

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

204 N. Main Street

3rd Floor

Lima, Ohio 45801

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	March 17, 2022
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Beth Seibert Cory Noonan Brian Winegardner</p>
TIME:	GENERAL SESSION - RECORDED
9:03 a.m.	AGENDA MEETING
	PLEDGE -Commissioner Winegardner
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

- 1. Approve minutes of the March 10, 2022 special session.**
- 2. Approve minutes of the March 14, 2022 general session.**
- 3. Approve minutes of the March 18, 2022 general session.**

Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.

4. Consent Agenda:

- a. Resolution #188-22.** Approve travel expenses.
- b. Resolution #189-22.** Supplemental appropriation to the COVID-19 Fund 8826.
- c. Resolution #190-22.** Supplemental appropriation to the Rotary Ditch Fund 2099.
- d. Resolution #191-22.** Supplemental appropriation to the MVGT Fund 2002.
- e. Resolution #192-22.** Supplemental appropriation to the Drug Prevention Fund 2848.
- f. Resolution #193-22.** Resolution to establish the Election Assistance Fund.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #194-22.** Appoint delegates and alternates to the Lima-Allen County Regional Planning Commission Board. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. Kelli Singhaus will replace Susan Wildermuth. The terms for the delegates and alternates is 2 years. The roll was called and the resolution was approved unanimously.***
- 2. Resolution 195-22.** Authorize the issuance of a maximum principal ditch improvement special assessment general obligation bond. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This bond is for the Smith Ditch Improvement Project and is to establish the fund and secure financing. The roll was called and the resolution was approved unanimously.***

DISCUSSION:

A. Department of Job and Family Services

- 1. Resolution #196-22.** Approve a contract between the Allen County Department of Job and Family Services and Croy's Mowing. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This contract is for mowing at the DJFS location and along Commerce Parkway. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #197-22.** Approve a Memorandum of Understanding between the Allen County Department of Job and Family Services/Ohio Means Jobs and the Lima Chamber of Commerce for Top Tier Workforce Partnership. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This MOU allows DJFS an advisory role on the Chamber council Funding will be supplied through Business Service dollars. The roll was called and the resolution was approved unanimously.***

B. Child Support Enforcement Agency

- 1. Resolution #198-22.** Authorize the Allen County Child Support Enforcement Agency to renew a lease agreement with Quadient Leasing. ***Commissioner Seibert moved for approval. Motion was seconded by Commissioner Noonan. This is a renewal lease, with a cost savings of \$1,953.00 over the life of the lease. The roll was called and the resolution was approved unanimously.***

C. West Central Ohio Land Conservancy

- 1. Resolution #199-22.** Resolution of support for an Agricultural Easement Purchase Program Application. ***Commissioner Noonan moved for approval. The motion was seconded by Commissioner Winegardner. Commissioner Winegardner noted a mistake in wording on the resolution, and the Assistant Clerk made note to correct before Commissioners signatures. This applicant for an agricultural easement purchase program is located in Amanda Township. The roll was called and the resolution was approved unanimously.***

	<p>D. <u>County Engineer</u></p> <ol style="list-style-type: none"> 1. Resolution #200-22. Approve an estimate of material and labor necessary for the replacement of the superstructure on Grismore Road. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This is for a new concrete deck on the Grismore Road structure located in Richland Township. The estimated cost is \$79,289.26. The roll was called and the resolution was approved unanimously.</i> 2. Resolution #201-22. Set date, time and place for a view and hearing for the establishment of Stemple Road, located in Jackson Township, Allen County, Ohio pursuant to Section 5553.04, O.R.C. <i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This road has never formerly been established. Jackson Twp. Trustees have requested for the road to be established. The view will be on April 5, 2022 at 2:30 p.m. at the intersection of Stemple Rd. and Bentley Rd. The hearing will be held on April 14, 2022 at 11:00 a.m. in the Allen County Commissioner’s office, located at 204 N. main Street, Suite 301, Lima, Ohio 45801. The roll was called and the resolution was approved unanimously.</i>
	<p>ANNOUNCEMENTS</p> <p>The Commissioners Office will be closed on Monday, March 21, 2002 due to an offsite meeting for the Northwest Ohio Commissioners and Engineers Association Meeting</p>
	<p>PUBLIC COMMENT</p> <p>Please refer to Public Comment Policy and Application at https://commissioners.allencountyohio.com/public-comment-policy-request-application/</p>
	<p>RECESS</p>
<p>9:30 a.m.</p>	<p>Update – Jason Patchet – Building & Grounds Department</p> <ul style="list-style-type: none"> • Provided update on the jail generator <ul style="list-style-type: none"> -Passed tank test -discussed wiring—it will be 8 weeks to get the bus ducts

	<ul style="list-style-type: none"> • Provided update on the jail elevator -working on the MTI door pressure issue • Discussion on Civic Center sky lights and roof -contracts have been signed and working on scheduling a meeting to develop a game plan for the project • Provided update on Phone System upgrade -working through 911 issue (currently testing using 933) -discussion on option of panic button—Jason will look into • Discussion on pothole issues -Jason working with City of Lima to try an eliminate safety hazards and concerns • Discussed fork lift purchase from Sanitary Engineer and Building and Grounds selling their current fork lift to County Engineer • Provided update on intercom issues at Court of Appeals building -meeting with NW Security today to discuss further • Discussion on County Engineer office upgrades • General discussion on the museum wall • Discussion on the mail process through the Building and Grounds Department -keep as similar as possible with a pickup and delivery time • ODOT facilities discussion -Sign Shop roof and siding -EMA -Coroner 						
10:57 a.m.	RECESS						
11:02 a.m.	Bid Opening-County Roads Resurfacing -22SP Project <table border="0" style="width: 100%;"> <tr> <td style="width: 70%;">Bluffton Paving</td> <td style="text-align: right;">\$1,014,973.50</td> </tr> <tr> <td>Shelly Company</td> <td style="text-align: right;">\$1,159,911.75</td> </tr> <tr> <td>Engineer's Estimate</td> <td style="text-align: right;">\$1,148,000.00</td> </tr> </table>	Bluffton Paving	\$1,014,973.50	Shelly Company	\$1,159,911.75	Engineer's Estimate	\$1,148,000.00
Bluffton Paving	\$1,014,973.50						
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Engineer's Estimate	\$1,148,000.00						
11:11 a.m.	RECESS						
11:30 a.m.	Investment Committee <ul style="list-style-type: none"> • Refer to Investment Committee meeting minutes. 						
12:15 p.m.	ADJOURN						

Submitted by: Brittany N. Woods
Brittany N. Woods, Assistant Clerk

Approved by: **Board of Allen County Commissioners**

Beth Seibert
Beth Seibert

Cory Noonan
Cory Noonan

Brian Winegardner
Brian Winegardner

AGENDA

Buildings and Grounds Update

3/17/2022

9:30am. – 11:00am.

Project Report

Jail Generator
Jail Elevator
VMCCC Skylight Roof
Phone System

New Issues

Pot holes at entrance to Metered lot
Fork lift
Court of Appeals Intercom system

Up- Coming Projects

Co. Engineers Carpet, door, & move

Financials

Transfers – none
Adds – none
Capital – none
Monthly report – first meeting of month