

MINUTES

BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	September 2, 2021
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): 1 866 899 4679 United States: +1 (571) 317-3116</p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Cory Noonan Brian Winegardner Beth Seibert</p>
TIME:	GENERAL SESSION – RECORDED
9:01 a.m.	AGENDA MEETING
	PLEDGE – Beth Seibert
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

- 1. Approve the minutes of the August 17, 2021 agenda meeting.**
- 2. Approve the minutes of the August 19, 2021 agenda meeting.**
- 3. Approve the minutes of the August 24, 2021 agenda meeting.**

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.

4. Consent Agenda:

- a. Resolution #610-21.** Approve travel expenses.
- b. Resolution #611-21.** Intradepartmental transfers.
- c. Resolution #612-21.** Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.
- d. Resolution #613-21.** Authorize a warrant to return an advance made to the Contact Tracing Fund 8830 from the Health Department Fund 8810.
- e. Resolution #614-21.** Supplemental appropriation to the HAVA Grant Fund 2098.
- f. Resolution #615-21.** Supplemental appropriation to the General Fund 1001.
- g. Resolution #616-21.** Supplemental appropriation to the Board of DD Fund 2018.
- h. Resolution #617-21.** Supplemental appropriation to the Mental Health Recovery Services Fund 8009.
- i. Resolution #618-21.** Supplemental appropriation to the COVID-19 Grant Fund 8826.
- j. Resolution #619-21.** Supplemental appropriation to the Intersystems Fund 8091.
- k. Resolution #620-21.** Supplemental appropriation to the Soil and Water Conservation Fund 8835.
- l. Resolution #621-21.** Supplemental appropriation to the CT21 Contact Tracing Fund 8820.
- m. Resolution #622-21.** Supplemental appropriation to the Contact Tracing Fund 8830.
- n. Resolution #623-21.** Resolution to change the name of Fund 8820 from the Community Health Program Fund to the CT21 Contact Tracing Fund.
- o. Resolution #624-21.** Approval of "Then and Now" purchase orders.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #625-21.** Renew Competitive Retail Electric Service Governmental Aggregator Application with the Public Utilities Commission of Ohio. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. This application is completed on a bi-annual basis for electric aggregation of county facilities. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #626-21.** Reject bids and authorize the Clerk of Board to post notice and re-advertise to receive bids for the 2020 Van Wert County Radio Project. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. These bids are being rejected as the grant requires the receipt of at least two (2) bids for the first bidding cycle. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #627-21.** Approve the revised Allen County Prevention, Retention and Contingency Plan for the Allen County Department of Job and Family Services. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Per Joe Patton, Department of Job and Family Services, this is a two (2) year plan. One of the revisions made to the plan is that you now have to be a permanent Allen County resident. Incentive through employment center has been changed from \$2,500 to \$3,0000 after one (1) year employment. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #628-21.** Appoint Susan Wildermuth as Prevailing Wage Coordinator for Allen County Capital Improvement Projects. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #629-21.** Accept bid and enter into contract with Joe & Joe Contracting for the Concrete Driveway and Parking Lot Project for the Allen County Dog Warden's office. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. Said contract is in the amount of \$136,305.13. The roll was called and the resolution was approved unanimously.***

	DISCUSSION:
	ANNOUNCEMENTS **Proclamation for Kinship Care Month** Sarah Newland, Executive Director of Allen County Children Services, stated they currently have 175 children that are placed with relatives/kinship providers. 75% of the children that are removed from their homes are placed with relatives, which is the least restrictive. By doing this, children are able to maintain family relationships.
9:17 a.m.	RECESS
9:31 a.m.	Update Meeting – Jason Patchet Also present: Berlin Carroll <ul style="list-style-type: none"> • Berlin Carroll wanted to thank the Commissioners and Jason Patchet for the roof project. Jason Patchet stated that the Juvenile Court roof project should be mostly completed by tomorrow, Friday. The roofing should be totally complete by next week. Berlin Carroll exited the meeting at 9:40 a.m. <ul style="list-style-type: none"> • Provided update on Courthouse Stair Project. Need to begin process to get schedules lined up with county departments on 2nd and 3rd floor of Courthouse due to stair closure. • Update on Soil and Water leased space. <ul style="list-style-type: none"> - Address, utilities and key locks have been changed. - Received quote from T & D Interiors to remove carpet and replace carpet/cove base for Room 109 and the base wall of Room 103 - \$5,069.91. Commissioners approved to proceed and pay expense from capital funds. - Discussion regarding transportation of shed from DJFS to ESC location. - Discussion regarding amount of parking spots needed for ESC and Soil and Water employees as well as guest parking spots. • Discussion regarding abandoned International Tractor and Brush Hog Mower. Jason Patchet will

	<p>provide serial number to this office to see if tractor is listed on inventory.</p> <ul style="list-style-type: none"> • Landscaping update. • Provided quote from I Do Windows! For the cleaning of building and sidewalks: Court of Appeals building - \$8,753.00 and Justice Center - \$14,093.00. Commissioners requested Jason Patchet to get quote for three (3) buildings combined – Court of Appeals building, Courthouse and Justice Center. • Change of security system in Title Building to Northwest Ohio Security System - Proposal \$21,406.07 with a reoccurring monthly cost of \$48.25. This covers fire monitoring and access control. • Provided update on lettering for Justice Center. • Phone System update. Pre-testing completed last week. A phone testing will take place on September 8, 2021 at 4:00 a.m. • Enterprise Fleet Management discussion. Provided concerns as it relates to blades/salt spreader and whether this equipment is interchangeable.
<p>10:48 a.m.</p>	<p>RECESS</p>
<p>11:00 a.m.</p>	<p>Update – Vicki Tarr – Child Support Enforcement Agency</p> <ul style="list-style-type: none"> • Provided update on Domestic Relations Magistrate Contract – no invoices paid to date. Working on IV-D percentage. • Inquired about phone system. • Scanning update – 127 cases/May; 132 cases added in June; 146 cases added in July and 180 cases added in August. • Performance – October, 2020 to September 2021 <ul style="list-style-type: none"> Paternity – 94.92% 94.82/state average Support Established – 94.56% 92.49% state average Support Collections – 71.21% 71.9% state average Arrears Collection - 76.14% 72.24% state average

- **Director's conference – technology integration. Spoke with Director Damschroeder regarding Job and Family Services, Children Services and Child Support interface.**

Commissioner Noonan moved at 11:22 a.m. to go into Executive Session pursuant to 121.22 (G)(1) as it relates to union negotiations. Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.

11:52 a.m. – Back in General Session

Commissioner Noonan requested that Vicki Tarr look at budget going into negotiations as it relates to salary proposals and report back to the Commissioners regarding same.

11:54 a.m.

RECESS

11:57 a.m.

Jason Patchet re: Generator Repair at Justice Center

- **Received quote to replace radiator for the generator at the Justice Center - \$21,001.32. Radiator will take 10-14 days to build and contractor will install asap. Commissioners approved to proceed.**

11:59 a.m.

ADJOURN

Submitted by: 
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners


Cory Noonan


Brian Winegardner


Beth Seibert