

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	November 4, 2021
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Cory Noonan Brian Winegardner Beth Seibert</p>
TIME:	GENERAL SESSION – RECORDED
8:00 a.m.	<p>Budget meeting – Coroner</p> <ul style="list-style-type: none"> • Review of 2022 budget requests. • Discussion regarding autopsy services. • Discussion regarding transportation services. May need to look into bidding for these services. • Storage discussion. Increase in costs. There may be a state grant available through the Ohio State Coroner's Association. This would be a one-time allocation. Monies could be used for storage/cooler for Allen County. Maintaining/operation would be county responsibility.

	<ul style="list-style-type: none"> • Discussion regarding over-time line item. • Discussion regarding a county cell phone for the Investigator. • Mechanical issues with the truck. Discussion regarding Enterprise Fleet Management Program.
8:44 a.m.	RECESS
9:02 a.m.	AGENDA MEETING
	PLEDGE - Beth Seibert
	<p>APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.</i></p>
	<p>ITEMS FOR REVIEW AND APPROVAL:</p> <ol style="list-style-type: none"> 1. Approve the minutes of the October 26, 2021 agenda meeting. 2. Approve the minutes of the October 28, 2021 agenda meeting. <p><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.</i></p> <ol style="list-style-type: none"> 3. Consent Agenda: <ol style="list-style-type: none"> a. Resolution #802-21. Approve travel expenses. b. Resolution #803-21. Intradepartmental transfers. c. Resolution #804-21. Authorize a repayment of an advance from the Exterior Capital Outlay Fund 8753 to the Project Debt Service Fund 8750. d. Resolution #805-21. Authorize a warrant of advance from the Health Department Fund 8810 to the COVID-19 Fund 8826. e. Resolution #806-21. Supplemental appropriation to the Health Department Fund 8810. f. Resolution #807-21. Supplemental appropriation to the Drug Court Fund 2702. g. Resolution #808-21. Supplemental appropriation to the Mental Health Fund 2700. h. Resolution #809-21. Supplemental appropriation to the Mental Health Recovery Services Fund 8009. i. Resolution #810-21. Supplemental appropriation to the Enhanced Operations Fund 8834.

- j. Resolution #811-21.** Supplemental appropriation to the External Capital Outlay Fund 8753.
- k. Resolution #812-21.** Supplemental appropriation to the Dug Run Ditch Fund 2151.
- l. Resolution #813-21.** Resolution to establish the Village of Lafayette Waterline Project Fund.
- m. Resolution #814-21.** Resolution to establish the Village of Harrod Waterline Project Fund.
- n. Resolution #815-21.** Approval of “Then and Now” purchase orders.
- o. Resolution #820-21.** Supplemental appropriation to the Capital Improvement Fund 4017.
- p. Resolution #827-21.** Authorize membership and payment of annual dues to the Allen County Family and Children First Council for 2022 Partner Contribution.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #816-21.** Authorize issuance of payment to the Village of Spencerville from the Motor Vehicle Permissive Tax Fund. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #817-21.** Authorize issuance of payment to the Village of Elida from the Motor Vehicle Permissive Tax Fund. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #818-21.** Enter into a one (1) year lease agreement with Tom Ahl Family of Dealerships for the lease of a vehicle. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #819-21.** Authorize submission of a grant application to the Ohio Facilities Construction Commission for the Re-roofing Project at the Allen County Veteran’s Memorial Civic and Convention Center. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. This***

application is to recapture money by the State of Ohio for said project. The roll was called and the resolution was approved unanimously.

5. Resolution #830-21. Resolution to approve a Master Equity Lease Agreement between the Allen County Engineer/Ditch Maintenance and Enterprise FM Trust. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

6. Resolution #831-21. Resolution to approve an Amendment to Master Equity Lease Agreement between the Allen County Engineer/Ditch Maintenance and Enterprise FM Trust. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

DISCUSSION:

A. Sanitary Engineer

1. Resolution #821-21. Certify delinquent sewer service charges to the Allen County Auditor's office for collection. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Per Tammy Ammon, Sanitary Engineer's Department, the department bills \$7 million annually, in which 6% is delinquent. The department is usually able to collect for approximately 95% on the accounts that are delinquent. The roll was called and the resolution was approved unanimously.**

2. Resolution #822-21. Certify delinquent debt service charges to the Allen County Auditor's office for collection. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. Per Tammy Ammon, Sanitary Engineer's Department, this is the collection for delinquent debt service charges for multiple improvement projects. The roll was called and the resolution was approved unanimously.**

3. Resolution #823-21. Certify delinquent debt service charges for projects billed by the City of Lima Utilities Department on behalf of the Allen County Sanitary

Engineer, to the Allen County Auditor's office for collection. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Per Tammy Ammon, Sanitary Engineer's Department, this is to certify delinquent debt service charges for two (2) projects that the City of Lima bills on behalf of the county. The roll was called and the resolution was approved unanimously.**

B. Department of Job and Family Services

- 1. Resolution #824-21.** Approve a Subrecipient Agreement between the Allen County Department of Job and Family Services and the Allen County Child Support Enforcement Agency. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Per Josh Parker, Department of Job and Family Services, this TANF agreement is in an amount not to exceed \$25,000.00. Said agreement is effective October 1, 2021 thru September 30, 2022. The roll was called and the resolution was approved unanimously.**
- 2. Resolution #825-21.** Authorize Joe Patton, Director of the Allen County Department of Job and Family Services, to act as the Allen County Commissioner designee for approving inter-county adjustment of allocated funds. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. Per Josh Parker, Department of Job and Family Services, this authorization allows the Director to trade monies between counties as it relates to public assistance for 2022. The roll was called and the resolution was approved unanimously.**
- 3. Resolution #826-21.** Approve a contract between the Allen County Department of Job and Family Services/Ohio Means Jobs and Lamar Companies for the display of a billboard for outreach efforts for local healthcare providers. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Per Joe Patton, Department of Job and Family Services, there are monies available through the Great Ohio Workforce Board for marketing efforts for the local hospitals and nursing homes for the recruitment of nurses. Said contract is an amount not to exceed \$7,475.00.**

The roll was called and the resolution was approved unanimously.

C. Allen County Sheriff's Office

- 1. Resolution #829-21.** Authorize submission of a grant application to the Office of Criminal Justice Services for the Violent Crime Reduction Grant. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Per Josh Bayer, Allen County Sheriff's office, the Office of Criminal Justice Services has approximately \$4 million available in the State of Ohio to assist with crime reduction. Allen County has had 25 murders, 4,800 assaults and 200 robberies over the last three (3) years. This application is requesting \$50,000.00 in one-time monies for FY'22. There is a possibility that monies will be available for a second year. The roll was called and the resolution was approved unanimously.**

EXECUTIVE SESSION:

Commissioner Seibert moved to go into Executive Session at 9:18 a.m. to discussion potential disciplinary action at the Sanitary Engineer's office pursuant to ORC 121.22(G)(1). Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.

GENERAL SESSION:

Commissioners went back into general session at 9:44 a.m.

- 1. Resolution #828-21.** Approve a ten (10) day suspension and Last Chance Agreement with an Allen County Sanitary Engineering Department employee. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

ANNOUNCEMENT

9:46 A.M.

RECESS

<p>9:50 a.m.</p>	<p>Kayla Campbell re: Pending Litigation</p> <p><i>Commissioner Seibert moved to go into executive session at 9:50 a.m. to discuss pending litigation pursuant to ORC 121.22(G)(3). Motion seconded by Commissioner Winegardner. The roll was called and was approved unanimously. Also present during the meeting via phone was Teresa Grigsby from Spengler Nathanson. Teresa Grigsby exited phone call at 10:07 a.m.</i></p> <p>Commissioners went back into general session at 10:39 a.m.</p> <p>No action was taken.</p>
<p>10:40 a.m.</p>	<p>RECESS</p>
<p>11:05 a.m.</p>	<p>Update – Dave Stratton – Allen Economic Development Group</p> <ul style="list-style-type: none"> • Review of AEDG Mission Statement • Overview of Strategic Plan <ul style="list-style-type: none"> - Infrastructure/Site Preparedness - Support of existing business - Collateral support - Incentive/Initiatives/Programs - Marketing
<p>11:52 a.m.</p>	<p>RECESS</p>
<p>12:34 p.m.</p>	<p>Update – Jason Patchet – Building and Grounds ** Commissioner Seibert entered meeting at 12:40 p.m.</p> <ul style="list-style-type: none"> • Train Depot demolition began today. • Soft wash complete at Court of Appeals building. • Landscaping at Court of Appeals building to begin week of Thanksgiving. • Sidewalk/steps at Justice Center are complete. • Elevator Project currently at standstill. • Received quotes for signage at Justice Center – Signs Ohio w/backer board and installed - \$6,707.00; Sign Pro w/o backer board and installed \$2,107.85. Jason Patchet to get estimate from Sign Pro for signage with backer board and installed. • Load test on Justice Center being completed. Jason Patchet to check with other vendors as it relates to availability of a 300 kw generator.

	<ul style="list-style-type: none"> • Work for Cory Meredith at the Savings Building is complete except for vanity/countertop in women’s restroom. • Provided update on Driveway/Parking Lot Project at the Dog Warden’s office. The report of Dave Houchin from County Engineer’s as it relates to said work completed to date has been emailed to the Commissioners. Project will be re-bid in spring. Additional stone will need to be purchased to get through the winter. • Received communication from Carl Cultrona, Enterprise Fleet Management, stating that the county will need to contract with Kalida Truck for blades/in-bed salt spreader to place on trucks. • Discussion with Abe Ambroza, Civic Center, regarding the Atrium Project – lighting. Civic Center doesn’t have the additional funding for the lighting at this time. Commissioners approved to move forward with base bid only. Timeline to begin project – mid to end of June, 2022. • Hasn’t received a proposal for Stair Renovation Project at Courthouse. Still waiting on quote for spindles. • No report on intercom system for the Commissioner’s office.
<p>1:46 p.m.</p>	<p>RECESS</p>
<p>2:00 p.m.</p>	<p>Budget meeting – Common Pleas Court Judge Reed and Judge Terri Kohlrieser</p> <ul style="list-style-type: none"> • General discussion of budget request; increase to salaries, office supplies and repairs. • General discussion of magistrate and staffing. • General discussion of backlog cases and resolve of same. • General discussion of capital request; carpet in jury room; repair to ceiling in courtroom. • General discussion of medical insurance.
	<p>ADJOURN</p>

Submitted by: Kelli A. Singhaus
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Cory Noonan
Cory Noonan

Brian Winegardner
Beth Seibert
Beth Seibert