

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

[commissioners@allencountyohio.com](mailto:commissioners@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>September 8, 2022</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): 1 866 899 4679</b>  <b>United States: +1 (571) 317-3116</b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>Present: Beth Seibert</b>  <b>Cory Noonan</b>  <b>Brian Winegardner</b></p>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>9:01 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE –Brian Winegardner</b>
	<p style="text-align: center;"><b>APPROVE AGENDA AS PRESENTED</b></p> <p><b><i>Commissioner Winegardner made a motion to amend the agenda to add Resolution #930-22, Adopt the revised Hazardous Material Response Plan for Allen County, Ohio, and table Resolution #911-22, Intradepartmental Transfer. Motion seconded by Commissioner Seibert. The roll was called and the amended agenda was approved unanimously.</i></b></p>

**ITEMS FOR REVIEW AND APPROVAL:**

**1. Consent Agenda:**

- a. Resolution #905-22.** Approve travel expenses.
- b. Resolution #911-22.** Intradepartmental transfers.
- c. Resolution #906-22.** Authorize a warrant of transfer from the Allen County Board of Developmental Disabilities Fund 2018 to the Allen County Board of Developmental Disabilities Fund 4018.
- d. Resolution #907-22.** Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.
- e. Resolution #908-22.** Supplemental appropriation to the DD Fund 2018.
- f. Resolution #909-22.** Supplemental appropriation to the MVGT Fund 2002.
- g. Resolution #910-22.** Approval of "Then and Now" purchase orders.

***Commissioner Seibert moved for approval with Resolution #911-22 being tabled. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Notice to Legislative Authority, Ohio Division of Liquor Control, 3355 LLC. dba La Charreada, D5, D6 Permit, Request a Hearing / Do Not Request a Hearing**

***Commissioner Noonan made a motion to Not Request a Hearing. Motion seconded by Commissioner Winegardner. The roll was called and was approved unanimously.***

- 2. Resolution #912-22.** Accept proposal and enter into contract with R.B. Jergens Contractors, Inc. for the concrete walk at the Court of Appeals building. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

- 3. Resolution #913-22.** Accept proposal and enter into contract with R.B. Jergens Contractors, Inc. for the installation of a retaining wall at the Allen County Courthouse. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

- 4. Resolution #914-22.** Accept proposal and enter into contract with Turner Concrete-Redi Rock for the purchase and delivery of Redi Rock for the retaining wall at the Allen County Courthouse. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #915-22.** Accept payment from County Risk Sharing Authority for damage to a 2020 Ford Explorer. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The payment amount was \$1,366.67. The roll was called and the resolution was approved unanimously.***
- 6. Resolution #916-22.** Authorize the purchase of two (2) 2022 Ford Explorer Police Interceptors from Reineke Family Dealerships for the Allen County Sheriff's Office. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The cost is for an amount not to exceed \$66,930.00. The roll was called and the resolution was approved unanimously.***
- 7. Resolution #917-22.** Accept bid and enter into contract with J & M Excavating, Inc. for the Pavement Replacement Project for the Allen County Dog Warden's Office. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 8. Resolution #918-22.** Accept the amounts and rates as determined by the Budget Commission and authorize the necessary tax levies and certify them to the county Auditor. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 9. Resolution #419-20A.** Amend Resolution #419-20, enter into an Independent Contractor Agreement with Great Lakes Community Action Partnership with respect to the Village of Harrod Waterline Project. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The amendment is to extend the end date of the agreement. The roll was called and the resolution was approved unanimously.***

- 10. Resolution #421-20A.** Amend Resolution #421-20, enter into an Independent Contractor Agreement with Great Lakes Community Action Partnership with respect to the Village of Lafayette Waterline Project. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The amendment is to extend the end date of the agreement. The roll was called and the resolution was approved unanimously.***
- 11. Resolution #464-20A.** Amend Resolution #464-20, enter into an Independent Contractor Agreement with Great Lakes Community Action Partnership with respect to the Gomer Sanitary Sewer System. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The amendment is to extend the end date of the agreement. The roll was called and the resolution was approved unanimously.***
- 12. Resolution #919-22.** Appoint Brad Core to the Allen Water District Board of Trustees. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution passed with Commissioner Seibert abstaining from the vote.***
- 13. Resolution #930-22.** Adopt the revised Hazardous Material Response Plan for Allen County, Ohio. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

**DISCUSSION:**

**A. County Engineer**

- 1. Resolution #920-22.** Authorize the County Engineer to remove the load limit posting on the Auglaize Road bridge, Perry Township. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. Auglaize County replaced the beams to the superstructure—Allen County is splitting the cost with them 50/50. The roll was called and the resolution was approved unanimously.***

	<p><b>2. Resolution #921-22.</b> Approve one (1) easement for county road purposes and one (1) work agreement with Alvin C. Willis and Patricia A. Willis for the construction of a new structure on Grubb Road. <b><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This is in the amount of \$301.00. The roll was called and the resolution was approved unanimously.</i></b></p> <p><b>3. Resolution #922-22.</b> Approve one (1) easement for county road purposes and one (1) work agreement with Philip D. Stirn and Laura S. Stirn for the construction of a new structure on Grubb Road. <b><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This is in the amount of \$301.00. The roll was called and the resolution was approved unanimously.</i></b></p>
	<p><b>ANNOUNCEMENTS</b></p> <p><b>**Kinship Care Proclamation **</b></p> <p><b>Commissioner Winegardner read into record the Kinship Care Month proclamation and presented the proclamation to Natalie McGee.</b></p>
	<p><b>PUBLIC COMMENT</b></p> <p><b>Please refer to Public Comment Policy and Application at <a href="https://commissioners.allencountyohio.com/public-comment-policy-request-application/">https://commissioners.allencountyohio.com/public-comment-policy-request-application/</a></b></p>
	<p><b>RECESS</b></p>
<p><b>9:41 a.m.</b></p>	<p><b>Update—Jason Patchet – Building and Grounds</b></p> <ul style="list-style-type: none"> <li>• <b>Provided an update on the Booking Area Project at the Justice Center</b> -working on getting a quote for an epoxy floor covering</li> <li>• <b>Provided an update on the Civic Center Roof Project</b></li> <li>• <b>Commissioner Seibert provided feedback from an event attendee in regards to issues at the Civic Center</b></li> </ul>

	<ul style="list-style-type: none"> <li>-air conditioning issue—Jason Patchet explained how the programming of the building is planned with a schedule of events provided from the Civic Center –if there was not an event on the schedule, the air conditioning may not have been set accordingly—Jason will look into</li> <li>-lighting and structural concerns</li> <li>-Commissioner Seibert will discuss with Abe Ambroza as it relates to these concerns</li> <li>• Discussion on Juvenile Detention Center fence <ul style="list-style-type: none"> <li>- Received two proposals</li> <li>Spallinger- \$6,342.00- Single row of razor ribbon</li> <li>Elwer Fence-\$4,600.00-Single row of razor ribbon</li> <li>-\$8,150.00-Double row of razor ribbon</li> </ul> </li> <li>-Commissioners agree to move forward with Elwer Fence for \$4,600.00 –Kelli Singhaus will move forward with getting a Purchase Order</li> <li>• Discussion on open position <ul style="list-style-type: none"> <li>-Overview of candidate James Wildermuth</li> <li>-would like to move forward with hiring</li> <li>-Commissioners are ok with Jason moving forward with offering the position</li> </ul> </li> <li>• Overview of budget <ul style="list-style-type: none"> <li>-no concerns other than utilities</li> </ul> </li> <li>• Met with Mr. Flynn in regards to a potential building for the Veterans van storage <ul style="list-style-type: none"> <li>-provided overview of the properties</li> <li>-does not believe either site would accommodate the county’s needs but will setup a walk through for Commissioner Winegardner to view</li> </ul> </li> </ul>
<p><b>10:44 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>11:03 a.m.</b></p>	<p><b>Kayla Campbell, Kelli Singhaus and Frank Hatfield— Personnel Policy Discussion</b></p> <ul style="list-style-type: none"> <li>• Kayla Campbell discussed concerns related to current Social Media Policy</li> <li>• Discussion on revisions</li> <li>• Review the addition of the Financial Transaction Devices Policy</li> <li>• Review of changes to Vacation Time</li> <li>• Kayla Campbell will work on revisions and send to Kelli Singhaus once updated</li> </ul>
<p><b>11:39 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>1:06 p.m.</b></p>	<p><b>Joint County Meeting with Auglaize County, Mercer County, Hancock County, Putnam County and Van Wert County re: Ditch Assessments</b></p>

**The Clerk of Board, Allen County, Ohio called the roll:**

**Allen County: Beth Seibert – Present  
Cory Noonan – Present  
Brian Winegardner – Present**

**Auglaize County: David Bambauer – Present  
John Bergman – Present  
Douglas Spencer – Not Present**

**Hancock County: Michael Pepple – Present  
Timothy Bechtol – Present  
William Bateson – Present**

**Mercer County: Greg Homan – Present  
Jerry Laffin – Not Present  
Rick Muhlenkamp – Not Present**

**Putnam County: Vincent Schroeder – Not Present  
John Schlumbohm – Present  
Michael Lammers – Present**

**Van Wert County: Thad Lichtensteiger – Present  
Todd Wolfrum – Present  
Stan Owens – Present**

**1. Resolution #923-22.** The Joint Board of Allen and Hancock County Commissioners certify collection assessments for maintenance on the Moser Joint County Ditch #1266 to the Allen and Hancock County Auditors. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Bechtol. The roll was called and the resolution was approved unanimously.***

**2. Resolution #924-22.** The Joint Board of Allen, Auglaize, Mercer, Putnam and Van Wert County Commissioners certify collection assessments for maintenance on the Jennings Creek Joint County Ditch Project #1160 to the Allen, Auglaize, Mercer, Putnam and Van Wert County Auditors. ***Commissioner Berman moved for approval. Motion seconded by Commissioner Lichtensteiger. The roll was called and the resolution was approved unanimously.***

**3. Resolution #925-22.** The Joint Board of Allen and Auglaize County Commissioners certify the collection assessments for maintenance on various ditch projects to the Allen and Auglaize County Auditors. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Bambauer. The roll was called and the resolution was approved unanimously.**

**4. Resolution #926-22.** The Joint Board of Allen, Putnam and Van Wert County Commissioners certify collection assessments for maintenance on the Flat Fork Creek Ditch Project #1224 to the Allen, Putnam and Van Wert County Auditors. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Schlumbohm. The roll was called and the resolution was approved unanimously.**

**5. Resolution #927-22.** The Joint Board of Allen and Van Wert County Commissioners certify collection assessments for maintenance on various ditches to the Allen and Van Wert County Auditors. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Wolfrum. The roll was called and the resolution was approved unanimously.**

**6. Resolution #928-22.** The Joint Board of Allen and Putnam County Commissioners certify collection assessments for maintenance on various ditches to the Allen and Putnam County Auditors. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Schlumbohm. The roll was called and the resolution was approved unanimously.**

**7. Resolution #929-22.** The Board of Allen County Commissioners certify collection assessments for maintenance on various ditches to the Allen County Auditor. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

1:16 p.m.

**RECESS**

1:32 p.m.

**Rachael Gilroy re: Invoices**

**At 1:34 p.m., Commissioner Winegardner moved to go into Executive Session pursuant to ORC 121.22 (G) (3). Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.**



	<p><b>Present during executive session in addition to Commissioners: Rachael Gilroy, Kayla Campbell and Kelli Singhaus.</b></p> <p><b>The Board of Allen County Commissioner went back into general session at 2:13 p.m.</b></p> <ul style="list-style-type: none"> <li>• <b>During executive session the lawsuit was discussed. It has been continued at this time. Kayla Campbell will keep the Commissioners abreast.</b></li> <li>• <b>Discussion on payment of invoices—current invoice \$33,472.50</b>  -<b>\$10,000.00 will be paid from General Fund</b>  -<b>\$23,472.50 will be paid from the REA Fund.</b></li> <li>• <b>The original resolution will need to be amended to reflect these amounts</b></li> </ul>
<p><b>2:16 p.m.</b></p>	<p><b>RECESS</b></p>
<p><b>2:01 p.m.</b></p>	<p><b>Bid Opening—Department of Job and Family Services Transportation Contracts</b></p> <p><b>Bids were received and opened by the Clerk of the Board</b></p> <p><b>Bids were received from:</b></p> <ul style="list-style-type: none"> <li>• <b>Black &amp; White Cab Co.</b></li> <li>• <b>Right At Home</b></li> <li>• <b>MiRide LLC.</b></li> <li>• <b>Coleman Health Services</b></li> <li>• <b>Allen County RTA</b></li> <li>• <b>K&amp;P Medical Transport, LLC.</b></li> <li>• <b>Delphos Senior Citizens, Inc.</b></li> </ul> <p><b>Department of Job and Family Services will review the bids</b></p>
<p><b>2:08 p.m.</b></p>	<p><b>RECESS</b></p>
<p><b>3:04 p.m.</b></p>	<p><b>Kayla Campbell re: Baughman Project</b></p> <p><b>Present: Commissioner Noonan, Commissioner Winegardner, Kayla Campbell, Brittany Woods, Joe Gearing (via Go To Meeting)</b></p> <ul style="list-style-type: none"> <li>• <b>Review of updated easement with DAS</b></li> </ul>

-Kayla Campbell is comfortable with the current language and believes that ODNR will be pleased with easement to move forward

-easement will be placed on agenda next week


- Joe Gearing provided an update on GLRI funding—still waiting on award amount
- General discussion on funding—grant funds/ARPA
- Discussion on timeline for scheduling the First Hearing
- Kayla Campbell and Joe Gearing will reach out to ODNR to discuss funding/timeline

3:27 p.m.

ADJOURN

Submitted by:   
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

  
Beth Seibert

  
Cory Noonan

  
Brian Winegardner