

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	December 16, 2021
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Cory Noonan Brian Winegardner Beth Seibert</p>
TIME:	GENERAL SESSION – RECORDED
7:30 a.m.	<p>Meeting with Elected Officials and Department Heads re: 2022 Budget. Meeting will be held at the Allen County Courthouse, 4th Floor Courtroom</p> <p>Present: Berlin Carroll, Mark Vernik, Krista Bohn, Amy Craft, Tom Berger, Judge Todd Kohrieser, Margie Murphy-Miller, Jen McBride, Kenny Sturgill, Dr. John Meyer, Mona Losh, Michelle Moeller, Jessie Andrews, Chief Deputy Todd Mohler, Jason Patchet, Judge Matt Staley, Keith Cheney, Judge Terri Kohrieser, Tamara Wilson</p>

	<ul style="list-style-type: none"> • Discussed the proposed 2022 draft budget - \$31.7 million • There are differentials between the 2021 and the 2022 budget as a result of CARES monies • 2022 proposed budget is \$1.8 million higher than 2021. \$1.5 million is tied to six (6) different categories. • Salary line received additional monies. It is up to elected officials/department heads on how to distribute.
7:45 a.m.	RECESS
9:00 a.m.	AGENDA MEETING
	PLEDGE – Beth Seibert
	<p>APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Seibert moved to amend the agenda to include Resolutions #950-21 thru #953-21. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i></p>
	<p>ITEMS FOR REVIEW AND APPROVAL:</p> <ol style="list-style-type: none"> 1. Approve minutes of the November 23, 2021 general session. 2. Approve minutes of the November 29, 2021 special session. 3. Approve minutes of the November 30, 2021 general session. 4. Approve minutes of the December 2, 2021 general session. 5. Approve minutes of the December 3, 2021 special session. 6. Approve minutes of the December 6, 2021 special session. 7. Approve minutes of the December 7, 2021 general session. <p><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.</i></p> <ol style="list-style-type: none"> 8. Consent Agenda: <ol style="list-style-type: none"> a. Resolution #923-21. Intradepartmental transfers. b. Resolution #924-21. Authorize a warrant of advance from the Sanitary Engineer’s Surplus Fund 5035 to

the Gomer Road Sewer Improvement Project Fund 4560.

- c. Resolution #925-21.** Authorize the return of an advance from the Perry Sewer Improvement Project Fund 4007 to the Sanitary Engineer's Surplus Fund 5035.
- d. Resolution #926-21.** Authorize a warrant of transfer from the Allen Water District Debt Service Fund 8750 to the Allen Water District USDA Debt Service Fund 8754.
- e. Resolution #927-21.** Authorize a warrant to return an advance made to the COVID-19 Fund 8826 from the Health Department Fund 8810.
- f. Resolution #928-21.** Supplemental appropriation to the COVID-19 Grant Fund 8826.
- g. Resolution #929-21.** Supplemental appropriation to the USDA Debt Reserve Fund 8754.
- h. Resolution #930-21.** Supplemental appropriation to the Highway Escrow Fund 4701.
- i. Resolution #931-21.** Supplemental appropriation to the Guardianship Services Fund 2713.
- j. Resolution #932-21.** Supplemental appropriation to the Refuse & Recycling Fund 8054.
- k. Resolution #933-21.** Supplemental appropriation to the General Fund 1001.
- l. Resolution #934-21.** Supplemental appropriation to the MVGT Fund 2002.
- m. Resolution #935-21.** Supplemental appropriation to the Domestic Relations Court Computerization Fund 2706.
- n. Resolution #936-21.** Supplemental appropriation to the Solid Waste Fund 8044.
- o. Resolution #937-21.** Supplemental appropriation to the Guardianship Services Fund 2713.
- p. Resolution #938-21.** Supplemental appropriation to the Re-entry Court Special Dock Fund 2817.
- q. Resolution #939-21.** Supplemental appropriation to the Drug Court Special Dock Fund 2816.
- r. Resolution #940-21.** Authorize a warrant of transfer from the General Fund 1001 to the Mental Illness Fund 1992 and the Indigent Guardianship Fund 2716.
- s. Resolution #951-21.** Supplemental appropriation to the FCFC Fund 8075.
- t. Resolution #952-21.** Supplemental appropriation to the Perry Sewer Improvement Fund 4007.
- u. Resolution #953-21.** Supplemental appropriation to the HAVA Grant Fund 2098.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Notice to Legislative Authority – Ohio Division of Liquor Control – Speedway LLC dba Speedway 2617 – C2 and C2X Permit – Request a Hearing / Do Not Request a Hearing. Commissioner Seibert moved to not request a hearing. Motion seconded by Commissioner Winegardner. Said Speedway is located at 4630 Elida Road. The roll was called and was approved unanimously.**
- 2. Resolution #470-21A. Amend Resolution #470-21, nominate various individuals for membership to the Allen County Local Emergency Planning Committee. Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. Tom Berger, Homeland Security/EMA requested Beth Fenton, ARC is replacing Catherine Reed, ARC on the LEPC. The roll was called and the resolution was approved unanimously.**
- 3. Resolution #941-21. Authorize an agreement between the Allen County Regional Transit Authority and the Allen County Emergency Management Agency. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. This is an agreement for the purchase of up to 300 gallons of fuel. The roll was called and the resolution was approved unanimously.**
- 4. Resolution #942-21. Approve an Addendum to Community-Based Correction Programs 407 Subsidy Grant Agreement. Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This addendum is an additional \$6,192.00 changing the total grant award to \$965,072.00. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #943-21. Approve Brookline Subdivision No. 1 Replat, all of lots 11819, 11820, 11821, 11822, 11823, 11824, 11857, 11858, 11859, 11860, 11861 and 11862 in American Township and approve the plat for recording. Commissioner Seibert moved for approval. Motion seconded by Commissioner Seibert. This replat will combine parcels within the subdivision. The roll was called and the resolution was approved unanimously.**

6. Resolution #950-21. Appoint Chad King to the Allen County Board of DD pursuant to R.C. 5126.01. *Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.*

DISCUSSION:

A. County Engineer

- 1. Resolution #944-21.** Resolution fixing the date, time and place for the view and first hearing for the Hutchinson Petitioned Ditch Project 1347. *Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Per Dave Louth, Roadway Engineer, the view will be held January 13, 2022 at 1:30 p.m. at the Harrod Event Center. The first hearing will be held on February 17, 2022 at 1:30 p.m. at the Harrod Event Center. The roll was called and the resolution was approved unanimously.*
- 2. Resolution #945-21.** Authorize the purchase of two (2) Dump Truck Beds and accessories from Kalida Truck Equipment, Inc. through the Ohio Department of Transportation Cooperative Purchasing Program. *Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Per Dave Louth, Roadway Engineer, this is for the two (2) truck chassis's that were already purchased. Said cost is in the amount of \$44,350.00 and will be paid from MVGT funds. The roll was called and the resolution was approved unanimously.*
- 3. Resolution #946-21.** Approve Change Order #1 with Degen Excavating Co., Inc. for the construction of the Buckeye Road Improvement Project. *Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. Per Dave Louth, Roadway Engineer, this change order is a decrease to the original contract in the amount of (\$101,609.10) for a new contract amount not to exceed \$1,147,730.17. Three (3) grants were received from OPWC totally \$1,077,000.00 leaving the County Engineer responsible for \$70,730.17. The roll was called and the resolution was approved unanimously.*
- 4. Resolution #947-21.** Approve Change Order #1 with Bluffton Paving, Inc. for the County and Township Roads Resurfacing-21 Program, which includes the

Issue 1 Project – Township Roads Resurfacing-21 OPWC. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Per Dave Louth, Roadway Engineer, the original contract was in the amount of \$1,909,853.50. An OPWC grant was received for \$1,004,411.66 to fund the majority of the project. The change order is in the amount of \$121,617.58 for a final contract amount not to exceed \$2,031,471.08. The County Engineer’s office is responsible for \$292,805.78 of the project costs with the remaining project costs to be paid by the townships. The roll was called and the resolution was approved unanimously.**

B. Diana Vicen – Dinsmore & Shohl LLP

- 1. Resolution #948-21.** Resolution authorizing supplement of certain sublease and supplement or termination of certain agreements of lease with Bon Secours Mercy Health, Inc. and certain of its affiliates, in connection with the release of certain property. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Per Diana Vicen, Dinsmore & Shohl, there are four (4) affiliates selling their property. This resolution provides a property release from bond documents for facilities located in Hamilton, Clark, Mahoning and Champaign counties. The roll was called and the resolution was approved unanimously.**

ANNOUNCEMENT

9:20 a.m.

RECESS

9:33 a.m.

Update – Jason Patchet – Building and Grounds

- Discussion regarding increase to salary line.**
- Landscaping project at Court of Appeals building has begun. Discussion regarding overhang on entrances and fencing along alley way.**
- Elevator project at Justice Center is at a standstill. Waiting on a controller for control panel.**
- Discussion regarding elevator at Courthouse.**
- The mower at Juvenile/Probate Court was purchased in 1985. The engine in the mower is**

	<p>currently leaking oil. Requested to purchase mower from Neidert's Mowers in the amount of \$5,800.00. There are monies currently available in the services account at Juvenile Court to purchase same. The Board of Commissioners agreed to move forward with the purchase.</p> <ul style="list-style-type: none"> • Justice Center signage. Received two (2) quotes: Sign Pro - \$1,421.59 and Signs Ohio - \$6,707.00. Continued discussions at a later date. • Civic Center Atrium Roof Project. In order to secure costs for said project, as prices will increase, it is necessary to move forward with said contract with NR Lee Restoration through the TIPS Program at a cost of \$252,000.00. The Board of Commissioners agreed to proceed with the project. • Discussion regarding 400 Main Street lot. Discovered 5.033 plot was sold to Cary Properties in 1998 and is not owned by the county. Clay Balyeat, Attorney for Cary Properties, is inquiring about same. Jason Patchet to get additional information. • Overview of 2022 budget – salary/overtime appropriations for Building and Grounds. • Discussion regarding cell phones as it relates to public record.
10:59 a.m.	RECESS
11:03 a.m.	<p>Bid Opening – Park Pump Station Replacement Project – FY'20 CDBG</p> <p>Bid results are as follows:</p> <ul style="list-style-type: none"> • Durst Bros. Excavating - \$173,600.00 • Fenson Contracting Group, LLC - \$175,825.00 – Alternate #1 – Deduct \$11,941.00 • Degen Excavating, Inc. - \$178,927.45 – Alternate #1 – Deduct \$5,000.00 • Miller Contracting Group - \$188,864.00 • Joe and Joe Contracting - \$216,640.00 – Alternate #1 – Deduct \$10,000.00
11:10 a.m.	RECESS
11:31 a.m.	<p>Perry Township Trustees re: Dispatch Present: Norm Capps, Kevin Cox and Greg Kessen</p>

	<ul style="list-style-type: none"> • General discussion regarding dispatch. • Disputed five (5) year average of police calls and the Board of Commissioners recommended that the Trustees sit down with the Allen County Sheriff's office regarding same. • Mr. Cox proposed for keeping the 2022 costs the same and work for flat tax levy and Central Dispatch. • Commissioner Winegardner advocated that getting the funding formula in place is essential for the next step. • Perry Township Trustees acknowledged their involvement with county dispatch was a cost savings, time savings and benefit to the citizens of Perry Township. • Mr. Capps noted that the \$28,000.00 that Perry Township would be paying for dispatch services on an annual basis would represent 6% of their budget. • Board of Commissioners encouraged the trustees to voice all their concerns at the December 22, 2021 meeting.
<p>12:52 p.m.</p>	<p>RECESS</p>
<p>1:00 p.m.</p>	<p>Update – Vicki Tarr – Child Support * Cory Noonan – Not Present</p> <ul style="list-style-type: none"> • Discussion regarding COVID/staffing. • Requested to participate in a new State/County Child Support Professional Sub-Committee. Objectives in serving on the sub-committee would be: 1) build a better repore with the Courts; 2) Training for state/federal policy and procedures 3) Provide active listening/de-escalate angry clients. • Discussion how the new phone system will allow Supervisors to listen in on staff calls with clients as well as record calls if needed. • Discussion regarding Program Consultant Call as it relates to back collections. • Discussion regarding Financial Institution Data Match (FIDM Report). This allows the agency to place restrictions on a savings account if an individual is not paying ordered child support. The individual can request a hearing in regards to the funds. Child Support will work with the individual. • HB 29 allows the agency to confiscate winnings from lottery and sports betting.

- **Desktops, monitors, keyboards, etc. are being provided by the state to the agency. This request can be removed from budget.**
- **\$76,750.48 paid thru November, 2021 for court costs. This is \$57,330.44 more than 2020 and \$59,753,48 more than 2019. Received from DR Magistrate Contract - \$381,093.35 through November, 2021.**
- **Discussion regarding ARPA monies.**
- **Provided kudos to staff - +5.76 for arrears support collection.**

Commissioner Seibert moved at 1:34 p.m. to go into Executive Session to discuss employee compensation and consideration for public employment pursuant to ORC 121.22(G)(1). Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.

The Board of Commissioners went back into general session at 1:59 p.m.

Vicki Tarr requested to reclassify two (2) employee positions to trainers due to new staff and potential for new staff due to employee retiring. These positions will need to be created and reviewed by the union. The Board of Commissioners approved to move forward with same.

Discussion regarding increases for manager/staff. The Board of Commissioners agreed as long as increases are maintained within budget.

Discussed closure for Christmas and the New Year holiday – December 23, 2021 and December 30, 2021 as paid holidays. The Board of Commissioners agreed to proceed with same just for 2021. Vicki Tarr to notify the public of the closure.

2:06 p.m.

ADJOURNED

2:00 p.m.

**Bid Opening – Re-bid – Rudolph Foods Water Storage Tank Project
Bid opening scheduled for December 22, 2021 at 2:00 p.m.

Submitted by: Kelli A. Singhaus
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Cory Noonan
Cory Noonan

Brian Winegardner
Brian Winegardner

Beth Seibert
Beth Seibert