

MINUTES

BOARD OF ALLEN COUNTY

COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	October 14, 2021
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Cory Noonan Brian Winegardner Beth Seibert</p>
TIME:	GENERAL SESSION - RECORDED
9:02 a.m.	AGENDA MEETING
	PLEDGE - Joe Patton
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

- 1. Approve the minutes of the October 5, 2021 agenda meeting.**
- 2. Approve the minutes of the October 7, 2021 agenda meeting.**

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.

3. Consent Agenda:

- a. Resolution #719-21.** Approve travel expenses.
- b. Resolution #720-21.** Authorize a warrant of transfer from the Wireless Surcharge Fund 2096 to the 911 Systems Fund 2004.
- c. Resolution #721-21.** Supplemental appropriation to the Enhanced Operations Fund 8834.
- d. Resolution #722-21.** Supplemental appropriation to the Domestic Relations Court \$25 Filing Fee Fund 2705.
- e. Resolution #723-21.** Supplemental appropriation to the Capital Improvement Fund 4017.
- f. Resolution #724-21.** Supplemental appropriation to the Solid Waste Fund 8044.
- g. Resolution #725-21.** Supplemental appropriation to the Capital Improvement Fund 4017.
- h. Resolution #742-21.** Supplemental appropriation to the Capital Improvement Fund 4017.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #726-21.** Approve the 2021 estimated monthly expenditures for county-issued credit cards for the Allen County Recorder. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #727-21.** Renew customer service agreements with Republic Services, Inc. for various county buildings. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

- 3. Resolution #728-21.** Authorize membership and payment of membership dues to META Solutions. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #729-21.** Authorize the Allen County Health Insurance Rates for the Allen County Health Department for CY'2022. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #730-21.** Resolution to designate the official representative and alternate for the purpose of voting at the annual meeting of the CCAOSC Energy Program annual meeting. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 6. Resolution #731-21.** Enter into a one (1) year lease agreement with Tom Ahl Chrysler for the lease of six (6) vehicles. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 7. Resolution #732-21.** Adopt the 2021 Allen County Comprehensive Economic Development Strategy (CEDS). ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. This was prepared by the Lima-Allen County Regional Planning Commission. This plan is critical to secure state and federal dollars. The roll was called and the resolution was approved unanimously.***
- 8. Resolution #733-21.** Resolution to approve a Master Equity Lease Agreement between the Board of Allen County Commissioners and Enterprise FM Trust. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 9. Resolution #734-21.** Resolution to approve an Amendment to Master Equity Lease Agreement between the Board of Allen County Commissioners and Enterprise FM Trust. ***Commissioner Noonan moved***

for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

10. Resolution #735-21. Resolution to approve a Master Equity Lease Agreement between the Allen County Sanitary Engineer and Enterprise FM Trust. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

11. Resolution #736-21. Resolution to approve an Amendment to Master Lease Agreement between the Allen County Sanitary Engineer and Enterprise FM Trust. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

12. Resolution #714-21A. Amend Resolution #714-21, authorize the Allen County Health Insurance rates for 2022. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. This is an adjustment to the employee/employer share for the buy-up and wellness buy-up plans. The roll was called and the resolution was approved unanimously.**

DISCUSSION:

A. County Engineer

1. Resolution #737-21. Accept proposal and enter into contract with Pavement Technology, Inc. for the Allen County Reclamite Project. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Per Brion Rhodes, County Engineer, this contract is to apply reclamite asphalt rejuvenator to 18 miles of new pavement that has been completed in the last two (2) years and complete every road paved in the last four (4) years. Said cost is in the amount of \$197,554.32. The roll was called and the resolution was approved unanimously.**

2. Resolution #743-21. Approve a Conservation Easement Agreement with the Lima Lodge No. 199 Loyal Order of Moose, Inc. **Commissioner Winegardner moved for approval. Motion**

seconded by Commissioner Noonan. Per Joe Gearing, Drainage Engineer, this is part of the Baughman Watershed Project and is necessary to keep the project moving forward. The roll was called and the resolution was approved unanimously.

- 3. Resolution #744-21.** Approve a Contract for Sale and Purchase of real property with Lima Ohio Congregation of Jehovah's Witnesses West Unit. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Per Joe Gearing, Drainage Engineer, this is part of the Baughman Watershed Project and is necessary to keep the project moving forward. Said purchase will be paid through H2Ohio funds. The roll was called and the resolution was approved unanimously.***

B. Department of Job and Family Services

- 1. Resolution #738-21.** Approve a Subrecipient Agreement between the Allen County Department of Job and Family Services and the Allen County Children Services Board. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Per Joe Patton, Director, this is the annual movement of monies in the amount of \$500,000.00 in TANF funds to Children Services. DJFS in turn will receive \$250,000.00 from Children Services to serve clients who are not TANF eligible (per next resolution). The roll was called and the resolution was approved unanimously.***
- 2. Resolution #739-21.** Approve a Memorandum of Understanding between the Allen County Department of Job and Family Services and the Allen County Children Services Board. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

C. Allen Water District (No one present)

- 1. Resolution #740-21.** Authorize the Clerk of Board to post notice and advertise to receive bids for the State of Ohio Economic Development Program PY'20 Rudolph Foods Water Storage Tank Project.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Bids will be received until 10:30 a.m. on November 8, 2021. The roll was called and the resolution was approved unanimously.

D. Building and Grounds (No one present)

- 1. Resolution #741-21. Approve Change Order #1 with Turner Lightning Protection Co., Inc. for the removal and re-installation of the existing Class 1 Aluminum Lightning Protection System for the Allen County Juvenile Court Roof. Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Said change order is in the amount of \$1,168.00. The roll was called and the resolution was approved unanimously.**

ANNOUNCEMENTS

9:22 a.m.

RECESS

9:31 a.m.

Update – Jason Patchet – Building and Grounds

Kayla Campbell, Assistant Prosecutor, also present

- Discussion regarding tractor at Educational Service Center. Commissioners agreed to place in county auction at Fairgrounds. Notice of sale must be posted in the Auditor’s office and Commissioner’s office ten (10) days before sale.**

Kayla Campbell left meeting at 9:43 a.m.

- Tyler Huss, shared employee with the Sanitary Engineer, submitted his resignation effective October 27, 2021. Sanitary Engineer and Building and Grounds are not planning on replacing position at this time.**
- Discussion regarding tablet/software for intercom system.**
- Discussion regarding test holes conducted by the County Engineer at the Courthouse and Museum.**

Brett Rider, Sheriff’s Office and Kayla Campbell, Prosecutor’s office, entered the meeting at 9:57 a.m.

- Discussion regarding county auction. Commissioners have not currently approved the**

items for county sale nor has proper posting been completed. Requested auction be pushed back. Brett Rider to follow-up with the auctioneer and fairgrounds as far as date/time.

Brett Rider and Kayla Campbell left meeting at 10:08 a.m.

- Discussion regarding Jail Generator. Monthly rental is \$3,800.00 plus a one-time \$300.00 delivery and pick-up fee. Repair of generator – worst case scenario has been quoted at \$30,338.03. Currently do not have lead time for the purchase of new generator. Informed that it could be possibly nine (9) months to one year. Jason Patchet does not have true load calculation – emergency circuit and full building. Will acquire additional information.
- Juvenile Court Roof Project update. Change Order – Turner Lightning Protection – was unable to use old wiring thus reason for additional cost.
- Discussion regarding Atrium Project at Civic Center. Received proposal from NR Lee Restoration: Base bid - \$252,000.00 and utilize existing lighting; Alternate A: \$43,200.00 – can lighting and Alternate B: \$4,800.00 – theatre systems control. Commissioners believe Civic Center responsible for cost of lighting. Jason Patchet will work on TIPS proposal.
- Discussion regarding landscaping – tree removal/trimming at Court of Appeals Building.
- Discussion regarding landscaping at Title Building. Received quotes: \$12,193.00 – utilizing mulch; \$13,618.00 – utilizing our river rock and \$16,068.00 – utilizing their river rock. Commissioners would prefer contractor to do the base work and maintenance can put down the river rock. Jason Patchet to request new proposal.
- Provided update on Dog Warden Concrete Driveway/Parking Lot Project.
- Progress is being made on the ballasted roof at the Civic Center.
- Provided update on Jail Elevator Project.
- Pre-construction meeting held for the Train Depot Demolition Project. Delay in project due to utilities.

11:27 a.m.

RECESS

<p>11:30 a.m.</p>	<p>Steve Kayatin – Sanitary Engineer re: Personnel Policy</p> <ul style="list-style-type: none"> • Disability – Leave Donation Policy discussion. Commissioners requested modifications to policy and further discussion/review. • Discussion regarding Kessen Veterinary Clinic force main sewer extension line agreement. There is a potential new business that needs water extension – maximum 5,000 gallons of water per day. Needs water extension of 8” – corner of Dutch/Grome Road. Do not have public infrastructure to serve. Discussed Revolving Loan Fund grant in the amount of \$80,000.00 to \$100,000.00. Will need to make application to the RLF board.
<p>12:12 p.m.</p>	<p>RECESS</p>
<p>1:06 p.m.</p>	<p>Update – Brion Rhodes – County Engineer</p> <ul style="list-style-type: none"> • Provided update on projects: <ul style="list-style-type: none"> - Kiggins Road – 50% complete - Agerter Road - State Road – 2022 Project – potentially closed for three (3) months • Paving update and overview. <ul style="list-style-type: none"> - West side townships. Use MVGT monies to complete second round of paving in spring. - Thayer Road between SR 309 and Reservoir Road – 2007. Kayla Campbell to review. • Access Management. Commissioners and Brion Rhodes need to have discussion when County Engineer’s review is complete. • Discussion regarding Woolpert contract for contours - paid from Fund 2093. Would like these monies to be deposited into a General Drainage Improvement Fund. • Discussion regarding purchase of desks for Tax Map office. • Discussion regarding purchase of four (4) dump trucks and equipment. • Provided update on Wapak Road. • Ohio Power Siting Board meeting on November 4, 2021 from 6:00 p.m. to 8:00 p.m. at the Allen County Fairgrounds. Brion Rhodes will attend.
<p>2:13 p.m.</p>	<p>ADJOURN</p>

Submitted by: Kelli A. Singhaus
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Cory Noonan
Cory Noonan

Brian Winegardner
Brian Winegardner

Beth Seibert
Beth Seibert