

MINUTES

BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	February 23, 2021
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** DUE TO COVID-19 Social Distancing, the Commissioner's office will be closed for in-person meetings until further notice. During scheduled public meetings, Allen County residents may contact the board by:</p> <p>Please join the meeting from your computer, tablet or smartphone. https://global.gotomeeting.com/join/154051389</p> <p>You can also dial in using your phone. United States (Toll Free): 1 866 899 4679 United States: +1 (571) 317-3116</p> <p>Access Code: 154-051-389</p> <p>** Meetings will NOT be broadcast on Facebook Live on the "Allen County Board of Commissioners" page.</p>
	<p>PRESENT: Beth Seibert Brian Winegardner Cory Noonan</p>
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE – Commissioner Brian Winegardner
	APPROVE AGENDA AS PRESENTED
	<p><i>Commissioner Seibert moved to amend the agenda to cancel the meeting with David Trinko and Joe Gilroy</i></p>

at 11:30 a.m. and add a meeting at 11:30 a.m. with Evalyn Shaffner regarding Investment Committee. Bid opening at 11:00 a.m. regarding Buckeye Road has been extended to March 2, 2021. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.

ITEMS FOR REVIEW AND APPROVAL

1. Consent Agenda:

- a. Resolution #103-21.** Intradepartmental Transfers for various departments.
- b. Resolution #104-21.** Authorize a warrant of transfer from the General Fund 1001 to the Indian Wildbrook Ditch Fund 4322.
- c. Resolution #105-21.** Authorize a warrant of advance from the Health Department Fund 8810 to various funds.
- d. Resolution #106-21.** Supplemental appropriation to the Capital Improvement Fund 4017.
- e. Resolution #107-21.** Supplemental appropriation to the Indianbrook/Wildbrook Ditch Fund 4322.
- f. Resolution #108-21.** Supplemental appropriation to the OCJFS CESF Grant Fund 2877.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #109-21.** Allocate and encumber funds to the Village of Beaverdam from the Motor Vehicle Permissive Tax Fund. **This is in the amount of \$15,045.00. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 2. Notice to Legislative Authority – Ohio Division of Liquor Control – The American Brewhouse and Grill – D5 permit – Request a Hearing / Do Not Request a Hearing.** This property is located at 2809 Elida Road which is the old Chucky Cheese property. **Commissioner Seibert moved to not request a hearing. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.**

	DISCUSSION:
	ANNOUNCEMENTS
9:07 a.m.	RECESS
9:30 a.m.	<p>Staff Update</p> <p>Kelli Singhaus –</p> <ul style="list-style-type: none"> • Discussion regarding the lease with the State of Ohio as it relates to Suite B and C of the Title Building – Lease expires June 30, 2021. 3% escalation each renewal. 3% not included in escalation since 2017. State of Ohio proposing same rate. Prosecutor’s office reviewing lease/addendum • Discussion regarding NACO dues - \$2,127.00. Will discuss again at next meeting • Dual authentication list for IT • Correspondence from Sheriff’s office as it relates to unneeded/obsolete vehicles • Correspondence - notification of cell tower on N. Cole Street • Provided update on cell tower lease – Sanitary Engineer’s office <p>Cory Noonan –</p> <ul style="list-style-type: none"> • Discussion regarding Central District letter • Working on correspondence to Shawnee Township regarding dispatch timeline <p>Brian Winegardner –</p> <ul style="list-style-type: none"> • Working with Prosecutor’s office on MOU as it relates to Court of Appeals tenants - basement <p>Beth Seibert –</p> <ul style="list-style-type: none"> • Chamber annual breakfast – April 23, 2021 • In process of scheduling Rhodes visit • Meeting with Shane Coleman – Regional Planning Commission as it relates to committees • CCAO – General Government Committee update <ul style="list-style-type: none"> - Professional engineer’s – licensures - HB 43 – virtual meetings – use as a tool and not to replace in-person meetings - HB63 – eminent domain

	<p>Commissioner Winegardner moved at 10:15 a.m. to go into executive session as it relates to BWC – employee compensation. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.</p> <p>11:11 a.m. – Back in general session</p> <p>No action taken.</p>
11:11 a.m.	RECESS
11:00 a.m.	<p>Bid Opening-Buckeye Road Improvement Project</p> <ul style="list-style-type: none"> • Bid opening extended until March 2, 2021
	RECESS
11:30 a.m.	<p>Evalyn Shaffner - Investment Committee Update</p> <p>Also in attendance: Krista Bohn and Rachael Gilroy</p> <ul style="list-style-type: none"> • Review of investment/inventory as of January, 2021 • Discussion regarding debt, capital projects and borrowing from county • Real estate collection balance • Ditch funding
12:03 p.m.	RECESS
1:02 p.m.	<p>Budget Update – Susan Wildermuth</p> <ul style="list-style-type: none"> • Provided inside mil and estimated revenue information • Discussion regarding reserve fund • JDC Fund – move cash balance to capital fund as project is complete • Discussion - Medicaid transition fund – HB 49 and HB 69 • RLF fund – loans/grants • Rent/lease revenue – Discussion nursing home beds – assignment to Liberty Retirement April 20, 2017 • Contingency • General fund overview as of January 31, 2021 • Advances/ditch projects • Capital Improvement overview – Cash balance - \$2.1 million with carry-over/purchase order

- balance of \$552,000.00 for available balance of \$1.5 million
- No report on sales tax

Board of Commissioners signed off on year to date budgetary financials that were provided for their review. Budgetary financials on file with Susan Wildermuth.

1:56 p.m.	RECESS
2:07 p.m.	<p>Children Services Board Update—Nadia Lampton and Jason Stolly</p> <ul style="list-style-type: none"> • Provided update on Executive Director position • Received resignation of Melissa Holthaus from CSB Board on February 11
2:23 p.m.	ADJOURN

Submitted by: Kelli A. Singhaus
Kelli A. Singhaus, Clerk

Approved by: **Board of Allen County Commissioners**

Beth Seibert
Beth Seibert

Brian Winegardner
Brian Winegardner

Cory Noonan
Cory Noonan

**INVESTMENT INVENTORY FOR ALLEN COUNTY BOC
AS OF JANUARY 2021**

Prepared by: Evalyn Shaffner, Allen County Treasurer

<u>COUNTY BONDS & CDAR</u>		PORTFOLIO %	<u>GENERAL FUND INTEREST POSTED</u>	
9	Civic Center Bond 325,900.00			0.10
13	Eng OB Frails Bd 1,256,500.00		540.94	#01 Chase Bank
14	First Federal 2,066,678.75		-	#02 Chase Bank
15	Engineer Bond 393,000.00		-	#03 Chase Bank
17	Ditch Improv Bd 1,261,431.62		-	#04 Chase Bank - Sweep
19	Napoleon Rd Bd 90,000.00		218.62	#05 Star Ohio Pooling
	5,393,510.37	5%	5,133.16	#06 Raymond James
			-	#09 Civic Center Imp Bond
			2,935.68	#11 Star Ohio
			350.66	#14 First Federal Bank
			-	#15 County Engineer Bond
			-	#17 Ditch Improv ABC
			1.62	#18 First Federal Bank
			-	#19 Napoleon Rd Bd
			130.15	#21 Star Ohio Plus
			-	#25 Chase Bank
			9,310.93	Total Interest Posted
INVESTMENTS				
04	Chase-Sweep -			
06	Raymond James 17,001,930.98			
	17,001,930.98	17%		
SAVINGS				
01	Chase Bank 21,397,877.21			
02	Chase Bank -			
18	First Federal 63,461.98			
25	Chase Bank 209,010.95			
	21,670,350.14	21%		
STAR				
05	General-Pooled 10,757,691.55			
11	General 35,873,716.77			
21	Plus 130.15			
	46,631,538.47	46%		
MAIN DEPOSITORY				
03	Chase Bank 11,400,244.08	11%		
TOTAL		100%		
	102,097,574.04			

9,310.93	YTD G/F INTEREST POSTED
58,333.33	2020 BUDGET (YTD)
(49,022.40)	YTD OVER / (UNDER)

\$700,000 2021 Interest Projection

Paul G. Gilbert
Simon W. Wink
Ray Green

FOR THE MONTH ENDED:

January-21

Chase Bank # 03 (Account # 13001003)

9,821,472.39 BALANCE FROM CHIEF DEPUTY

- 1001 I 00100010 510001 Interest

O/S ITEMS ON SPREADSHEET

O/S CHASE CREDITS (DEPOSITS AND ADDITIONS)

1,707,310.11	01/29/21	DEPOSIT CHECKS ON SPREADSHEET 2/1/21
18,539.00	01/29/21	DEPOSIT CASH ON SPREADSHEET 2/1/21
150.00	01/29/21	PNP DIVERSION
60.00	01/29/21	5/3 BANKCARD

O/S CHASE DEBITS (DEDUCTIONS)

(WIRE BATCHES, NSF'S, ETC)

(143,911.46)	01/29/21	WARRANT BATCH 6874 ON SPREADSHEET 2/1/21
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Electronic Withdrawals:

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(11.00)	01/28/21	FROZEN DOUG DALEY AUDITORS
(85.00)	01/28/21	FROZEN DOUG DALEY RECORDERS
(72.00)	01/21/21	NSF DEBRA HALL DOG TAGS
(22.00)	01/14/21	CLOSED PAULA RIEGLE DOG TAGS
(3,185.96)	01/29/21	BANK ERROR ON ROUTING NUMBER

\$ 11,400,244.08 CHIEF DEPUTY'S ADJUSTED BALANCE

\$ 11,400,244.08 BANK BALANCE

\$ - VARIANCE

Month Ended **January-21**

Bank # 01 Chase Bank
 Account # 1564557898

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My Balance **\$ 21,151,246.59**
 Current Interest **540.94**
 Sub Total **21,151,787.53**

Chase Bk Int Rate **0.05%**
 # Days in Month **31**

	<i>Amount</i>	<i>Date Posted @ Chase Bank</i>	<i>Date on Spreadsheet</i>	
O/S Items	71,514.00	01/13/21	O/S	ADULT PROB
	173,310.66	01/29/21	2/1/2021	JFS
	835.05	01/29/21	O/S	CHILDREN SERV
	429.97	01/29/21	2/1/2021	JFS

Total O/S **246,089.68**

My Adj Balance **\$ 21,397,877.21**

Bank Balance **\$ 21,397,877.21**

Variance **\$ -**

FUND NUMBER	FUND NAME	INTEREST	CHARGE CODE	ORG	OBJ
1001 I	General	\$ 540.94	1001 I	00100010	510001