

MINUTES
BOARD OF ALLEN
COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	October 5, 2021
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): 1 866 899 4679 United States: +1 (571) 317-3116</p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Cory Noonan Brian Winegardner Beth Seibert</p>
TIME:	GENERAL SESSION – RECORDED
9:33 a.m.	<p>Staff/Update meeting</p> <p>Also present: Jason Patchet from Building and Grounds and Kayla Campbell from the Prosecutor's office.</p> <p>Jason Patchet received quote to repair sidewalk in front of the 400 Main Street parking lot in the amount of \$19,500.00. Contractor plans to start early next week. Will be pouring 8" slab to assist with breakdown of concrete. The Board of Commissioners authorized to proceed with repair.</p>

Discussion regarding generator at Justice Center. Jason Patchet currently working on quotes. Discussion regarding monthly rental of back-up generator, repair of generator and/or replacement of generator.

Jason Patchet left meeting at 9:48 a.m.

Discussion with Kayla Campbell regarding Opt-Out policy and notification to employees. Kelli Singhaus to reach out to CORSA HR Helpline as it relates to phase out of policy and notification to employees.

Discussion regarding disposal of tractor at Educational Service Center site. Looking into ethics issue. Kayla Campbell to research and provide feedback to Commissioners.

Kayla Campbell left meeting at 10:03 a.m.

Brittany Woods –

- **Activate Allen County on October 12, 2021 at 1:00 p.m. Beth Seibert will attend in place of Brittany Woods.**
- **Susan Wildermuth will attend BWC hearing on October 14, 2021.**
- **Discussion regarding platform for wellness.**
- **Reminder Board of DD chicken dinners on Thursday.**

Commissioner Noonan noted that Julie Shellhammer cancelled meeting on Thursday.

Susan Wildermuth –

- **DUO push – invoice due at end of month in the amount of \$18,000.00. Requested to transfer money from contingency to IT contract services for payment of same. Commissioners authorized to proceed with transfer.**
- **Provided binders containing 2022 budget information to Commissioners. Will be setting up budget meetings from mid to late October on Monday's and Wednesday's.**

Brittany Woods stated that she is working with Health Department to schedule flu shots for employees on October 20, 2021.

Susan Wildermuth stated that Educational Service Center met on September 27, 2021 regarding lease. Craig Kupferberg to provide signed lease to Susan Wildermuth. Working with Jason Patchet on a few items and will finalize Soil and Water lease.

Kelli Singhaus –

- **Discussion regarding Adopt-A-Family for Christmas.**
- **Discussion regarding CORSA coverage for guardianship board. Commissioners waiting on feedback from Judge Kohlrieser regarding \$25,000.00 deductible. Coverage would be for the board, director and case manager.**
- **Discussion regarding Enterprise Fleet Management Program. Commissioners ready to proceed with Master Lease Agreement. Kelli Singhaus to follow-up with Kayla Campbell regarding same.**

Cory Noonan –

- **CCAOSC Energy Participants annual meeting on November 3, 2021. Need to designate a representative and alternate. Commissioner Noonan to serve as representative and Brian Winegardner as the alternate. Kelli Singhaus to prepare resolution.**
- **Provided ARPA update from a meeting last Wednesday. Susan Wildermuth to review Uniform Guidance/Internal Control policy. Water/sewer to be main focus on ARPA monies. Many counties have hired consultants or are working closely with their county prosecutor. Discussed justification/documentation for projects. Kelli Singhaus to set up meeting mid to late October for further discussion by the Board.**

Brittany Woods left meeting at 10:31 a.m.

Brian Winegardner –

- **Sheriff's office was contacted in regards to military surplus equipment. Fair requested that some of the equipment be moved to another location. Worked with Tom Berger in moving the equipment to the ODOT property.**

	<p>Beth Seibert –</p> <ul style="list-style-type: none"> • Requested to proceed with the appointment of Cindy Leis to the Airport Board to fill Eric Davis’s expired term. John Pisle’s term is ending shortly. Will reach out to see if it is being recommended Mr. Pisle be re-appointed. • Howard Violet requested that the Commissioners join the Trustees to have a conversation regarding dispatch. Brian Winegardner to reach out to Howard Violet to discuss further. • Will be attending a CCAO General Government Committee meeting to discuss HB435 – vaccine legislation. Discussion regarding private/public employers having the ability to mandate employees to impose approved vaccine.
<p>11:04 a.m.</p>	<p>RECESS</p>
<p>11:10 a.m.</p>	<p>Discussion re: RFP – Jail Medical</p> <p>Also present: Kayla Campbell, Prosecutor’s office, Chief Todd Mohler and Jessie Andrews, Sheriff’s office.</p> <ul style="list-style-type: none"> • Discussion regarding contents of RFP – expenses of current staff/medical, medications/hospitalizations, contracting authority, contract term/termination clause, provision of monthly report for services, etc.
<p>11:36 a.m.</p>	<p>ADJOURN</p>
	<p>Submitted by: <u><i>Kelli A. Singhaus</i></u> Kelli A. Singhaus, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u><i>Cory Noonan</i></u> Cory Noonan</p> <p><u><i>Brian Winegardner</i></u> Brian Winegardner</p> <p><u><i>Beth Seibert</i></u> Beth Seibert</p>