

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	May 12, 2022
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Beth Seibert Cory Noonan (Virtual) Brian Winegardner</p>
TIME:	GENERAL SESSION – RECORDED
9:04 a.m.	AGENDA MEETING
	PLEDGE
	<p>APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Winegardner moved to amend the agenda to add Resolution #232-22A, remove the 11:00 a.m. Investment Advisory Board meeting and add a 2:30 p.m. meeting with Kayla Campbelle and Brion Rhodes regarding discussion of a DRUMA. Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

- 1. Approve minutes of the May 3, 2022 general session.**
- 2. Approve minutes of the May 4, 2022 special session.**
- 3. Approve minutes of the May 5, 2022 general session.**
- 4. Approve minutes of the May 6, 2022 special session.**

Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the minutes were approved unanimously.

5. Consent Agenda:

- a. Resolution #319-22.** Approve travel expenses.
- b. Resolution #320-22.** Authorize a warrant of transfer from the Sanitary Engineer Surplus Fund 5035 to the American Bath Wastewater Treatment Plant Fund 5402.
- c. Resolution #321-22.** Authorize a warrant of transfer for the Sanitary Engineer Surplus Fund 5035 to the Wastewater Collection Capital Fund 5405.
- d. Resolution #322-22.** Authorize the repayment of an advance from the Health Department Enhanced Operations Fund 8834 to the Health Department Fund 8810.
- e. Resolution #323-22.** Authorize a warrant of advance from the Health Department Fund 8810 to the Health Department Enhanced Operations Fund 8834
- f. Resolution #324-22.** Supplemental appropriation to the Emergency Plan Fund 8092.
- g. Resolution #325-22.** Supplemental appropriation to the DJFS Fund 2006.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #327-22.** Accept proposal and enter into contract with All Temp Refrigeration for a Water Source Heat Pump Replacement at the Third District Court of Appeals Building. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

- 2. Resolution #328-22.** Enter into contract with Mark Lecky Architects, LLC for professional services for repavement replacement at the Allen County Dog Warden. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. This contract is for the creation of Bid Specs for the repavement replacement at the Allen County Dog Warden's office. The roll was called and the resolution was approved unanimously.**
- 3. Resolution #329-22.** Authorize the purchase of a John Deere 410L Backhoe Loader from Murphy Tractor & Equipment for the Allen County Engineer's Office. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 4. Resolution #330-22.** Approve a K-9 Retirement Agreement between John Butler and the Allen County Sheriff. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #331-22.** Renew Milestone Care Plus Software Support Agreement with Northwestern Ohio Security Systems, Inc. for the Allen County Courthouse. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 6. Resolution #315-22A.** Amend Resolution #315-22, adopt a revised Allen County Personnel Policy Manual. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This amendment is to include the Social Media policy into the Allen County Personnel Policy Manual. The roll was called and the resolution was approved unanimously.**

DISCUSSION:

A. Sanitary Engineer

- 1. Resolution #332-22.** Enter into contract with Access Engineering Solutions, LLC. to provide professional design engineering services for the Hamlet of Hume Sewer Improvement Area Project. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The Health Department determined there were septic issues that needed addressed. This contract is for preliminary engineering services to fix the issues. The roll was called and the resolution was approved unanimously.**

B. County Engineer

- 1. Resolution #333-22.** Approve estimate of material and labor necessary for a structure replacement on Kolter Road. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. 36" culvert is deteriorating and needs replaced. Will replace with a 48" concrete pipe at a cost of \$48,118.32. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #334-22.** Approve one (1) Easement for County Road Purposes and one (1) Work Agreement with Georgia M. Keller for the construction of the Kolter Road Bridge, Spencer Township. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This easement is at a cost of \$301.00. The roll was called and the resolution was approved unanimously.***

C. Department of Job and Family Services

- 1. Resolution #335-22** Authorize the Allen County Department of Job and Family Services and the Child Support Enforcement Agency to renew contract with Medical Mutual of Ohio. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This contract renewal is for a 2 year term, with a 9.5% increase, including a 5% rebate if successful on claims. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #388-21A.** Amend Resolution #388-21, approve the updated Title XX County Profile for FFY' 2022. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This includes changes to the federal poverty guidelines and travel reimbursements. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #336-22.** Approve the updated Title XX County Profile for FFY'2023. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. Effective October 1, 2022 through September 30, 2023 for work transportation employment services. The roll was called and the resolution was approved unanimously.***

	ANNOUNCEMENTS
	Proclamation—Foster Parent Month
	PUBLIC COMMENT
	Please refer to Public Comment Policy and Application at https://commissioners.allencountyohio.com/public-comment-policy-request-application/
9:27 a.m.	RECESS
9:30 a.m.	Update - Jason Patchet - Building and Grounds <ul style="list-style-type: none"> • Jail Generator—Still waiting on parts • Jail Elevator—discussion on grant reimbursement funds • Phone System—Lumen claims all issues have been fixed, plan to go live on May 25th • EMA Roof—Started Monday and should be completed this week <ul style="list-style-type: none"> -will begin office area next week • Update on septic issues at EMA Office <ul style="list-style-type: none"> -have addressed the issue and have contractors lined up to begin work within the next couple weeks -this project is an emergency and needs completed as soon as possible -will bring quotes next week • Provided proposal for Memorial Hall roof <ul style="list-style-type: none"> -\$53,338.41, through TIPS Program • Discussion on forfeited properties the county was in receipt of <ul style="list-style-type: none"> -Hazel Property-currently has water in the basement—has sump pump, but no power <ul style="list-style-type: none"> -will get basement pumped out -Atlantic Property-basement is not currently flooded by the floor is wet; dirt floor -McDonnel Property-Currently occupied by a tenant <ul style="list-style-type: none"> -Kayla Campbell is working on obtaining a copy of the lease -The properties are currently part of an appeals case so the county cannot proceed with any auctions of the properties at this time -Properties are secured and Jason is working on getting utilities on—Kelli has created accounting lines for such • Museum—fire alarm went off due to no power to a duct due to a compressor shortage

	<p>-provided proposal to replace two compressors to fix the issue-\$6,278.00 from All-Temp</p> <p>-Commissioners approved</p> <ul style="list-style-type: none"> • Coroner's Office—two heat pumps need replaced -will send proposal to Kelli to get a P.O. and move forward • Northwest Ohio Security Systems—Annual renewal is due -Becky is getting P.O.'s • Landscaping of Court of Appeals—landscapers will be replacing the dead bushes at no cost • Working on landscaping at Title Department • Discussion on potential Administration Building and the next steps
11:09 a.m.	RECESS
11:00 a.m.	Q1 Investment Advisory Board-CANCELLED
	Will be rescheduled at a later date
	RECESS
1:00 p.m.	<p>2nd Public Hearing – CDBG Allocation PY'2022</p> <ul style="list-style-type: none"> • Allen County has been granted \$220,000.00 in funds • Discussion on selected projects -Harrod Event Center-\$176,000.00 for replacement of portions of the roof -General Administration and Fair Housing for Community Development Block Grants-\$37,000.00 • Discussion on procurement resolution
1:10 p.m.	RECESS
1:30 p.m.	<p>Budget Update—Kelli Singhaus</p> <ul style="list-style-type: none"> • General overview of current working budget • Reserve Fund discussion -The amount we have is correct • Provided an update on RLF-all loans are current • Kelli is working on reaching out to those whose leases/rent is behind • Review of Contingency -there is a transfer for Common Pleas magistrates that is being held by the Auditors office—Kelli will call to follow up • Discussion on General Fund -reviewed any accounts above 33% expended

	<ul style="list-style-type: none"> • Discussion on unemployment and how it is funded • Review of Capital Budget • Update on CourtView • Discussion on Sheriff's office Union Contract and direct effect on the General Fund Budget • 27th Pay in 2024 discussion
2:32 p.m.	RECESS
2:34 p.m.	<p>DRUMA Discussion</p> <p>Present in addition to Board of Commissioners—Kayla Campbell and Brion Rhodes</p> <ul style="list-style-type: none"> • Discussion on a MOU with Birch Solar in regards to a DRUMA if project is approved by the Power Siting Board • Review of MOU language <p>Resolution #326-22. Approving a Memorandum of Understanding between the Allen County Board of Commissioners and Birch Sola, 1, LLC. to continue negotiations of a DRUMA and execute a DRUMA if project is accepted by the Ohio Power Siting Board.</p> <p>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</p>
3:30 p.m.	ADJOURN
	<p>Submitted by: <u><i>Brittany N. Woods</i></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u><i>Beth Seibert</i></u> Beth Seibert</p> <p><u><i>Cory Noonan</i></u> Cory Noonan</p> <p><u><i>Brian Winegardner</i></u> Brian Winegardner</p>