

MINUTES

BOARD OF ALLEN COUNTY COMMISSIONERS

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3rd Floor

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	March 22, 2022
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Beth Seibert Cory Noonan Brian Winegardner</p>
TIME:	GENERAL SESSION – RECORDED
8:30 a.m.	<p>Marlene Schumaker and Angela McConnell-GLCAP RE: Community Development Implementation Strategy</p> <p>Angela McConnell—</p> <ul style="list-style-type: none"> • Provided general overview of the CDBG program -Discussion of Ohio Department of Development program -Overview of community profile -Provided a recap of past projects: streets, parking, pump station, flood—most through

	<p style="text-align: center;">Allocation program; other have used Rural Infrastructure program</p> <ul style="list-style-type: none"> • Overview of program to help low/moderate income based on the American Census Survey <p style="text-align: center;">-must benefit the low/moderate income individuals</p> <p style="text-align: center;">-general overview of project and qualifications</p> <p style="text-align: center;">-pre apps have been sent to local governments</p> <ul style="list-style-type: none"> • General program and funding discussion regarding Allen County
<p>8:57 a.m.</p>	<p>RECESS</p>
<p>9:30 a.m.</p>	<p>Staff/Update meeting</p> <p>Kelli Singhaus—</p> <ul style="list-style-type: none"> • Communication received from LCC Telecom Services regarding leasing ¼ acre to install tower <li style="padding-left: 20px;">-10 years with a 5 year extended terms <li style="padding-left: 20px;">-Will reach out to Assistant Prosecutor, Kayla Campbell, on guidance on responding • Request to remove Susan from group emails, as it will limit how many mails Kelli needs to sort through • Discuss US Bank copier lease <li style="padding-left: 20px;">-looking into term and where we are at on our current lease <p>Kayla Campbell—</p> <ul style="list-style-type: none"> • Discussion on Personnel Policy regarding the retire/rehire leave time payout <li style="padding-left: 20px;">-political subdivision makes the decision upon an employee retiring/rehiring • Kelli will check with Auditor’s office on number of retire/rehires we have <p>Commissioner Noonan moved to go into Executive Session at 10:07 a.m. pursuant to ORC 121.22(G)(1). Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously. At 10:09 a.m. Attorney Ben Albrecht was called. At 10:18 a.m., the call with Attorney Ben Albrecht was terminated.</p> <p>The Board of Allen County Commissioners went back into general session at 10:35 a.m.</p>

No decisions were made during executive session.

Kelli Singhaus (cont.)—

- **Beginning to work on month end financials**
-will schedule a budget update meeting with Commissioners next week

Brian Winegardner—

- **Thanked Kelli and Brittany for being adaptable and all of their hard work in the office and for the NW District Meeting**

Beth Seibert—

- **Discussion on Children Services Board vacancies**
-would like to add Aimee Bucher to the board with a term ending October 31, 2025
-Based on Dr. Mishr's interview, do not feel as the Children Services Board is the best fit for his talent and time
-Believes that Nate Garlock is a good fit and would like to add him to the board with a term ending April 30, 2026
- **Finalized evaluation for Steve Kayatin, Julie Shellhammer and Tom Berger and need Board of Commissioners to sign off on**

Cory Noonan—

- **April 1st, Jobs Ohio event**
-Need at least 1 Commissioner to attend
- **Fair lease discussion**
- **April 7th, Task Force LIMA event—need RSVP by March 29th**
- **Discussion on Fund 2000**
-will be where leave payouts come from
-Need to move funds from the severance fund to this fund

Brian Winegardner—

- **Will reach out to Tom Berger on the Harrod Event Center regarding it being an emergency shelter**
- **Solar Eclipse Committee**
-Brian will let Tom Berger know that he will join the committee representing the Commissioners

10:57 a.m.	RECESS																
11:00 a.m.	<p>Bid Opening—Board of DD School Renovations for SSA’s</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="width: 30%;"></th> <th style="text-align: center;"><u>Base Bid</u></th> <th style="text-align: center;"><u>Alt #1</u></th> <th style="text-align: center;"><u>Alt #2</u></th> </tr> </thead> <tbody> <tr> <td>Arcon Builders</td> <td style="text-align: right;">\$795,000.00</td> <td style="text-align: right;">\$3,500.00</td> <td style="text-align: right;">\$10,000.00</td> </tr> <tr> <td>Westerheide Construction</td> <td style="text-align: right;">\$673,800.00</td> <td style="text-align: right;">\$1,900.00</td> <td style="text-align: right;">\$2,900.00</td> </tr> <tr> <td>Estimate</td> <td style="text-align: right;">\$615,000.00</td> <td></td> <td></td> </tr> </tbody> </table>		<u>Base Bid</u>	<u>Alt #1</u>	<u>Alt #2</u>	Arcon Builders	\$795,000.00	\$3,500.00	\$10,000.00	Westerheide Construction	\$673,800.00	\$1,900.00	\$2,900.00	Estimate	\$615,000.00		
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11:06 a.m.	RECESS																
11:35 a.m.	<p>Brad Niemeyer and Bill Horvath, Sanitary Engineer’s Office Re: Personnel Issue</p> <p>Commissioner Winegardner moved to go into Executive Session at 11:37 a.m. pursuant to ORC 121.22(G)(1). Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.</p> <p>The Board of Allen County Commissioners went back into general session at 12:00 p.m.</p> <ul style="list-style-type: none"> • Information was presented regarding a public employee • Commissioner Noonan asked Sanitary Engineer employees to draft an amended resolution #138-22 for the Board to consider on Thursday based the information received during executive session 																
12:02 p.m.	RECESS																
1:00 p.m.	<p>Update—Steve Kayatin, Sanitary Engineer</p> <ul style="list-style-type: none"> • Submitted letter to OEPA regarding finding and orders compliance <ul style="list-style-type: none"> -Price estimates have gone up from \$16M to \$22M -Trying to get \$4M from EDA—the process has changed • Provided update/overview on SECAP Collection and how phase 2 will have possible affect • Discussion of Bio-Solid management <ul style="list-style-type: none"> -working with City of Lima • Sewer extension projects update and discussion • Mast Estates Discussion • Sweger/Fraunfelter Road—contractor started this week 																

- **Hamlet of Hume—House Bill 168 grant to design the project; Board will need to approve contract**
- **Sunkist Development—working to get approval from railroad**

- **Gomer Sewer Improvement—estimated to start construction on April 1, 2022**
- **Village of Elida—waiting on proposal from County**
- **Discussion on Draft 9-year Capital Plan—dependent on ARPA funds**
 - general rate discussion
- **American/Bath—need to make some upgrades**
- **Reviewing safety manual to ensure it is accurate for today**
- **Personnel Discussion**
 - Lift Station operator, due to one left on March 18, 2022
 - need to hire at least three
 - open Supervisor position to fill
 - Currently short two Waste Water Operators
- **Commissioner Noonan let Mr. Kayatin know that he spoke with Governor Staff and President Huffman regarding OEPA licensing**
- **Wages—Matt Agner proposes to adjust 4.8%**
 - 2 year program
 - Steve is making this recommendation; has not spoken or confirmed with Brad Niemeyer yet
- **Discussion on Rudolph water tank**
 - request \$100,000.00 from County Water Fund
- **Discussion on Toledo TMDL—need additional funding to the firm**

Commissioner Winegardner moved to go into Executive Session at 1:56 p.m. pursuant to ORC 121.22(G)(1). Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.

The Board of Allen County Commissioners went back into general session at 2:02 p.m.

The Commissioner's provided Mr. Kayatin with a letter regarding incident with Mr. Wilson. We have reached out to an independent firm where we have asked for an audit to be conducted at Sanitary Engineer regarding the situation. Mr. Kayatin left the meeting prior to coming out of Executive Session.

2:03 p.m.

RECESS

2:07 p.m.

**Senate Bill 52 Planning Meeting
Board of Commissioners, Kelli Singhaus and Brittany Woods**

- **Discuss order of speakers**
-Overview of Senate Bill 52

- Trustees
- Order of people—Number their forms as they enter
- **Plan to be ready to go at 4:30 p.m.**
- **Doors open at 5:00 p.m.**


2:50 p.m.

ADJOURN

Submitted by: 
Brittany N. Woods, Assistant Clerk

Approved by: **Board of Allen County Commissioners**


Beth Seibert


Cory Noonan


Brian Winegardner