

**MINUTES**  
**BOARD OF ALLEN COUNTY**  
**COMMISSIONERS**

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

[commissioners@allencountyohio.com](mailto:commissioners@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	<b>November 23, 2021</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><u><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></u></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<b>PRESENT: Cory Noonan</b> <b>Beth Seibert</b>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>9:10 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE - Beth Seibert</b>
	<b>APPROVE AGENDA AS PRESENTED</b>
	<p><b><i>Commissioner Seibert moved to amend the agenda to cancel the 1:30 p.m. meeting with Tom Berger. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.</i></b></p>

**ITEMS FOR REVIEW AND APPROVAL:**

- 1. Approve minutes of the November 16, 2021 general session.**

*Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the minutes were approved unanimously.*

**2. Consent Agenda:**

- a. Resolution #870-21.** Approve travel expenses.
- b. Resolution #871-21.** Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Shawnee Wastewater Treatment Plant Capital Fund 5401.
- c. Resolution #872-21.** Authorize a warrant of advance from the Sanitary Engineer's Surplus Fund 5035 to the Gomer Road Sewer Improvement Project Fund 4560.
- d. Resolution #873-21.** Supplemental appropriation to the WORTH Center Fund 8880.
- e. Resolution #874-21.** Supplemental appropriation to the Domestic Relations Court Computerization Fund 2706.
- f. Resolution #875-21.** Supplemental appropriation to the Allen Water District Operating Fund 8751.
- g. Resolution #876-21.** Supplemental appropriation to the General Fund 1001.

*Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.*

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #877-21.** Approve Change Order #1, #2, #3, #4 and #5 with Sidney Electric for the Veteran's Memorial Civic and Convention Center Lighting Upgrades Project. *Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Said change orders results in electrical modifications in the amount of \$1,100.00 and rental equipment in the amount of \$1,100.00. Three (3) change orders result in extension for completion due to supply issues. The roll was called and the resolution was approved unanimously.*
- 2. Resolution #878-21.** Enter into a Subgrant Agreement with the Ohio Department of Job and Family Services on behalf of the Allen County Family Children First Council.

	<p><b><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></b></p>
	<p><b>DISCUSSION:</b></p> <p><b>A. <u>Allen County Engineer</u></b></p> <p><b>1. Resolution #879-21.</b> Authorize the purchase of two (2) 2022 International CV515 Dump Truck Chassis’s from Rush Truck Center of Ohio pursuant to Ohio Revised Code 9.48. <b><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. Per Brion Rhodes, Allen County Engineer, fleet vehicles cannot be ordered from Ford/GM until next year. Rush Truck Center of Ohio is able to provide the county with two (2) 2022 International CV515 Dump Truck Chassis’s at or below the cooperative purchase program price. This purchase will be made through the MVGT fund. This purchase will replace the one (1) ton truck purchased in 2018. The roll was called and the resolution was approved unanimously.</i></b></p> <p><b>2. Resolution #880-21.</b> Authorize the Allen County Engineer to purchase office furniture from Innovative Office Solutions pursuant to Ohio Revised Code 9.48. <b><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Per Brion Rhodes, Allen County Engineer, this purchase is necessary to provide desks for interns as well as replace drafting tables with desks. Drafting has now become computer based and the drafting tables have become obsolete. Costs with supply demand are predicted to go up 10% with a surcharge. This will paid through the MVGT fund. The roll was called and the resolution was approved unanimously.</i></b></p>
	<p><b>ANNOUNCEMENT</b></p>
<p><b>9:22 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:33 a.m.</b></p>	<p><b>Staff/Update meeting</b></p> <p><b>Brittany Woods –</b></p> <ul style="list-style-type: none"> <li>• <b>Scheduled December 2, 2021 for a meet/greet with Dick Schroeder.</b></li> <li>• <b>Scheduled an interview on December 14, 2021 at 8:30 a.m. with John Rhodes.</b></li> </ul>

- Discussion regarding 2022 departmental update meetings.
- EEO Reporting – based on feedback from other counties, payroll or an HR company is used for reporting. Need to work with payroll and departments for information. EEO was last reported in 2018.

**Susan Wildermuth –**

- Month end is tomorrow.
- Non-general fund budgets are due Monday.
- NACO 2022 dues - \$2,127.00. Commissioners agreed to continue membership.
- Tom Berger is planning on attending dispatch meeting on Monday.

**Kelli Singhaus –**

- Discussed scheduling of view and first hearing for Hutchinson Ditch Project.
- Discussion regarding December agenda meetings.
- Correspondence received from BonFire Company regarding bidding process services. Commissioners not interested at this time.
- Review of Enterprise Fleet Management spreadsheet. Kelli Singhaus to request an updated spreadsheet.

**Cory Noonan –**

- Susan Wildermuth to reach out to Jason Patchet regarding 3% bonus.
- Discussion regarding budget schedule for elected officials. Meeting to be held with elected officials/department heads on Thursday, December 16, 2021 from 7:30 a.m. to 8:00 a.m.
- Discussion regarding 27<sup>th</sup> pay – retirement line/surplus fund.
- Discussion as it relates to additional person request for Juvenile Court/Mental Health reimbursement. Need to have a MOU in place.

**Beth Seibert –**

- Requested to interview Paul Schwartz for the Allen County Port Authority Board. Brittany Woods to schedule interview and include Cindy Leis and Maria Sanko in the meeting.

	<ul style="list-style-type: none"> <li>• Requested to interview Chad King to replace Marty Garlock for Board of DD. Brittany Woods to schedule interview.</li> <li>• Civic Center Board – lifted up five (5) veterans for consideration for appointment. Beth Keen, chairman, will communicate with this Board at a later date as it relates to same. Six (6) of 11 terms expired September 27, 2021.</li> <li>• Birch evidentiary hearing cancelled next week. Hearing will be moved to 2022.</li> </ul> <p><b>Cory Noonan –</b></p> <ul style="list-style-type: none"> <li>• Received communication from a constituent requesting the Board of Commissioners consider term limits for board members.</li> </ul> <p><b>Beth Seibert –</b></p> <ul style="list-style-type: none"> <li>• Discussion regarding policy as it relates to board appointments.</li> </ul>
<b>10:37 a.m.</b>	<b>RECESS</b>
<b>11:00 a.m.</b>	<b>Deadline for receipt of RFP – Jail Medical</b>
	<b>RECESS</b>
<b>12:30 p.m.</b>	<p><b>Budget meeting – Regional Planning Commission</b>  <b>Present: Marlene Schumaker</b></p> <ul style="list-style-type: none"> <li>• Membership fee based on census count.</li> <li>• Discussion on paying members.</li> <li>• General payment discussion ie: lot splits, subdivisions, flood plains, et al</li> <li>• MPO memberships.</li> <li>• Discussed the county entities that utilized RPC services.</li> </ul>
<b>1:37 p.m.</b>	<b>ADJOURN</b>
<b>1:30 p.m.</b>	<b>CANCELLED - Update – Tom Berger @ Homeland Security/EMA office</b>

Submitted by: Kelli A. Singhaus  
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Cory Noonan  
Cory Noonan

Brian Winegardner  
Brian Winegardner

Beth Seibert  
Beth Seibert