

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	January 24, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE – Cory Noonan
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Noonan moved to approve the agenda as presented. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

1. Consent Agenda:

- a. Resolution #50-23.** Approve travel expenses.
- b. Resolution #54-23.** Authorize a warrant of transfer from the Conveyance Fee Fund 2093 to the GIS Fund 2089.
- c. Resolution #52-23.** Supplemental appropriation for the AWD Internal Capital Fund 8752.
- d. Resolution #53-23.** Supplemental appropriation for the Guardian Ad Litem Fund 2717.
- e. Resolution #54-23.** Supplemental appropriation for the Court Computerization Fund 2706.
- f. Resolution #55-23.** Supplemental appropriation for the Worth Center JRIG Fund 8884.
- g. Resolution #56-23.** Supplemental appropriation for the Worth Center Fund 8880.
- h. Resolution #57-23.** Supplemental appropriation for the EMA Fund 2091.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #58-23.** Authorize membership and payment of annual dues to various organizations for calendar year 2023. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #59-23.** Renew contract with I DO Windows! LLC. To provide window cleaning services for various Allen County buildings. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #60-23.** Accept proposal and enter into contract with T&D Interiors, Inc. for labor and materials necessary to install carpeting at the Allen County Sheriff's Office. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

- 4. Resolution #61-23.** Authorize the purchase of five (5) batteries from Allied 100. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #62-23.** Approve the renewal of an agreement with Fishel Downey Albrecht & Riepenhoff LLP, for professional services. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 6. Resolution #63-23.** Approve the renewal of an agreement with Fishel Downey Albrecht & Riepenhoff LLP, for professional services on behalf of the Allen County Sheriff's Office. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 7. Resolution #64-23.** Enter into a subgrant award agreement with the Office of Criminal Justice Services for the West Central Ohio Crime Task Force grant. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 8. Resolution #65-23.** Authorize submission of a grant application to the Office of Criminal Justice Services for the West Central Ohio Crime Task Force Project-Drug Law Enforcement grant. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 9. Resolution #66-23.** Declare two (2) corner computer desks at the Allen County Engineer's Office obsolete and unsuitable for county use and authorize sale of same by internet auction. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

10. Resolution #67-23. Declare various personal property at the Allen County Board of Developmental Disabilities unsuitable for county use and authorize sale of same by internet auction. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

11. Resolution #68-23. Enter into an Amended Memorandum of Understanding with the Allen County Historical Society. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

12. Resolution #69-23. Approve a K-9 Retirement Agreement between Matthew Parker and the Office of Homeland Security and Emergency Management. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

DISCUSSION:

A. Sanitary Engineer

1. Resolution #70-23. Approve a GMP Amendment No. 1 to an existing agreement with Peterson Construction Company for UV early bid package in association with the Shawnee II Phase 2 POTW Improvements Project. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. CMAR agreement with Peterson Construction was approved in 2020. Plans are 90% complete and are now able to begin construction. This amendment is for \$515,696.00. The roll was called and the resolution was approved unanimously.***

ANNOUNCEMENTS

PUBLIC COMMENT

Please refer to Public Comment Policy and Application at <https://commissioners.allencountyohio.com/public-comment-policy-request-application/>

<p>9:32 a.m.</p>	<p>Ohio History Connection-Megan Wood</p> <ul style="list-style-type: none"> • Megan Wood provided an introduction as she has become Executive Director of Ohio History Connection in August • Discussion on advocacy of preservation and potential funding for preservation of county courthouses in Ohio • Discussion on Allen County facilities and the plans to renovate the Courthouse in the future • General discussion on the Allen County Museum
<p>9:56 a.m.</p>	<p>RECESS</p>
<p>10:04 a.m.</p>	<p>Staff/Update Meeting</p> <p>Sofia Clifton—</p> <ul style="list-style-type: none"> • Provided an update on participation of the Garner program for Allen County as we are a pilot county -40 individuals have signed up -working on getting information out to employees for them to be able to sign up -target working with some of the bigger departments to get the information out to their staff • Discussion on Wellness Policy <p>Kelli Singhaus—</p> <ul style="list-style-type: none"> • Discussion on Lima Community Foundation lease -they believe that at some point their rent was waived, however the Commissioners have no recollection of this -Kelli Singhaus is continuing to work with them on the back-rent that is due -Kayla Campbell and Jason Patchet will be going next week to define the leased area vs. what area is not included in the lease -Kelli Singhaus has had discussion with Kayla Campbell on adding a penalty-clause on any forthcoming leases • Discussion on invoice from Baileys Equipment for ballistic vests from the Sheriff's Office -Kelli Singhaus will further discuss with Jessie Andrews

Brittany Woods—

- **Northwest Ohio Commissioners and Engineers Association meeting March 29, 2023**
 - Beth Seibert and Brian Winegardner plan to attend
 - Brittany Woods will send registration
- **Discussion on forfeited properties auction**
 - will allow absentee bids
 - Lt. Rider will perform the auction
 - Brittany Woods and Kelli Singhaus will work with Kayla Campbell on updating the legal ads and resolution

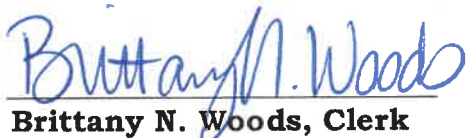


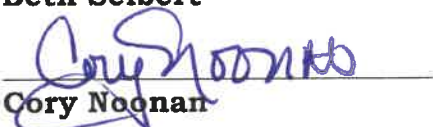
Beth Seibert—

- **Monday, February 6, 2023—the Commissioners will be speaking at Rotary Club**
 - Beth Seibert will be attending a One Ohio meeting prior to that meeting and may be late
- **Discussion on Opioid Distribution checks**
 - Kelli Singhaus will get them deposited
- **Rural Development funding Meeting**
 - Brad Niemeyer and Kimberly Stiles were attending
- **Discussion on Revolving Loan Fund Board**
 - working with Kelli Singhaus on filling the board members
- **Provided an overview of North West Ohio Solid Waste District meeting attended yesterday**
 - Ohio EPA will need to be signed this Spring-Summer
- **Provided an overview of Township Association Meeting last week**
 - dispatch services were discussed

Brian Winegardner—

- **Discussion on request from the Administration of the Sheriff's Office to pay for the academy for recruits as an incentive to hire deputies—**
 - \$5,500.00 per recruit**
 - currently have 11 positions open, would like to do a trial with paying for 5 recruits to attend the academy
 - if the recruit drops out of the academy or does not pass, they would be required to pay the tuition amount
 - if the recruit passes and graduates from the academy, they would be hired by the Sheriffs

	<p>Office, with a contract of three (3) years—if the employee leaves prior to the three (3) years, they would owe the tuition amount</p> <ul style="list-style-type: none"> -discussion on what would be included as a contractual employee—reduced salary, uniforms, tuition, etc. -Sofia Clifton will look into Workers Compensation coverage -discussion on a possible scholarship rather than a contractual employee during the academy time period <p>Cory Noonan—</p> <ul style="list-style-type: none"> • Discussion on Bar Association meeting this Friday -will further discuss during ARPA Discussion
11:33 a.m.	RECESS
11:37 a.m.	<p>Lima-Allen County Building Department Annual Review –Doug Ditto</p> <ul style="list-style-type: none"> • Provided an overview of the Lima-Allen county Building Department Annual Report -review of staffing -has requested to add two new positions and has been included in the proposed budget <ul style="list-style-type: none"> 1. Assistant Account Clerk 2. Assistant Building Inspector -review of services provided in 2022 -discussion on new software upgrades that will streamline the electronic filing process -review of fees brought in for 2022—YTD total \$744,223.85 • Provided highlights of 2022 projects • Review of proposed Service Contract for 2023 • Proposed 2023 Budget with two added positions —\$1,175,667.00 (approximately 30% increase) -said amount has not been approved yet as the budget hearing is scheduled for tomorrow
12:15 p.m.	RECESS
1:06 p.m.	<p>GDIF MOU Discussion—Kayla Campbell and Brion Rhodes</p> <ul style="list-style-type: none"> • Brion Rhodes discussed proposed changes to the GDIF MOU • General discussion on cash assessments

	<p>-will plan to further discuss with Rachael Gilroy on trying to gain a benefit to landowners for paying cash assessments up front</p>
1:57 p.m.	RECESS
2:03 p.m.	<p>Tax Map Budget Review—Brion Rhodes</p> <ul style="list-style-type: none"> • Discussion on proposed 2023 budget
2:28 p.m.	RECESS
2:35 p.m.	<p>ARPA Discussion</p> <ul style="list-style-type: none"> • Kayla Campbell provided an update on CSEA/Administration Building RFQ's review -the Review Committees are still in the review process—no decisions have been made at this time • Discussion on location for CSEA/Administration buildings -the members of the Review Committees were all in agreeance that the location of both buildings is proposed to be built at the Commerce Parkway property • Discussion on upcoming meeting with the Bar Association to discuss the new Administration Building Project
3:06 p.m.	ADJOURN
	<p>Submitted by: <u></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Brian Winegardner</p> <p><u></u> Beth Seibert</p> <p><u></u> Cory Noonan</p>