

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

[commissioners@allencountyohio.com](mailto:commissioners@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>December 6, 2022</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><u><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></u></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Beth Seibert</b>  <b>Cory Noonan</b>  <b>Brian Winegardner</b></p>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>8:02 a.m.</b>	<p><b>ARPA Discussion</b></p> <ul style="list-style-type: none"> <li>• <b>Brian Winegardner provided the final amount for Safety Services salary reimbursement from April 1, 2021 to October 31, 2022</b>  <b>-\$9,332,539.50</b>  <b>-according to Bricker &amp; Eckler at least 50% of their time worked had to be related to Covid—working in spaces where susceptible to Covid, Sanitizing, etc.</b>  <b>-will have the Division Commander sign off on their division to verify time worked and that 50% of the time was related to Covid</b></li> </ul>

	<p>-Brian Winegardner will work on getting the signatures and then Brittany Woods will place on resolution for approval to authorize the reimbursement</p> <ul style="list-style-type: none"> <li>• Discussion on potential location of property for the Administration/CSEA Building</li> </ul>
8:26 a.m.	RECESS
8:46 a.m.	<p><b>Public Hearing – Hospital Facility Revenue Bonds – Series 2022 (Lima Memorial Health System)—Todd Gibson (Dinsmore), Mike Swink (LMHS), Todd Gibson (LMHS), Eric Pojahla (LMHS), Mary Foster (LMHS) and Rachael Gilroy (Allen County Auditor)</b></p> <ul style="list-style-type: none"> <li>• Todd Gibson provided an overview of the refinancing of the revenue bonds for Lima Memorial Health Services <ul style="list-style-type: none"> <li>-explained the tax exempt rate of interest for the refinancing of funds</li> <li>-proceeds are able to be used for Lima Memorial Health Systems</li> </ul> </li> <li>• The Board of Commissioners express their willingness to participate in this to help the health system</li> <li>• Auditor Gilroy discussed the good relationship between Allen County and Dinsmore</li> <li>• Mike Swink offers appreciation for the support</li> </ul>
8:54 a.m.	RECESS
9:01 a.m.	AGENDA MEETING
	PLEDGE –Mike Swick
	<p><b>APPROVE AGENDA AS PRESENTED</b></p> <p>The clerk requests to add Resolution #1173-22 under Resolutions/Signatures.</p> <p><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the amended agenda was approved unanimously.</i></p>

**1. Consent Agenda:**

- a. Resolution #1159-22.** Approve travel expenses.
- b. Resolution #1160-22.** Intradepartmental transfer.
- c. Resolution #1161-22.** Authorizes warrant of transfer from the General Fund 1001 to the various ditch funds.
- d. Resolution #1162-22.** Authorizes warrant of transfer from the Conveyance Fee Fund 2093 to the Tax Map Fund 2088.
- e. Resolution #1163-22.** Supplemental appropriation to EMA Fund 2091.
- f. Resolution #1164-22.** Supplemental appropriation to Stormwater Fund 5037.
- g. Resolution #1165-22.** Supplemental appropriation to Law Library Fund 2025.
- h. Resolution #1166-22.** Approval of "Then and Now" purchase orders.

***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #1167-22.** Authorize the West Central Ohio Regional Treatment Habilitation (WORTH) Center to purchase one (1) 2020 Ford Explorer from Raabe Ford Lincoln and declares one (1) 2008 Chevy Uplander obsolete and no longer suitable for county purposes and authorizes the trade-in of same.  
***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. Purchase price is not to exceed \$32,851.00 with a trade-in value of \$1,000.00. The roll was called and the resolution was approved unanimously.***
  
- 2. Resolution #1168-22.** Accepts proposal and enters into contract with Lumen for 9-1-1 Maintenance Services. ***Commissioner Winegardner moved to table the resolution due to waiting on a Purchase Order. Motion seconded by Commissioner Seibert. The roll was called and the resolution was tabled unanimously.***

- 3. Resolution #1169-22.** Authorize Tom Berger to enter into agreement and sign necessary paperwork as it relates to receiving donations from the Moose Lodge 199. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #1170-22.** Enter into a Seventh Amendment to Agreement of Sublease with the Department of Rehabilitation and Correction. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. Amount not to exceed \$44,360.00. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #1171-22.** Resolution determining the necessity of and authorizing the issuance of Hospital Facilities Revenue Refunding Bonds, Series 2022 (Lima Memorial Health System); authorizing the execution and delivery of a Bond Purchase Agreement securing said bonds; authorizing the execution and delivery of a Base Lease; authorizing the execution and delivery of a Tax Agreement with respect to said bonds; and taking other related action. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 6. Resolution #1172-22.** A resolution receiving recommendations from Allen County Treasurer regarding Financial Transaction Device Proposals, Agreement to enter into contract in accordance with Ohio Revised Code 301.28 and other applicable provisions, amending Resolution #869-22 to include Allen County Public Health and Johnny Appleseed Metro Park District as entities eligible to receive payment from Financial Transaction Devices. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

	<p><b>7. Resolution #1173-22.</b> Enter into the negotiation process for a Criteria Architect for the Veterans Garage Project with Technicon Design Group. <b>Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</b></p>
	<p><b>DISCUSSION:</b></p> <p><b>A. <u>County Engineer</u></b></p> <p><b>1. Resolution #1174-22.</b> Authorize submission of a grant application to the County Engineer’s Association of Ohio for Guardrail Funding FY’2028. <b>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This is an annual grant for \$300,000.00 with the project estimate of \$299,999.17. The roll was called and the resolution was approved unanimously.</b></p>
	<p><b>ANNOUNCEMENTS</b></p>
	<p><b>PUBLIC COMMENT</b></p> <p><b>Please refer to Public Comment Policy and Application at <a href="https://commissioners.allencountyohio.com/public-comment-policy-request-application/">https://commissioners.allencountyohio.com/public-comment-policy-request-application/</a></b></p>
<p><b>9:11 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:39 a.m.</b></p>	<p><b>Staff/Update Meeting</b></p> <p><b>Sofia Clifton—</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on Employee Resource Portal</b> -will provide a rough draft for the Commissioners to review today</li> <li>-will provide Katie Metzger with the needed information and continue moving forward</li> <li>• <b>Provided an update on WORTH Center BWC claim</b></li> <li>• <b>Request to go in to executive session to discuss former employee BWC claim</b></li> </ul>

**At 9:47 Commissioner Winegardner moved to go into executive session according to ORC 121.22 (G) (5) to discuss a potential settlement for the BWC claim. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.**

**At 9:58 a.m. back in general session.**

**Discussion was had of potential settlement of a former employee for a BWC claim. Commissioner Winegardner will discuss with our legal representative, Kurt Kaufman regarding this matter and report back.**

- **Cory Noonan discussed potential increases for 2023**  
-Discussion on date to pass the 2023 budget by resolution

**Kelli Singhaus—**

- **Received notice on eviction hearing for McDonald Property—scheduled December 14<sup>th</sup> at 2:00 p.m.**
- **SpyGlass has reached out inquiring on a meeting to discuss cost savings**  
-Commissioners are not interested in this time
- **Discussion on changing name of the GDIF Fund**  
-Auditor's office is ok with this and will move forward with modifying the name
- **Discussion on host server for Allen County website**  
-will need to set up a meeting with AEDG and Brian Mauk  
-Kelli Singhaus did reach out to the departments on who maintains their websites and provided feedback with the Commissioners

**10:21 a.m.**

**RECESS**

**10:33 a.m.**

**Joint Board Blanchard River Stream Enhancement Project**

**\*\*Please see Hancock County minutes\*\***

**10:48 a.m.**

**RECESS**

10:55 a.m.

**Staff/Update Meeting Continued**

**Kelli Singhaus—**

- **Discussion on communication received from Tom Berger inquiring on year-end bonuses for his staff that can be funded within his current budget**  
**-Commissioners are good with him moving forward and Kelli Singhaus will notify him**
- **Beth Seibert noted that Joe Patton plans to bring a similar request to the Board**
- **Discussion on Educational Services Center and Soil & Water lease that expire at the end of the year**  
**-Kelli Singhaus will set up a meeting with Commissioner Noonan and both entities to further discuss a lease with the possibility of purchasing the buildings**
- **Completed updates to the budget worksheet**  
**-reviewed changes**
- **Received a request for an additional \$1,000.00 for salaries for the Prosecutors Office**  
**-Kelli Singhaus will look for available funds within the Prosecutor's Office lines before moving money from Contingency**

**Brittany Woods—**

- **Discussion on Fairgrounds Surveying**  
**-Kayla Campbell has reached out to Chad Scoot— he is having Brad core provide a quote**
- **Discussion on request for a Commissioner to meet with a possible submittal of RFQ for the Administration Building/CSEA Building**  
**-will work with Kayla Campbell on a response**
- **Discussion on Natural Gas Aggregation public Hearings scheduling**  
**-would propose to have both hearings on the same day at 4:00 p.m. and 5:30 p.m. at Department of Job and Family Services**  
**-Brittany woods will work on scheduling**
- **NCOSWD Meeting discussion**  
**-Beth Seibert will reach out to Diane Lee to see if all three commissioners need to attend**
- **Discussion on Update Meetings with Department Heads and Elected Officials for 2023**  
**-Brittany Woods will work on scheduling**

**Beth Seibert—**

- **Chamber of Commerce event commemorating their 135<sup>th</sup> anniversary**  
**-Beth Seibert will plan to attend and provide proclamation**
- **Rotary Club has invited the Commissioners to attend for the State of the County address**  
**-will plan to attend February 6<sup>th</sup> with Staff**
- **Discussion on Hazard Mitigation Grant of \$200,000.00 per the Volbert Property**  
**-Tom Berger needs a letter/resolution from Allen County that once the project is completed the property will be turned over to Bath Township, and the township will write a letter stating the property will be reverted back to the county if the township were ever to dissolve**  
**-Grant is requiring a \$20,000.00 match**  
**-\$1,500.00 has been spent on an appraisal—the County Auditor will count this as a part of the match and she does not believe this match should be funded by the General Fund**  
**-the Auditor would like the Commissioners to consider the match funds to come from the GDIF fund –Commissioners do not believe that the GDIF can fund this and the only cash available for this would be General Fund dollars**  
**-Beth Seibert will reach out to Kayla Campbell on if the property owner can provide any of the match funds and will ask if Bath Township would commit to providing any funding for the matching funds**

**Cory Noonan—**

- **Discussion on the request of additional funds for the county’s contribution for Allen Economic Development Group**  
**-Cory Noonan will be meeting with Dave Stratton this afternoon to further discuss**
- **Discussion on an adjustment to the proposed 2023 budget for the Treasurer’s Office**  
**-Cory Noonan will discuss further with Krista Bohn**

**12:17 p.m.**

**Adjourn**



Submitted by: Brittany N. Woods  
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Brian Winegardner  
Brian Winegardner

Beth Seibert  
Beth Seibert

Cory Noonan  
Cory Noonan