

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session on

Tuesday's and Thursday's and will adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	May 18, 2021
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** DUE TO COVID-19 Social Distancing, the Commissioner's office will be closed for in-person meetings until further notice. During scheduled public meetings, Allen County residents may contact the board by:</p> <p>Please join my meeting from your computer, tablet or smartphone. https://global.gotomeeting.com/join/801059341</p> <p>You can also dial in using your phone. United States (Toll Free): 1 866 899 4679 United States: +1 (571) 317-3116</p> <p>Access Code: 801-059-341</p> <p>** Meetings will NOT be broadcast on Facebook Live on the "Allen County Board of Commissioners" page.</p>
	<p>PRESENT: Beth Seibert Brian Winegardner Cory Noonan</p>
TIME:	GENERAL SESSION - RECORDED
8:30 a.m.	<p>Allen County Museum re: MOU Present: Amy Craft, Donna Collins and Jim Osman</p> <ul style="list-style-type: none"> • Amy Craft provided overview, strategic plan, capital improvements update • Discussion regarding staff increases/MOU. Jim Osman provided history of MOU. Cuts were made to staff and staffing was never fully restored. Commented on strategic plan as it relates to providing a reasonable wage for Museum employees. Currently working with skeleton crew and may be looking at retirements in the near future.

	<ul style="list-style-type: none"> • Commissioner Noonan commented on general fund budget as it relates to the MOU. Inquired about capital improvements/financial liabilities • Jim Osman stated that he would like to proceed with increases to Museum staff. Any new hires would require a meeting to discuss • Commissioner Noonan stated that he agreed with intent of MOU. MOU developed to reduce general fund liability. Need to include in #6 of MOU that any new hire would require a meeting for further discussion • Amy Craft stated that she has applied for two (2) grants. One of the grants can be used for general operating expenses. • Commissioners will discuss request to amend MOU and follow-up with Museum.
<p>9:25 a.m.</p>	<p>RECESS</p>
<p>9:39 a.m.</p>	<p>Staff/Update meeting</p> <p>Kelli Singhaus –</p> <ul style="list-style-type: none"> • Permit for use of county grounds on June 4, 2021 from 3:00 p.m. to 5:00 p.m. Kelli Singhaus to request additional information as it relates to location/event • Request from Chief Mohler for the purchase of ballistic vests - \$8,788.00. Will receive 25% reimbursement through a grant. Commissioners approved to proceed with purchase. • Correspondence from Bryan McKinney, Allen County Sheriff's office, regarding Tyler Tech MOU and licenses. Kelli Singhaus to set up meeting to further discuss. <p>Sofia Snyder –</p> <ul style="list-style-type: none"> • Phone call regarding Dog Warden's office. Forwarded to Commissioner Seibert's extension. • Working on pay-ins • Crafts Scholarship update. • Indexing/scanning journals. <p>Brian Winegardner –</p> <ul style="list-style-type: none"> • Need to keep focus on Courthouse – capital use of Rescue Dollars. <p>Commissioners –</p> <ul style="list-style-type: none"> • Discussion regarding Capital/Building Projects. Need to set meeting with K2M/Touchstone to discuss. Need to visit other counties in relation to capital improvements. Commissioner Noonan working with Economic Development regarding facilities/buildings. Meeting with Port Authority regarding financing.

Commissioner Winegardner stated the county needs a long-term plan. Speak with Jason Patchet as it relates to the engagement of an architect. Will work with Jason Patchet as it relates to the landscaping at the Court of Appeals building.

Cory Noonan –

- **Access Management – would like to propose to Brion Rhodes during his update the review of the Access Management Plan and appointment of new board**
- **Provided update on meeting with County Engineer and staff as it relates to drainage and solar proposal. County Engineer will review further.**
- **Position description review.**

Beth Seibert –

- **Regional Planning – Replat of Applewood Estates. Approved last Tuesday at DDC meeting. Shawnee Township has approved the replat as well.**
- **61 Crafts Scholarship applications received**

Commissioners –

- **Review of Administrative Assistant/Assistant Clerk of Board job description.**

11:01 a.m.

RECESS

11:08 a.m.

Update – Brion Rhodes – Allen County Engineer

- **Provided update on bridge projects**
 - **Kiggins Road – OPWC Project – 80% funded**
 - **Conant Deck Rehab**
 - **Agerter Road – box culvert**
 - **Dixie Highway – box culvert**
- **Provided update on road projects**
 - **Allen County – west side resurfacing – 80% OPWC funded**
 - **Liquid asphalt and contract chip/seal work**
 - **Columbus Grove-Bluffton Road – Scrap tire grant – 50% funded.**
 - **Buckeye Road – project to start this summer. Project consists of road widening, replacing signals, etc.**
 - **Wapak Road Re-alignment – OPWC loan**
 - **Shawnee Road Roundabout - \$125,000 safety grant.**
 - **Discussion regarding demolition of train depot – ODOT property. Garmann-Miller working on plans. Three (3) environmental firms reviewing asbestos. Estimate to demolish building is under \$100,000.00. May need remediation work as well.**

	<ul style="list-style-type: none"> - Discussion regarding if project exceeds \$200,000.00 – who will be responsible for excess funds. - Need to approve MOU with Ohio Department of Transportation as it relates to grant funding. • Provided update on Tax Map staffing. • Provided update on contract for ortho aerals and contours. Total cost is \$205,000.00. Other entities paying percentage of cost for the aerals and contours with the final balance being split between the County Engineer’s office and the Auditor’s office • Discussion regarding vehicles. Need to set up meeting with Enterprise on the fleet management. • Discussion regarding Access Management Plan adopted in 2005. Will be requesting County Engineer to review plan via resolution. Public hearings will need to occur. Need resolution to update variance board as well.
<p>12:25 p.m.</p>	<p>RECESS</p>
<p>1:04 p.m.</p>	<p>Ron Meyer – Allen County Engineer re: Reservoir Road Also present: Kayla Campbell, Asst. Prosecutor</p> <ul style="list-style-type: none"> • Engineer rerouted drainage project and put in 108” culvert. Landowners utilizing a shared driveway. Said culvert in on county right-of-way. Problems with flooding. Landowner wants driveway/culvert replaced at county’s expense. Ron Meyer and Kayla Campbell to review further. No decision/action taken.
<p>1:46 p.m.</p>	<p>ADJOURN</p>

Submitted by: Kelli A. Singhaus
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Beth Seibert
Beth Seibert

Brian Winegardner
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Cory Noonan
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