

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

204 N. Main Street

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Lima, Ohio 45801

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	<b>September 22, 2022</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><u><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></u></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Beth Seibert</b>  <b>Cory Noonan</b>  <b>Brian Winegardner</b></p>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>9:01 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE –Brian Winegardner</b>
	<p><b>APPROVE AGENDA AS PRESENTED</b></p> <p><b><i>Commissioner Winegardner made a motion to amend the agenda to add Resolution #939-22A under Resolution/Signatures. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></b></p>

**ITEMS FOR REVIEW AND APPROVAL:**

- 1. Approve the minutes of the September 8, 2022 general session.**
- 2. Approve the minutes of the September 12, 2022 special session.**
- 3. Approve the minutes of the September 13, 2022 general session.**

***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.***

**4. Consent Agenda:**

- a. Resolution #940-22.** Approve travel expenses.
- b. Resolution #941-22.** Intradepartmental transfers.
- c. Resolution #942-22.** Supplemental appropriation to WCOCTF Fund 2854.
- d. Resolution #943-22.** Supplemental appropriation to DD Fund 2018.
- e. Resolution #944-22.** Supplemental appropriation to General Fund 1001.
- f. Resolution #945-22.** Supplemental appropriation to Jennings Creek 1160 Fund 2160.
- g. Resolution #946-22.** Supplemental appropriation to Lost Creek Fund 2251.

***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Notice to Legislative Authority, Ohio Division of Liquor Control, Cracker Barrel Old Country Store Inc. dba Cracker Barrel Store 133, D51 Permit, Request a Hearing / Do Not Request a Hearing**

***Commissioner Winegardner made a motion to “Do Not Request a Hearing”. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.***

- 2. Resolution #947-22.** Authorize the issuance of taxable bond anticipation notes, the proceeds of which shall be used for the purpose of acquiring one or more vehicles for the Allen County Sheriff’s Department.

***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This is to take a note out for the purchase of vehicles at the Sheriff's Office. The roll was called and the resolution was approved unanimously.***

**3. Resolution #948-22.** Authorize the issuance of taxable bond anticipation notes, the proceeds of which shall be used for the purpose of acquiring and installing a communication system for the county.

***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This is to take a note out for the payment of the phone system. The roll was called and the resolution was approved unanimously.***

**4. Resolution #949-22.** Authorize the issuance of taxable bond anticipation notes, the proceeds of which shall be used for the purpose of acquiring and constructing a perimeter wall for the benefit of the County Courthouse.

***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This is to take a note out for the retaining wall at the Allen County Courthouse. The roll was called and the resolution was approved unanimously.***

**5. Resolution #950-22.** Authorize the issuance of taxable bond anticipation notes, the proceeds of which shall be used for the purpose of acquiring and installing HVAC improvements for the County Court of Appeals building.

***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This is to take a note out for the replacement of HVAC system for the Court of Appeals building. The roll was called and the resolution was approved unanimously.***

**6. Resolution #951-22.** Consolidate various note issues into a various purpose limited tax general obligation bond anticipation note of Allen County, Ohio.

***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This is to consolidate the previous notes into one note for a total of \$1.7 million. The roll was called and the resolution was approved unanimously.***

**7. Resolution #939-22A.** Amend Resolution #939-22, authorize Ohio Means Jobs Allen County to purchase four (4) copy machines from Donnell McCarthy. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

**DISCUSSION:**

**A. County Engineer**

- 1. Resolution #952-22.** Approve estimate of material and labor necessary for a structure replacement on Crabb Road. **Commissioner Seibert moved to table the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was tabled unanimously.**
  
- 2. Resolution #953-22.** Approve estimate of material and labor necessary for a superstructure replacement on Shaffer Road. **Commissioner Seibert moved to table the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was tabled unanimously.**
  
- 3. Resolution #954-22.** Approve estimate of material and labor necessary for a structure replacement on Old Delphos Road. **Commissioner Seibert moved to table the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was tabled unanimously.**

**ANNOUNCEMENTS**

**PUBLIC COMMENT**

**Please refer to Public Comment Policy and Application at <https://commissioners.allencountyohio.com/public-comment-policy-request-application/>**

**9:13 a.m.**

**RECESS**

**9:33 a.m.**

**Update—Jason Patchet – Building and Grounds**

- **Provided an update on the Booking Area Project**  
-Chief Mohler did approve the epoxy flooring to be installed—will be moving forward with this  
-waiting for All-Service Glass to install glass barrier
- **Shrubs at Court of Appeals building are scheduled to be replaced late September-early October**
- **R.B. Jergens will be here the week of November 6<sup>th</sup> for the Courthouse Retaining Wall project and Court of Appeals Sidewalk project**  
-working with County Engineer on staging of the Redi-Rock blocks for retaining wall
- **Provided an update on Museum Wall Project engineering**  
-should have drawings and be ready to go out for bid next week
- **Discussion on tree trimming at the Courthouse**
- **Provided an update on the Civic Center Roof project**  
-insulation currently being installed  
-exterior should be wrapped up in the next few weeks
- **Discussion on the HVAC system renovation at the Court of Appeals building**

**At 9:48 a.m., Commissioner Seibert made a motion to approve Resolution #955-22, Accept proposal and enter into contract with All Temp Refrigeration for HVAC renovations at the Third District Court of Appeals building. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

- **Discussion on proposed Veterans Commission building**  
-Jason Patchet talked with Tuttle Construction/Touchstone—they recommend Design Build with a Criteria Architect for this project –provided suggestions of Architect Firms to look into
- **Discussion on upgrading Tool Cat**  
-trade in value of current 8 year old Tool Cat is \$31,000.00  
-Bob Cat provided a quote for a new Tool Cat of \$67,335.40  
-with trade-in, the purchase price would be \$36,335.40 through Sourcewell  
-Commissioners will further discuss

	<ul style="list-style-type: none"> <li>• <b>Commissioner Seibert discussed concern of a set of doors being able to secure properly at the Civic Center</b> -Jason Patchet will look into the mechanics -May need to look into replacing this set of doors</li> <li>• <b>General discussion on landscaping at the Courthouse</b></li> </ul>
<b>10:22 a.m.</b>	<b>RECESS</b>
<b>11:00 a.m.</b>	<p><b>Alison Johanning and Krista Bohn—Health Department re: Financial Transaction Devices</b></p> <p><b>Present: Beth Seibert, Cory Noonan, Krista Bohn, Alison Johanning and Brittany Woods</b></p> <ul style="list-style-type: none"> <li>• <b>Krista Bohn provided a background on financial transaction devices and the request from the Health Department</b></li> <li>• <b>Alison Johanning provided an overview on their need for the use of financial transaction devices at the Health Department</b> -\$16,500.00 fees that could be completed via financial transaction devices -Birth Certificate/Death Certificates, clinic fees, etc.</li> <li>• <b>Krista Bohn described the process of what would need to be done for the Health Department to be a part of the use of financial transaction devices</b></li> <li>• <b>Discussion on liability risk –Health Department would need to take responsibility of the liability</b></li> <li>• <b>Alison Johanning will work with Krista Bohn on moving forward</b></li> <li>• <b>There will be an MOU completed prior to going live with the financial transaction device</b></li> </ul>
<b>11:30 a.m.</b>	<b>RECESS</b>
<b>12:00 p.m.</b>	<b>Susan Manchester—Lunch at Milano Café</b>
	<b>RECESS</b>
<b>2:02 p.m.</b>	<p><b>Port Authority—Discussion on Ada Rd. Property</b></p> <p><b>Present: Cory Noonan, Beth Seibert, Dave Stratton, Cindy Leis, Maria Sanko and Rex Huffman</b></p>


- Discussion on possibility of transferring the Ada Rd. property to the Port Authority
- Port Authority was a recipient of a reimbursable Grant of \$710,000,00 to clean up the property/demolish the building
- Discussion on the work involved in the demolition project—Port Authority believes it would be beneficial to have the property in the Port Authorities name rather than go back and forth between the Port Authority and the Board of Commissioners to complete the demolition
- Discussion on what portion of the parcel to potentially transfer to the Port Authority
- Propose transferring the 8.027 acre parcel now to Port Authority with an option of obtaining up to an additional 12 acres for a potential total of 20 acres
- The Commissioners will update Kayla Campbell and have her work with Rex Huffman on moving forward on the transfer of 8.027 acres to the Port Authority
- The Port Authority will further discuss with their Board and prepare a design on additional acreage

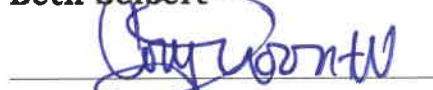
2:46 p.m.

Adjourn

Submitted by:   
 Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

  
 Beth Seibert

  
 Cory Noonan

  
 Brian Winegardner