

**MINUTES**  
**BOARD OF ALLEN COUNTY**  
**COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>January 10, 2023</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Beth Seibert</b>  <b>Cory Noonan</b>  <b>Brian Winegardner</b></p>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>9:01 a.m.</b>	<p><b>Staff/Update Meeting</b></p> <p><b>Kelli Singhaus—</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on Lima Community Foundation lease -they are currently behind on their current lease payments as well as have not cleared out their items from the space they currently are not leasing</b></li> <li>-<b>Kayla Campbell suggests an invoice be sent for past due rent as well as additional fees for not removing the items as well as provide a firm deadline date to remove said items</b></li> </ul>

**-Commissioners ask Kayla Campbell to prepare a letter to send and Kelli Singhaus will provide an invoice to attach with letter**

- **Discussion on Personnel Policy regarding Call-Out time for Building and Grounds Department**  
**-will need to clarify verbiage and amend once review by the Personnel Policy Committee**

**Sofia Clifton—**

- **Discussion on property damage at Public Defenders Office agreement**  
**-still waiting to receive the agreement back from the Public Defenders Office—Kayla Campbell will follow up**
- **Discussion of Performance of Duty Coverage regarding Dog Warden employee**  
**-documentation has been updated to include new employee**  
**-review of those currently included in the coverage**

**Cory Noonan—**

- **Provided an overview of meeting with Elected Officials last Friday regarding Administration Building**  
**-discussion on technology, how all entities work together and location**

**Beth Seibert—**

- **Discussion on phone call with County Engineer in regards to the MOUs for GDIF and negative ditch funds**  
**-discussion of the proposed amendments requested from the County Engineer**  
**-Kayla Campbell will request the County engineer to provide his amendments in writing to review by all parties and then place amended MOU on the agenda for approval of the Board**

**Kelli Singhaus (cont.)—**

- **Discussion on Land Bank transfer of land to Board of Commissioner for the location of the Veterans Garage**
- **Received a Thank You letter for our participation in Adopt-A-Family**

- **Discussion on Capital Improvement Fund**  
-has requested a Supplemental Appropriation to increase appropriations to \$200,000.00
- **Discussion on Safety Services Reimbursement process of moving funds to the General Fund**  
-will then transfer funds to individual projects and include documentation to the transfer resolution
- **Discussion on transfer of Conveyance monies to GIS/Tax Map**  
-Kelli Singhaus will schedule budget meetings with Rachael Gilroy for GIS and Brion Rhodes for Tax Map

**Sofia Clifton (cont.)—**

- **Discussion on claim for a Sheriff's Office vehicle as a civilian hit a parked vehicle**
- **Discussion on claim for a civil rights wrongful arrest**  
-working with CORSA and Sheriff's Office
- **Meeting with Jim Hale this morning to view the courthouse stairs and see if there are any concerns of liability**

**Brittany Woods—**

- **Discussion on Veterans Garage RFQ review committee**
- **Received a request from the Civic Center to utilize the Children Services parking lot for a weekend event (Friday-Sunday) in Summer 2024**  
-will direct them to discuss with Children Services if the parking needs will interfere with business hours
- **Review of Evaluation Score Sheet for Child Support Enforcement Agency and Administration buildings**
- **Discussion on MOU for GIS/Tax Map Funds**  
-Cory Noonan will provide edits and will send to Kayla Campbell for review
- **Discussion on representatives for CCAO Membership Meetings**  
-Cory Noonan will be designee and Beth Seibert will be the alternate
- **Discussion on Veterans Van**  
-Brian Winegardner will obtain mileage and we will further discuss once we get a value for the vehicle

**Beth Seibert (cont.)—**

- **Discussion on upcoming Township Association meeting that topic will be focused on County Dispatching**  
-Beth Seibert will be attending
- **Will be calling a meeting of political subdivisions in Allen County in regards to One Ohio Region 15 to designate a representative**
- **Discussion on a phone call from a resident of concerns of phone calls for online sales for the Sheriff's Office**
- **OSU Extension Office has hired their new Ag and Natural Resources Educator—Nic Baumer**
- **Provided an overview of meeting with Brian Wildermuth regarding RTA Beta Testing Phase for a Ride App**
- **Discussion on an upcoming replat for Lopez Drive**
- **Discussion on Crime Victim Services request of additional office space**
- **Discussion on Fairgrounds Waterline Project**  
-Troy Elwer believes they are close to presenting the project to the Board as well as the completed lease
- **Sofia Clifton and Beth Seibert has been working on updating Board Appointments for 2023**
- **Beth Seibert will be doing Noon Edition this week**
- **Discussion on upcoming meeting with the Mayor's Office**

**Brian Winegardner—**

- **Discussion on Fairgrounds Surveying contract**  
-Brittany Woods will follow up with Core Consulting on obtaining signed contract
- **Discussion on a citizen inquiring about Sanitary Sewer to his property on Ada Road**  
-Brian Winegardner has talked with Sanitary Engineer and will follow up with the resident

**Cory Noonan—**

- **Discussion on AED machines**  
-Tom Berger has provided a YouTube video on how to use the device if needed—Sofia Clifton will send out to employees  
-during annual inspection it was found that two of the devices is missing the batteries -will get the replacement batteries purchased

11:08 a.m.

Adjourn

Submitted by: Brittany N. Woods  
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Brian Winegardner  
Brian Winegardner

Beth Seibert  
Beth Seibert

Cory Noonan  
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