

# MINUTES

## BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>December 21, 2021</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): 1 866 899 4679</b>  <b>United States: +1 (571) 317-3116</b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Cory Noonan</b>  <b>Brian Winegardner</b>  <b>Beth Seibert</b></p>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>8:30 a.m.</b>	<p><b>Abe Ambroza re: 2022 Civic Center Budget</b>  <b>Also present: Lydia Fountaine</b></p> <ul style="list-style-type: none"> <li>• <b>Provided overview of 2022 proposed budget. Currently proposing \$1.6 million in income and \$1.47 million in expenses for 2022.</b></li> <li>• <b>Discussion regarding parking, lease of City Club, loss of weekly events due to virtual technology, catering, Crouse Hall rental.</b></li> <li>• <b>Discussion regarding county lodging monies for operation/marketing.</b></li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Expecting to receive \$207,000.00 in a Shutter Venue Grant.</b></li> <li>• <b>Would like to add an additional full-time staff events position. Currently using temp services as fillers.</b></li> <li>• <b>Budget was approved by the VMCCC Board in November, 2021.</b></li> <li>• <b>Discussion regarding capital projects – HVAC unit and exterior doors.</b></li> <li>• <b>Discussion regarding Ampitheater.</b></li> </ul>
<p><b>9:12 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:21 a.m.</b></p>	<p><b>Jason Patchet re: Employee Compensation</b></p> <p><b>Commissioner Seibert moved at 9:22 a.m. to go into Executive Session at 9:22 a.m. to discuss employee compensation pursuant to ORC 121.22(G)(1). Motion seconded by Commissioner Winegardner. The roll was called and was approved unanimously.</b></p> <p><b>The Board of Commissioners went back into general session at 10:10 a.m.</b></p> <p><b>The Board of Commissioners approved employee compensation as presented by Jason Patchet. Jason Patchet to make correction to his salary as discussed.</b></p>
<p><b>10:21 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>10:36 a.m.</b></p>	<p><b>Staff/Update meeting</b></p> <p><b>Brittany Woods –</b></p> <ul style="list-style-type: none"> <li>• <b>Provided update on Crafts Scholarships. Twenty (20) students have been paid the scholarship and currently processing payment for one (1) student. There are seven (7) students who have not contacted the office regarding the scholarship. May need to look at alternates.</b></li> <li>• <b>Receiving information for EEO report. There are eleven departments in which information is needed for the report.</b></li> <li>• <b>Recipe books are ready for pick-up.</b></li> </ul> <p><b>Susan Wildermuth –</b></p> <ul style="list-style-type: none"> <li>• <b>Monthly budget review is scheduled for next Wednesday.</b></li> </ul>

- **Currently working on payment of invoices and asset entry and the deadline is tomorrow.**
- **Nikki Hance in the Auditor's office has moved the general fund into administration mode so that numbers can be entered for the 2022 budget.**

**Kelli Singhaus -**

- **Resolution of Appreciation for Kris Thompson at the Title Department. Commissioner Winegardner will present.**
- **Discussion regarding Pay-Pal policy. Kelli Singhaus to send a broadcast email to other counties regarding same.**

**Brian Winegardner -**

- **Recommended the office look into new chairs for the conference room.**


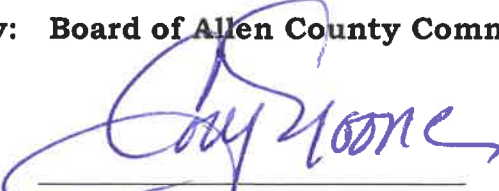


**Beth Seibert -**

- **Evaluations scheduled for staff next Monday. Requested that the update/staff meeting be extended until noon on Tuesday to allow discussion for employee compensation.**
- **Requested Kelli Singhaus to schedule meetings in January, 2022 for an ARPA discussion and SB52 discussion.**

**Cory Noonan -**

- **Discussion regarding the Board of Commissioners conducting virtual only meetings for January 1, 2022 to January 31, 2022 due to COVID. Kelli Singhaus to check with Kayla Campbell to ensure this can be done.**
- **Kelli Singhaus to move Jail Medical meetings that are scheduled to first floor conference room.**

<b>11:01 a.m.</b>	<b>RECESS</b>
<b>11:00 a.m.</b>	<b>Investment Committee Meeting</b> <ul style="list-style-type: none"> <li>• <b>Refer to Investment Committee meeting minutes.</b></li> </ul>
	<b>RECESS</b>

1:00 p.m.	<p><b>Interview – Paul Swartz re: Port Authority Board</b> <b>Also present: Cindy Leis, Maria Sanko</b></p> <ul style="list-style-type: none"><li>• <b>Discussed future of the Port Authority. The Port Authority currently has 70 acres that isn't developed. Will be looking for additional land in 2022 for projects.</b></li><li>• <b>The open seat will fill Robert Armstrong's unexpired term which ends June 30, 2024.</b></li><li>• <b>Mr. Swartz is currently a member of the LEPC Board.</b></li><li>• <b>Mr. Swartz provided an overview of his interest in serving on the Port Authority Board.</b></li><li>• <b>Discussed time commitment required for serving on the board.</b></li><li>• <b>Discussion regarding the recent vacancy of Dan Stechschulte on the Board.</b></li><li>• <b>The next Port Authority Board meeting is scheduled for January 20, 2022.</b></li></ul>
1:24 p.m.	<b>ADJOURN</b>
	<p>Submitted by: <u></u> Kelli A. Singhaus, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Cory Noonan</p> <p><u></u> Brian Winegardner</p> <p><u></u> Beth Seibert</p>