

# MINUTES

## BOARD OF ALLEN COUNTY COMMISSIONERS

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Lima, Ohio 45801

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Board of Allen County Commissioners will be in session  
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	April 15, 2021
<b>LOCATION</b>	COMMISSIONER'S MEETING ROOM
	<p><b>** DUE TO COVID-19 Social Distancing, the Commissioner's office will be closed for in-person meetings until further notice. During scheduled public meetings, Allen County residents may contact the board by:</b></p> <p><b>Please join the meeting from your computer, tablet or smartphone.</b>  <a href="https://global.gotomeeting.com/join/500473141">https://global.gotomeeting.com/join/500473141</a></p> <p><b>You can also dial in using your phone.</b>            United States (Toll Free): <u>1 877 309 2073</u>            United States: <u>+1 (646) 749-3129</u></p> <p><b>Access Code: 500-473-141</b></p> <p><b>** Meetings will NOT be broadcast on Facebook Live on the "Allen County Board of Commissioners" page.</b></p>
	<p><b>PRESENT: Beth Seibert</b>  <b>Brian Winegardner</b>  <b>Cory Noonan</b></p>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>9:02 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE - Beth Seibert</b>
	<p style="text-align: center;"><b>APPROVE AGENDA AS PRESENTED</b></p> <p><i>Commissioner Seibert moved to amend the agenda to include Resolutions #269-21 thru #272-21.</i></p>

**Commissioner Noonan added that he will be attending a phone call with the Township Association to discuss the legislation as it relates to the Alternative Energy Referendum. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.**

**ITEMS FOR REVIEW AND APPROVAL:**

- 1. Approve minutes of the April 6, 2021 agenda meeting.**
- 2. Approve minutes of the April 8, 2021 agenda meeting.**

***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.***

**3. Consent Agenda:**

- a. Resolution #249-21.** Approve travel expenses.
- b. Resolution #250-21.** Intradepartmental transfers.
- c. Resolution #251-21.** Authorize a warrant of transfer from the Met Park Fund 8850 to the New Building Fund 8851.
- d. Resolution #252-21.** Supplemental appropriation to the Park Office – New Building Fund 8851.
- e. Resolution #253-21.** Supplemental appropriation to the MVGT Fund 2002.
- f. Resolution #254-21.** Supplemental appropriation to the Child Care Fund 8816.
- g. Resolution #255-21.** Supplemental appropriation to the COVID-19 Fund 8826.
- h. Resolution #256-21.** Resolution to establish the Mental Health Fees – Adult Probation Fund.
- i. Resolution #257-21.** Resolution to establish the Re-Entry Fees – Adult Probation Fund.
- j. Resolution #258-21.** Resolution to establish the ODNR Grant – Baughman Ditch #1198 Fund.
- k. Resolution #259-21.** Authorize membership and payment of membership dues to the Bluffton Area Chamber of Commerce.
- l. Resolution #269-21.** Supplemental appropriation to the Pike Run Ditch #1150 Fund 2150.
- m. Resolution #270-21.** Supplemental appropriation to the Eversole Ditch #1106 Fund 2106.
- n. Resolution #271-21.** Supplemental appropriation to the Capital Improvement Fund 4017.
- o. Resolution #272-21.** Supplemental appropriation to the Dog and Kennel Fund 2005.

***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Notice to Legislative Authority – from Bluffton Southgate Lanes , Inc. to Southgate Bluffton LLC – D1 and D2 Permit – Request a Hearing / Do Not Request a Hearing. *Commissioner Seibert moved to not request a hearing. Motion seconded by Commissioner Winegardner. Commissioner Seibert stated that this is a change of ownership. The business was purchased by a Derrick Dukes. The roll was called and was approved unanimously.***
- 2. Notice to Legislative Authority – from Holtsberry Management, Inc. to Lost Creek Country Club LLC – D1, D2, D3 and D6 Permit – Request a Hearing / Do Not Request a Hearing. *Commissioner Winegardner moved to not request a hearing. Motion seconded by Commissioner Noonan. Commissioner Seibert stated that this is a change of ownership. The business was purchased by Anthony Collins. The roll was called and approved unanimously.***
- 3. Resolution #260-21. Enter into an Indemnity Agreement with County Risk Sharing Authority. *Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #261-21. Resolution acknowledging Krista Bohn, Allen County Treasurer, as the authorized person to invest public funds on behalf of Allen County. *Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #267-21. Allocate and encumber funds to the Village of Spencerville from the Motor Vehicle Permissive Tax Fund. *Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 6. Resolution #268-21. Appoint a delegate and an alternate to serve on the District 13 Ohio Public Works Commission Integrating Committee. *Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. This resolution designates Brion Rhodes as the delegate and Ron Meyer as the***

alternate representative. *The roll was called and the resolution was approved unanimously.*

**DISCUSSION:**

**A. Office of Homeland Security/Emergency Management**

**1. Resolution #262-21.** Approve a Memorandum of Understanding between the Allen County Office of Homeland Security and Emergency Management and the Federal Emergency Management Agency Integrated Public Alert and Warning System Program Management office. *Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Per Tom Berger, this MOU is with FEMA – Alert Warning System. This will integrate the current warning system into IPAWS system. Specific alerts within the geographical area will be sent to mobile devices. The roll was called and the resolution was approved unanimously.*

**B. County Engineer's office**

**1. Resolution #263-21.** Approve the 2021 County and Township Road Program and authorize the County Engineer to proceed by Force Account. *Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. Per Dave Louth, Allen County Engineer's office, \$744,633.15 is being allocated to the county roads and Fairgrounds, \$1,506,709.57 to the twelve (12) townships and \$2,411.86 to the villages for a total road program of \$2,253,754.58. The roll was called and the resolution was approved unanimously.*

**2. Resolution #264-21.** Resolution authorizing participation in the ODOT Road Salt Contracts awarded in 2021. *Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.*

**3. Resolution #265-21.** Authorize the Clerk of Board to post notice and advertise to receive online bids via QuestCDN.com for the Liquid Asphalt for Tar and Chip Work for the 2021 County Engineer's Road Program. *Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Per Dave Louth, Allen County Engineer's office, this bid is for 299,135 gallons of liquid asphalt with an engineer's estimate of \$569,356.00. Bid opening will be*

**April 30, 2021 at 10:00 a.m. The roll was called and the resolution was approved unanimously.**

**4. Resolution #266-21.** Authorize the Clerk of Board to post notice and advertise to receive online bids via QuestCDN.com for the County Contract Tar and Chip Program 2021. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan.** Per Dave Louth, Allen County Engineer's office, this is for the county contract for the pavement of roadways located in subdivisions within an urban township. The engineer's estimate is in the amount of \$290,361.30. Bid opening will be April 30, 2021 at 10:15 a.m. **The roll was called and the resolution was approved unanimously.**

**5. Resolution #410-14A.** Amend Resolution #410-14, adopt Allen County Comprehensive Roadways Map as revised by the Allen County Engineering Department. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert.** Per Brion Rhodes, Allen County Engineer, this revision is to include Commerce Parkway within the Allen County Comprehensive Roadways Map. This will allow utilization of permissive license tax fees. **The roll was called and the resolution was approved unanimously.**

**ANNOUNCEMENTS**

**9:32 a.m.**

**RECESS**

**9:15 a.m.**

**Greg Sowinski – Taping of public service announcement for Children Services levy**

**RECESS**

**9:58 a.m.**

**Update – Jason Patchet**

- **Currently running wiring for camera system at the Jail.**
- **Wire installed at Court of Appeals building for door access/intercom system**
- **Received quote for annex sealing/stripping - \$4,395.00**
- **Update - Sheriff's Main Street parking area. Waiting on three (3) additional proposals from asphalt companies. Received quote from M & R**

	<p><b>Fencing to repurpose old fencing/add fencing - \$6,254.00</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion regarding the retaining wall at the Museum. Original quote to repair wall - \$8,500.00. Due to additional issues with repair of wall, an additional \$17,500.00 is needed. Museum would like to keep integrity of the sand stone wall. Commissioners requested Jason Patchet to look at other options/cost estimates to repair wall.</b></li> <li>• <b>Educational Service Center vacating white building prior to next school year. Explore ideas on how building can be utilized</b></li> </ul>
<b>10:42 a.m.</b>	<b>RECESS</b>
<b>10:45 a.m.</b>	<p><b>Ottawa River Joint County Board re: maintenance contract</b></p> <p><b>Resolution #290-20B. Joint Board of Allen, Auglaize, Hancock, Hardin and Putnam County, Ohio amends Resolution #290-20A, authorize the Allen Soil and Water Conservation District to contract for maintenance as it relates to the Ottawa River Stream Enhancement Project. <i>Mr. Violet moved for approval. Motion seconded by Commissioner Crowe. The roll was called and approved unanimously.</i></b></p> <ul style="list-style-type: none"> <li>• <b>Refer to Joint County Board minutes</b></li> </ul>
	<b>RECESS</b>
<b>11:05 a.m.</b>	<p><b>Update – Vicki Tarr</b></p> <ul style="list-style-type: none"> <li>• <b>Budget – HB 110 accepted – increase to their state budget for FFY’22 and FFY’23</b></li> <li>• <b>Scanning – reached out to vendors and other like counties. Vendors not interested due to complexity. Other counties are scanning in-house. Would like to develop a position – EDMS Scanner/Legal Secretary.</b></li> <li>• <b>Commissioner Noonan provided update/overview of office/capital discussion as it related to plans from last year</b></li> <li>• <b>Requested to employ a caseworker to fill a vacant position. Currently caseworkers are handling 2,000-3,000 cases each. Agency at full staff was 58 and agency is currently operating with 28 employees.</b></li> </ul>
<b>11:35 a.m.</b>	<b>ADJOURN</b>

Submitted by: Kelli A. Singhaus  
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Beth Seibert  
Beth Seibert

Brian Winegardner  
Brian Winegardner

Cory Noonan  
Cory Noonan