

MINUTES

BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	January 4, 2022
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): 1 866 899 4679 United States: +1 (571) 317-3116</p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Cory Noonan Brian Winegardner Beth Seibert</p>
TIME:	GENERAL SESSION - RECORDED
9:30 a.m.	<p>Staff/Update meeting</p> <p>Brittany Woods -</p> <ul style="list-style-type: none"> • Contacted various departments regarding January meetings to be held virtually. • EEO report completed yesterday. • Provided update on BWC claim - potential settlement case to be paid by BWC. Requested amount and how it will impact premium. • Working on master list of board members.

Susan Wildermuth –

- **Working on year end statement for Revolving Loan Fund.**
- **Working on inventory and GAAP reporting.**
- **Train Depot Demolition discussion. Final invoice will be \$109,700.00 leaving a balance of \$90,300.00 to be expended by June 30, 2022. Need to have further discussion with the County Engineer.**

Kelli Singhaus –

- **Need to designate voting representative and alternate for County Commissioner's Association. Cory Noonan shall serve as the voting representative and Beth Seibert shall serve as the alternate.**
- **Provided update on CORSA claim.**
- **Discussion regarding current COVID guidelines. Kelli Singhaus will forward to Elected Officials and Department Heads.**
- **Received feedback from the Assistant Prosecutor and Auditor's office as it relates to a county PayPal policy. Auditor's office will not support said policy. Kelli Singhaus to follow-up with Joanne Sidener at Children Services.**
- **Received thank you from Children Services for Adopt-A-Family.**
- **Proclamation – Youth Appreciation Day on February 9, 2022. Need one (1) Commissioner to present proclamation.**

Cory Noonan –

- **Discussion regarding SB 52 meeting scheduled for January 17, 2022. Need to develop a game plan/timeline for same.**
- **Discussion regarding Access Management. The original plan was adopted in 2005. County and township roads are designated as Categories 3 and 4. Restrictive on what can be done. Need to have discussion/review of plan.**

Brian Winegardner –

- **Will reach out to Juergen Waldick, Prosecutor regarding ARPA meeting on January 25, 2022 for him to provide update on courts/Public Defender. Discussion regarding e-filing/recording of**

documents as well as internal/external filing-scanning.

Beth Seibert –

- Chamber breakfast scheduled for January 29, 2022 from 7:00 am – 9:00 am at the Civic Center.
- On January 31, 2022, the Commissioners are speaking at Rotary Club.
- Received call from Allen Building Department as it relates to the annual contract/fee structure.
- Joe Gearing, Drainage Engineer, would like to move forward with tree removal on the Baughman Project in order to proceed with wetland structure. Beth Seibert and Kelli Singhaus will have further discussion with Joe Gearing regarding same.

10:45 a.m.

RECESS

11:02 a.m.

**Brion Rhodes, Allen County Engineer and Kayla Campbell, Assistant Prosecutor re: Access Management
Also present: Mark Droll, Dave Louth and Zach Gerdeman from the County Engineer’s office.**

- Mark Droll worked on revisions to the report. Report is based on ODOT standards. Proposal to include all county roads on at least a Category 4.
- Commissioner Cory Noonan questioned driveway permitting and Category 4 driveway authorization.
- Assistant Prosecutor Kayla Campbell proposed general questions and inquired as to how this would work with township zoning to ensure this doesn’t infringe on township zoning.
- Commissioner Cory Noonan questioned compliance and the ability to reject materials. It was explained this pertained to the road right-of-way.
- Commissioner Beth Seibert asked for examples of other counties who use Access Management.
- Brion Rhodes, County Engineer, explained his concern of naming all roads Category 4 that are not Category 3. Questioned second drives on parcels.
- Commissioner Cory Noonan questioned safety problem areas as referenced on page 63 of the proposed Access Management Plan. Also questioned if funding was tied to categorization of

	<p>roads. It was stated that is was not as of now nor in the past.</p>
<p>12:49 p.m.</p>	<p>RECESS</p>
<p>1:05 p.m.</p>	<p>Update – Brion Rhodes, Allen County Engineer</p> <ul style="list-style-type: none"> • Provided update on various projects. <ul style="list-style-type: none"> - State Road Bridge has been repaired and opened up. - Conant Road Bridge – OPWC Project – 80% reimbursement. Deck rehab. - Buckeye Road – widened and repaved with new signals. This was a \$1.3 million project financed in-house. The County Engineer will received \$1 million reimbursement in grant funding for said project. - Paving project to be completed in the fall. This is a \$1 million project in which funding will be received from OPWC at 100%. • Requested purchase of carpet for the office. Received quote from T & D Interiors in the amount of \$19,484.00. • Discussion payment of indirect cost allocation. • Discussion regarding payment of medical premium for Tax Map office. Currently be paid by general fund. Requested it to be paid by Tax Map. Conveyance fee kick-back will reflect change is they acquire medical premium. Kelli Singhaus to schedule a meeting at a later date to discuss Tax Map budget. • Winter weather update/cost. • Discussion regarding upgrade of salt shed. Would like to build new. • Discussion regarding consolidated fuel system to share with other facilities. Need to set meeting to further discuss funding for salt shed, drainage fund, fuel system and cold storage. • Need to have discussion regarding long range plan for ODOT property. Discussion regarding roof repair. Jason Patchet is obtaining quotes. Kelli Singhaus to set meeting to have further discussion.
<p>1:58 p.m.</p>	<p>RECESS</p>

<p>2:03 p.m.</p>	<p>Approval of General Fund and Non-General Funds Budget</p> <p>1. Resolution #1-22. Approval of the annual appropriations for the general fund for calendar year 2022. <i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p> <p>2. Resolution #2-22. Approval of the annual appropriations for non-general funds for calendar year 2022. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></p>
<p>2:11 p.m.</p>	<p>ADJOURN</p>
	<p>Submitted by: <u><i>Kelli A. Singhaus</i></u> Kelli A. Singhaus, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u><i>Cory Noonan</i></u> Cory Noonan</p> <p><u><i>Brian Winegardner</i></u> Brian Winegardner</p> <p>_____ Beth Seibert</p>