

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>January 31, 2023</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>Present: Beth Seibert</b>  <b>Cory Noonan</b></p>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>9:01 a.m.</b>	<p><b>Staff/Update Meeting</b></p> <p><b>Sofia Clifton—</b></p> <ul style="list-style-type: none"> <li>• <b>Wellness On-Site Blood draws have been scheduled and notification has been sent out to employees for February 28<sup>th</sup>, March 1<sup>st</sup> and March 2<sup>nd</sup></b></li> <li>-<b>Discussion on possibly supplying vitamins for employees at the on-site blood draws</b></li> <li>• <b>Review of Wellness Incentive Policy draft</b></li> <li>-<b>discussion on adding emails to Wellness Resource Portal</b></li> </ul>

- **Discussion on liability of Workers Compensation for Sheriff's Office candidates attending the academy**  
-Kelly Lowry, Sedgwick, feels they would not be a liability, as they would be students, not employees while at the academy  
-Cory Noonan provided an update on conversation with the Sheriff's Office in regards to the program of sponsoring a cadet while they attend the academy
- **CORSA Loss Control Incentive Program has been completed and Bonus Incentive has been completed for a total credit of \$24,691.00**

**Kelli Singhaus—**

- **Provided an update on Lima Community Foundation leased space**  
-Jason Patchet is planning to meet with the Interim Director this week  
-Lease space cost of sq. ft. in 2016-\$10.79  
-Lease space cost of sq. ft. in 2023-\$11.68
- **Civic Center Skylight Project final paperwork has been submitted for State Reimbursement**  
-should be in receipt of funds within 2 weeks
- **Provided an update on Museum Retaining Wall Project 50% reimbursement of funds from the State**  
-should receive response within 30-60 on our application  
-discussion on possibility of amending the application to include repairs to the parking lot  
-Kelli Singhaus will ask if the application can be amended to add changes to the scope of work to include repairs to the parking lot

**Brittany Woods—**

- **Veterans Garage RFQ review committee has completed their review**  
-will be placing on agenda to enter into negotiation phase
- **Discussion on update meetings for CVB, Budget Commission and Various Ditch Projects**  
-Brittany Woods will respond to CVB  
-will further discuss Budget Commission and Various Ditch Projects with the Auditor
- **Discussion on Veterans Bus**  
-Kayla Campbell is looking into if it is possible to donate and the logistics of a sealed bid

	<p><b>Beth Seibert—</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on Lanes Storage scanning for Judge Kohlreiser</b> -will discuss further once Brian Winegardner returns</li> <li>• <b>Discussion on Cole Street Farm Lease Invitation to Bid</b> -Beth Seibert provided a draft “Invitation to Bid” -will have Kayla Campbell review prior to placing on agenda for advertising</li> <li>• <b>Discussion on Spencerville Drainage Project and disgruntled landowner for assessment amount</b> -discussion on the need for consideration to the landowner and the cost</li> <li>• <b>Discussion on Regional Planning Commission MOU and Invoice</b> -would like to hold off on approving the MOU and paying the invoice until some issues are resolved within Regional Planning Commission -Regional Planning Commission will be contracting with Marlene Schumaker and Shane Coleman to assess the situation</li> </ul> <p><b>Cory Noonan—</b></p> <ul style="list-style-type: none"> <li>• <b>Review of 2022 Indigent Defense Report</b> -in 2022, \$701,457.42 was spent for contracted attorneys in addition to Public Defenders Office -review of comparison of costs in January 2022 vs. January 2023</li> <li>• <b>Discussion/preparation on State of the County at Rotary next Monday</b></li> </ul>
<p><b>10:15 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>11:04 a.m.</b></p>	<p><b>ARPA Discussion</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on presentation from Auditor Rachael Gilroy for the Land Bank Home Improvement Program</b> -funding for program has been earmarked from Safety Services Reimbursement funds</li> <li>• <b>Kelli Singhaus provided an update on the processing of Safety Service Reimbursement dollars</b> -Auditors Office is working on providing the check to the Commissioners for deposit</li> </ul>

- **Discussion on ideas of how to relay the message to the public on how ARPA funds are being spent**  
-plan to discuss each project as they are ready to move forward
- **Discussion on projects that are ready to move forward with**  
-Land Bank Home Improvement Program  
-Baughman Wetlands Project  
-Common Pleas Scanning Project
- **Review of proposed MOU for the Baughman Wetlands Project**
- **Discussion on the need for MOU's with Allen Water District and Sanitary Engineer for their requested funds/projects**
- **Discussion on EMA Command Bus**  
Kayla Campbell is researching membership to Cooperative Purchasing program
- **Discussion on software purchase for Health Department**  
-Beth Seibert will further discuss with the Health Department on the next steps for moving forward
- **Discussion on Fairgrounds Waterline Project**  
-waiting for information from the Fair Board
- **Discussion on scanning for the Board of Commissioners Office**  
-scanners will need purchased and then can move forward with contracting for scanning
- **Cory Noonan provided an update on the reviews of RFQ's for Administration and Child Support Enforcement Agency buildings**  
-resolution for the Board to approve to move forward with the top picks provided by the Review Committees will be on the agenda next week
- **Discussion on proposed timeline to begin design phase of renovations to the courthouse in 2024**

**11:51 a.m.**

**Adjourn**

Submitted by: Brittany N. Woods  
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Brian Winegardner  
Brian Winegardner

Beth Seibert  
Beth Seibert

Cory Noonan  
Cory Noonan