

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

204 N. Main Street

3rd Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

commissioners@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	September 29, 2022
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Beth Seibert Cory Noonan Brian Winegardner</p>
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Winegardner moved to amend the agenda to included Resolution #979-22and Resolution #980-22 under Resolutions/Signatures. Motion seconded by Commissioner Seibert. The roll was called and the agenda was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

a. Consent Agenda:

- b. Resolution #965-22.** Intradepartmental transfers.
- c. Resolution #966-22.** Establish the BOC Capital Improvements Fund.
- d. Resolution #967-22.** Approve use of credit cards for the 4th quarter of 2022.

Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Notice to Legislative Authority, Ohio Division of Liquor Control, DS of Ohio Inc. dba Captain Ds Seafood and Hamburgers, D1 Permit, Request a Hearing / Do Not Request a Hearing Resolution**

Commissioner Noonan made a motion to “Do Not Request a Hearing”. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.

- 2. Resolution #968-22.** Renew Customer Service Agreements with Republic Services, Inc. for various county buildings. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

- 3. Resolution #969-22.** Approve a wage increase for the employees at the Allen County Department of Job and Family Services. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This increase will be funded from within internal funds. No General Fund dollars will be used. The roll was called and the resolution was approved unanimously.***

- 4. Resolution #315-22B.** Amend Resolution #315-22, adopt a revised Allen County Personnel Policy. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This is an annual update for the Allen County Personnel Policy. The roll was called and the resolution was approved unanimously.***

- 5. Resolution #970-22.** Approve Change Order #5 with Westerheide Construction Co. for the Allen County Board of DD Office Renovations Project.
Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This is the fifth and final change order and there is no change in cost of the project. The roll was called and the resolution was approved unanimously.
- 6. Resolution #971-22.** Authorize submission of a grant application to the Ohio Emergency Management Agency for the FY2022 State Homeland Security Grant Program for a Robot Response Vehicle.
Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This is a \$250,000.00 reimbursable grant and the grant process is completed through a competitive process throughout the state. The roll was called and the resolution was approved unanimously.
- 7. Resolution #972-22.** Authorize submission of a grant application to the Ohio Emergency Management Agency for the FY2022 State Homeland Security Grant Program for a Robot Upgrade. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This is for a \$165,000.00 reimbursable grant and the grant process is completed through a competitive process throughout the state. The roll was called and the resolution was approved unanimously.***
- 8. Resolution #979-22.** Authorize the Allen County Department of Job and Family Services to enter into contracts with various providers for transportation services. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This is an annual process for transportation services. The roll was called and the resolution was approved unanimously.***
- 9. Resolution #980-22.** Approve modification number two and three to task order number three of an existing agreement with MS Consultants for additional professional engineering design services. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

DISCUSSION:

A. County Engineer

- 1. Resolution #973-22.** Authorize Brion E. Rhodes, Allen County Engineer, to prepare and submit application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Programs for State Issue 1 Funds for the Kerr Road Culvert Replacement Project and execute contracts as required.
Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.
- 2. Resolution #974-22.** Authorize Brion E. Rhodes, Allen County Engineer, to prepare and submit application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Programs for State Issue 1 Funds for the Parker Road Culvert Replacement Project and execute contracts as required.
Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.
- 3. Resolution #975-22.** Authorize Brion E. Rhodes, Allen County Engineer to submit application and execute contract with the Ohio Public Works Commission for State Issue 1 Funds for the County Roads Resurfacing -23 Project. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

	<p>4. Resolution #976-22. Authorize Brion E. Rhodes, Allen County Engineer to submit application and execute contract with the Ohio Public Works Commission for State Issue 1 Funds for the Dixie Highway Improvement Project. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></p> <p>5. Resolution #977-22. Authorize Brion E. Rhodes, Allen County Engineer to submit application and execute contract with the Ohio Public Works Commission for State Issue 1 Funds for the Hanthorn Road and McClain Road Improvement Project. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></p> <p>6. Resolution #978-22. Authorize Brion E. Rhodes, Allen County Engineer to submit application and execute contract with the Ohio Public Works Commission for State Issue 1 Funds for the Lincoln Highway Reconstruction Project. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p>
	<p>PUBLIC COMMENT</p> <p>Please refer to Public Comment Policy and Application at https://commissioners.allencountyohio.com/public-comment-policy-request-application/</p>
<p>9:19 a.m.</p>	<p>RECESS</p>
<p>9:36 a.m.</p>	<p>Update—Jason Patchet – Building and Grounds</p> <ul style="list-style-type: none"> • Provided an update on the Civic Center roof -insulation is complete and south side roof panels are being installed • Provided an update on the Civic Center Stage Lift project -stage has passed state inspection

-after 2 years of research and working with the Department of Compliance, it was found we do not have to replace hoses every 6 years unless we have a fracture

- Discussion on cleaning of the exterior of the Civic Center

-unable to clean due to the aluminum panels –will need to be power washed, primed and painted to correct the grayness to the walls

- Provided an update on Booking Area Remodel

-waiting on All Service to install safety glass

-epoxy flooring should be completed in the next few weeks

- Discussion on State Grant for Jails possibly available

-plan to submit proposals for exterior work to be done to the jail for possible funding –Jason Patchet will discuss with Chief Mohler

- Provided an update on Courthouse Retaining Wall project

-scheduled install of November 5th

-working with County Engineer to use truck and trailer to deliver blocks from ODOT campus to the Courthouse

- Tree trimming at Courthouse will begin next week

-pine tree will be removed

- Old radio tower will be removed next week after tree service is complete

- Provided an update on CSEA Elevator

-Schindler Elevator has materials staged but are waiting on some parts to begin

-there were some roof leaks found in the elevator shaft—they have been repaired by Building and Grounds

- Dog Warden Paving Project will begin Monday

- Discussion on Veteran's Building RFQ

- Discussion on stainless steel fixtures at Juvenile Detention Center showing rust

-has reached out to All Temp to discuss what can be done/resolution to the issue of the stainless steel rusting

-also having issues with some of the led lights at the facility—Jason Patchet is working with the supplier on resolving the issue

- Discussion on proposal for Tool Cat

-Commissioners still need to have a Capital Discussion to further discuss

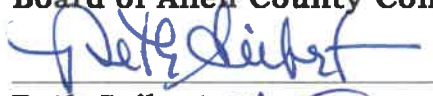
-planning to have a Capital Discussion on October 11th

<p>10:48 a.m.</p>	<p>RECESS</p>
<p>1:01 p.m.</p>	<p>Greg Miller and Judge Zimmerman re: Court of Appeals Building HVAC Project</p> <p>Present in addition to the three Commissioners and those listed above: Kelli Singhaus and Brittany Woods</p> <ul style="list-style-type: none"> • Brian Winegardner provided an overview of the planned HVAC project for the Court of Appeals building • discussion on scheduling for the project and how it may disrupt some business <ul style="list-style-type: none"> -Commissioners emphasize that they want to be accommodating as possible to limit disruptions • discussion on parking lot <ul style="list-style-type: none"> -Jason Patchet is working on getting back gate fixed -discussion on numbering the parking spots • discussion on landscaping issues <ul style="list-style-type: none"> -bushes are scheduled to be replaced soon -Concrete work is scheduled to be done in the next month • Review request for an awning above the Court of Appeals entrance <ul style="list-style-type: none"> -discussion on fobbing the door and new lock -awning is still in the plans, just taking a little longer to accomplish than anticipated • Discussion on women’s restroom water issue <ul style="list-style-type: none"> -has spoken to Jason Patchet about this but work has not been completed -Commissioners suggested to place in an email/work order • Discussion on carpet replacement in office space <ul style="list-style-type: none"> -will have a need for updates with two offices being vacated and replaced with new Judges -cabinetry will need to be removed -wallpaper will need to be removed and walls will need painted • Discussion on the need to bring in a visiting judge for the next year or so due to two judges not able to sit on Allen County criminal cases <ul style="list-style-type: none"> -will need to update office space to accommodate -will need a parking spot for the visiting judge • Discussion on possible redistricting for the appellate districts <ul style="list-style-type: none"> -may cause the Third District Court of Appeals to move location

1:38 p.m.

Adjourn

Submitted by: 
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Beth Seibert


Cory Noonan


Brian Winegardner