *Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.*

- 2. Resolution #187-23.** Approve Change Order #1 with Turf Concepts for the Allen County Museum Retaining Wall Project. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. Change Order is to include the removal of driveway and extend the retaining wall for a cost of \$15,775.00. The roll was called and the resolution was approved unanimously.**
- 3. Resolution #188-23.** Approve Change Order #7 with Westerheide Construction Co. for the Allen County Board of Developmental Disabilities Renovation to School Building Project. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 4. Resolution #189-23.** Enter into a Memorandum of Understanding with the Allen County Combined Health District regarding allocation of monies for necessary electronic medical records upgrade. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #190-23.** Enter into a Memorandum of Understanding with the Lima-Allen County Regional Planning Commission. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 6. Resolution #191-23.** Enter into a Memorandum of Understanding with the Lima-Allen County Regional Planning Commission for Planning & Program Services. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 7. Resolution #192-23.** Enter into a Consent to Access & Waiver of Liability Agreement with the Port Authority of Allen County. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

8. Resolution # 193-23. Resolution establishing the 2023 Allen County Ohio Recovery delegation to the Region 15 Board. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

9. Resolution # 194-23. Authorize the West Ohio Regional Treatment Rehabilitation Center to purchase three (3) vehicles from Raabe Ford Lincoln and declare three (3) vehicles obsolete and no longer suitable for county purposes and authorizes the trade-in of same. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

10. Resolution # 195-23. Renew Lawyer Professional Liability Insurance with NDAA Insurance Services. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

11. Resolution # 196-23. Resolution to designate the Official Representative and Alternate for the purpose of voting at the annual meeting of the County Employee Benefits Consortium of Ohio in 2023. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Cory Noonan will be the designee and Beth Seibert will be the alternate. The roll was called and the resolution was approved unanimously.***

12. Resolution # 197-23. Resolution of Support for an Agricultural Easement Purchase Program application. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. Two applications have been received and the Commissioners are in support of the program. The roll was called and the resolution was approved unanimously.***

	<p>13. Resolution # 198-23. Enter into a Statement of Work Agreement with ImageSoft, LLC. and authorize Beth Seibert, Vice President of the Board to execute same. <i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner.</i> The agreement is for work as needed for the CourtView 3 transition at a cost not to exceed \$10,500.00. <i>The roll was called and the resolution was approved unanimously.</i></p>
	<p>DISCUSSION:</p> <p>A. County Engineer</p> <p>1. Resolution # 199-23. Authorize the Allen County Engineer to accept proposal and enter into contract with the Mannik & Smith Group, Inc. for the Allen County FY 2023 Safety Studies. <i>Commissioner Winegardner moved to table the resolution. Motion seconded by Commissioner Seibert.</i> The County Engineer needs to obtain a purchase order prior to approval. <i>The roll was called and the resolution was tabled unanimously.</i></p>
	<p>ANNOUNCEMENTS</p>
	<p>PUBLIC COMMENT</p> <p>Please refer to Public Comment Policy and Application at https://commissioners.allencountyohio.com/public-comment-policy-request-application/</p>
<p>9:10 a.m.</p>	<p>RECESS</p>
<p>9:32 a.m.</p>	<p>Update—Jason Patchet – Building and Grounds</p> <ul style="list-style-type: none"> • Court of Appeals carpeting project is complete -Change Order for \$550.00 will be on agenda next week for approval -discussion on Court of Appeals request for upgrades—Court of Appeals will be funding upgrades with the help of Building and Grounds staff • Title Building painting project is complete other than a bit of touch up -Building and Grounds will be hanging pictures on the wall this week • Provided an update on Panic Buttons -still working on quotes

- Provided an update on construction at the Lima Community Foundation office space
- Discussion on forfeited properties
 - all three properties sold at auction
 - closing will be within 30 days
- DMD Environmental performed follow-up testing in Court of Appeals lower level
 - review of results
 - all levels were below threshold of concern
- Provided an update on Museum Retaining Wall
 - plan to begin placing block today
- Discussion on Justice Center and Court of Appeals signage
 - received quote of \$7,034.03 for both signs
- Discussion on potential new janitorial employee
 - Jason Patchet has interviewed individual discussed last week and would like to offer them the position
 - Commissioners are comfortable with Jason Patchet moving forward with hiring
 - will begin wage at \$14.00 per hour and potentially increase to \$14.53 per hour after 6 month probationary period
- Discussion on potential water damage at the Civic Center
 - Jason Patchet has assessed the issue and does not believe an insurance claim needs to be made
 - will be looking into the theater roof drains to locate the drainage issue
- Discussion on Judges entrance
 - Jason Patchet has had vendors come and look at options for enclosing for weather protection, but still looking at options

10:33 a.m.

ADJOURN

Submitted by:


Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


Brian Winegardner


Beth Seibert


Cory Noonan