

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

204 N. Main Street

3rd Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

commissioners@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	September 27, 2022
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Beth Seibert Cory Noonan Brian Winegardner</p>
TIME:	GENERAL SESSION - RECORDED
8:30 a.m.	<p>Joint Board Meeting Teleconference—Van Wert and Putnam County re: West Jennings Creek</p> <p>**Please refer to Van Wert County minutes**</p>
	RECESS
9:00 a.m.	AGENDA MEETING
	PLEDGE -Brian Winegardner

APPROVE AGENDA AS PRESENTED

Commissioner Winegardner made a motion to amend the agenda to move the 2:00 p.m. Update with Tom Berger to 1:30 a.m. for the Commissioners to attend the Metro Center Open House. Motion seconded by Commissioner Seibert. The roll was called and the amended agenda was approved unanimously.

ITEMS FOR REVIEW AND APPROVAL:

- 1. Approve the minutes of the September 15, 2022 general session.**
- 2. Approve the minutes of the September 19, 2022 special session.**
- 3. Approve the minutes of the September 20, 2022 general session.**
- 4. Approve the minutes of the September 21, 2022 special session.**

Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.

5. Consent Agenda:

- a. Resolution #956-22.** Approve travel expenses.
- b. Resolution #957-22.** Supplemental appropriation to Allen Co. Airport Ditch Fund 2217.
- c. Resolution #958-22.** Supplemental appropriation to DARE Fund 2825.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #959-22.** Renew a Lease Agreement with the Allen County Educational Service Center for property located at 1920 Slabtown Road.
Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

2. **Resolution #960-22.** Enter into a Fee Agreement with Dalton J. Smith and the Law Firm of Cory, Meredith, Witter & Smith, LPA. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This is an agreement for legal assistance for an eviction of a tenant residing in a property acquired by the county. The roll was called and the resolution was approved unanimously.**

3. **Resolution #961-22.** Authorize submission of a grant application to the Ohio Office of Criminal Justice Services for American Rescue Plan Funding 2022. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This is a one-time grant for retention bonuses for Safety Services and there is no matching funds are required. The roll was called and the resolution was approved unanimously.**

4. **Resolution #962-22.** Authorize the submission of a pre-award grant application to the Ohio Office of Criminal Justice Services for American Rescue Plan Funding 2022 and authorize Beth Seibert to sign same. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

DISCUSSION:

A. Sanitary Engineer

1. **Resolution #963-22.** Certification to Allen County Auditor of sanitary sewer capital permit and e-one pump fees. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

ANNOUNCEMENTS

PUBLIC COMMENT

Please refer to Public Comment Policy and Application at <https://commissioners.allencountyohio.com/public-comment-policy-request-application/>

RECESS

9:30 a.m.

Staff/Update Meeting

Sofia Snyder—

- **Flu shot clinics are scheduled for next Wednesday**
- **CLCCA Meeting this Friday in Columbus**
- **Placed order for magnets that lists information for urgent cares and our employee co-pays to disburse during Open Enrollment Open House**
- **Received notice for 27th Annual Candlelight Vigil for Domestic Violence—October 13th at 7:00 p.m.**
-Brittany Woods will place on calendar
- **Discussion on discrepancy with HealthWorks system and amount of Wellness completers**
-will update Commissioners with total next week

Kelli Singhaus—

- **Discussion on revisions to the Blodgett Building lease**
-will send to Mr. Quatman for review
- **Has sent Lima Community Foundation leases to them for signature**
-has not received a response back
- **Working on preparing budget**
-preliminary budget review scheduled for October 11th

Brittany Woods—

- **Discussion on continuing weekly ARPA discussions—continue through October**
- **Will move staff update on December 13th to 2:00 p.m. to accommodate for the West Jennings Creek view**

Beth Seibert—

- **Discussion on fuel tanks located at the Board of Developmental Disabilities**
-tanks are 25 years old and pumps need replaced due to age—quote for replacement of pumps is \$17,624.00
-Commissioners suggest that Theresa Schnipke talk to RTA to discuss them in supplying fuel for purchase

- Commissioner Seibert will reach out to Theresa Schnipke
- Spoke with Troy Elwer in regards to the Fairgrounds Lease Agreement
 - review/discussion of suggestions Atty. Jim Blair provided
 - Brittany Woods will setup a meeting with Kayla Campbell for the Commissioners to further discuss
- Met with Dean Rehner of OSU-Lima
 - would like to pursue the option of housing OSU-Extension on the OSU-Lima campus
 - acknowledges that it would be beneficial to have them on location
 - Dean Rehner believes they may have space available this summer for OSU-Extension
 - Dean Rehner would like to further discuss with the Commissioners
- Discussion on Burgess Group Project with Soil and Water
 - Soil and Water have not had any luck with having any bidders on that project which requires a specific piece of equipment
 - Beth Seibert will discuss with the County Engineer
- Discussion on vacation of Stemple Rd.
 - Commissioner Seibert will discuss with Trustee Shilling on next steps

Cory Noonan—

- Review of meeting with Port Authority last week regarding Ada Rd. property
 - discussion on transfer of 8.027 acres of land with the option of additional up to 12 acres
 - agreement with Johnny Appleseed will need to be amended
 - Beth Seibert will reach out to the farmer, Scott Bassett, to discuss his access points to the farm land
- Discussion on email from CCAO regarding capital funds for Jail construction/upgrades available— deadline for submission is November
 - will plan to have a meeting with the Sheriff's office and Jason Patchet to further discuss
 - Brian Winegardner will discuss with the Sheriff's office
- Discussion on GDIF MOU's
 - Brittany Woods will set up a meeting with Kayla Campbell to discuss edits

	<ul style="list-style-type: none"> • Discussion on insurance/wellness for 2023 and 2024 -review of proposed 2023 rates -discussion of proposed plan for 2024 insurance rates –Wellness vs. Non-Wellness • Discussion on invoice from Quick as a Wink for magnets for the Commissioners -Commissioners are paying for this from their personal accounts through a reimbursement to the Wellness account <p>Brian Winegardner—</p> <ul style="list-style-type: none"> • Discussion on Courts ARPA requests –letter of justification may not be needed with the Safety Services salary reimbursement • Brian Winegardner is working with the Auditors office and Sheriff’s office on obtaining information for the Safety Services salary reimbursement through ARPA funds • Discussion on possible grant for retention bonuses and if it would cause a conflict with proposed dollars for salary reimbursement through ARPA -will need to discuss with Bricker and Eckler -Kelli Singhaus will discuss with Shannon Ackerman on the details of the grant for a better understanding
<p>11:23 a.m.</p>	<p>RECESS</p>
<p>11:39 a.m.</p>	<p>ARPA Discussion</p> <ul style="list-style-type: none"> • Review of ARPA spreadsheet • Discussion on response from Bricker and Eckler regarding the Water and Sewer request -may need to discuss with the Allen Water District Board and the Sanitary Engineer if there are any standalone projects that would not require any loans that could qualify for ARPA funds -Beth Seibert will reach out to both entities to discuss • Waiting on a letter from Bricker and Eckler in regards to Baughman Project justification • Kelli Singhaus provided information from phone call with Shannon Ackerman on the potential retention bonus grant for Sheriff’s Office -applies to sworn officers and the bonus is 10% of their annual salary -do not believe this should interfere with salary reimbursement for Sheriff’s Office

	<ul style="list-style-type: none"> • Discussion on temp-service for scanning project in the Commissioner’s office -Kelli Singhaus called Custom Staffing and Staffmark for quotes for scanning project in the Commissioner’s office for comparison to the quote from Spherion -discussion on potentially reaching out to Department of Job and Family Services to see if they would have someone available for the position • Discussion on quote for four (4) scanners for the scanning project -Mark McClure, IT, is asking when we would like to proceed with the purchase –Commissioners are ok with moving forward with the purchase • Kelli Singhaus will contact Spherion to move forward
<p>12:14 p.m.</p>	<p>RECESS</p>
<p>1:01 p.m.</p>	<p>Crime Victim Services—David Voth re: Budget</p> <p>Present in addition to the Commissioners: Kelli Singhaus, Brittany Woods, David Voth, Ryn Farmer, Abby Hefflinger and Amy Wiechart-Bayliff.</p> <ul style="list-style-type: none"> • David Voth provided an overview of requests • Discussion on request for an additional \$60,000.00 in addition to the current year allocation as well as the request to continue the additional allocation in the years to come -Without the additional allocation, they will need to use Reserve Funds for operation -Reserve Funds balance is currently approximately \$500,000.00 • Discussion on VOCA fund • Discussion on Marsy’s Law and current lack of funding
<p>1:31 p.m.</p>	<p>RECESS</p>
<p>1:39 p.m.</p>	<p>EMA/Homeland Security Update—Tom Berger and Chief Deputy Mohler</p> <ul style="list-style-type: none"> • Discussion on correspondence with the Allen county Public Health regarding a situation here in Allen County -Class B Communicable Disease has been confirmed in Allen County

-Proper protocol of notifications has been followed by Allen County Public Health

- **Discussion on the need for a Statement to the Public**

-Allen County Public Health Department is currently not at a point where they want to make a Statement to the Public

-The Commissioners and Tom Berger believe it is necessary to make a Statement to the Public due to possible risk to Allen County residents

-discussion on costs to the County in regards to the situation

-Tom Berger believes a Statement to the Public should come from the Board of the Commissioners at this time—will reach out to Allen County Public Health to see if they want to make a joint statement together

- **Tom Berger will prepare a draft of the Statement to the Public for the Commissioners to review**
- **The Commissioners will reach out to Allen County Public Health to see if they would like to make the Statement to the Public together, if not the Commissioners will move forward with delivering the Statement to the Public**
 - will have Prosecutors Office review the statement before release**

- **Provided an update on Text 9-1-1— going well**

- **Discussion on Text 9-8-8— new suicide prevention hotline**

-Mental Health Board would like this integrated with Text 9-1-1, but that is currently not possible

-there will be a round table discussion on October 4th

- **Provided an update on held/planned exercises**
 - had an active shooter exercise at St. Rita's on September 15th**

-Tabletop exercise on chemical release was held at Shawnee Schools on September 15th

-Overview of upcoming exercises/drills

- **Received results from the Commodity Flow Study**
 - provided an overview of the results**

- **Provided an update on 2024 Eclipse Planning**

- **Completed 11 LEPC inspections, with 1 left to do for the year**

- **Discussion on grant applications**

-two grants to be on agenda this Thursday for approval to apply with \$0 local match requirement

- **Discussion on ARPA requests**

	<ul style="list-style-type: none"> • Discussion on Illicit Discharge Regulations updates—Tom Berger will be invited to be a part of those conversations
<p>2:24 p.m.</p>	<p>RECESS</p>
<p>5:00 p.m.</p>	<p>Final Hearing—Hutchinson Ditch #1347 Harrod Event Center – 9520 Harrod Rd., Harrod, Ohio 45850</p> <p>Commissioner Winegardner opened the meeting.</p> <p>Present: Commissioner Beth Seibert, Commissioner Cory Noonan, Commissioner Brian Winegardner, Clerk Brittany Woods, Drainage Engineer Nathan Davis, Drainage Engineer Joe Gearing and County Engineer Brion Rhodes</p> <p>Commissioner Winegardner swore in those individuals that were going to provide public testimony during the hearing.</p> <p>Nathan Davis provided an overview of the project. There is approximately 1273 acres and 42 parcels in said project. The Report of County Engineer was read into record. Total estimated cost of the project is \$259,639.33</p> <p>Discussion was had on assessments and the formula used to determine costs.</p> <p>Recommended a five (5) year loan with a four (4) year repayment period.</p> <p>Correspondence letters were read into record from Deborah and Jack Miller, Carla Oberly and Kellen Dunlap.</p> <p>Commissioner Noonan asked the County Engineer to further define how the assessment for each parcel is determined</p> <p>Public testimony was provided by Scott Hall, Justin Evans, Mark Martin, Chris Miller, Jeff Anspach, Harold Hutchinson, Rod Long, Kellen Dunlap, Carla Oberly and Randy Ackerman.</p>

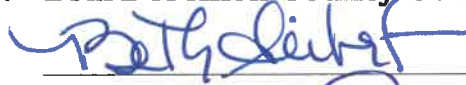
At 7:26 p.m., Commissioner Winegardner made a motion to approve Resolution #964-22, Recess Final Hearing for the Hutchinson Petitioned Ditch #1347. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

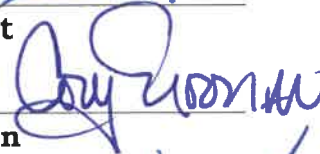
7:46 p.m.

Adjourn

Submitted by: 
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


Beth Seibert


Cory Noonan


Brian Winegardner