

# MINUTES

## BOARD OF ALLEN COUNTY COMMISSIONERS

204 N. Main Street  
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Lima, Ohio 45801

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Board of Allen County Commissioners will be in session

beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	January 26, 2021
LOCATION	COMMISSIONER'S MEETING ROOM
	<p><b>** DUE TO COVID-19 Social Distancing, the Commissioner's office will be closed for in-person meetings until further notice. During scheduled public meetings, Allen County residents may contact the board by:</b></p> <p><b>Please join the meeting from your computer, tablet or smartphone.</b>  <a href="https://global.gotomeeting.com/join/774761149">https://global.gotomeeting.com/join/774761149</a></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): 1 866 899 4679</b>  <b>United States: +1 (571) 317-3116</b></p> <p><b>Access Code: 774-761-149</b></p> <p><b>** Meetings will NOT be broadcast on Facebook Live on the "Allen County Board of Commissioners" page.</b></p>
	<p><b>PRESENT: Beth Seibert</b>  <b>Cory Noonan</b></p>
TIME:	GENERAL SESSION - RECORDED
8:30 a.m.	<p><b>Meeting with Berlin Carroll and Julie Norberg re: grant request</b></p> <ul style="list-style-type: none"> <li>• <b>Juvenile Court awarded a reimbursable grant for approximately \$89,000.00.</b></li> <li>• <b>Allen County Commissioners will need to approve grant agreement as the Board is the recipient of said funds.</b></li> </ul>

	<ul style="list-style-type: none"> <li>• <b>\$11,645.00 in COVID supplies expended in 2020 – can be reimbursed through said grant</b></li> <li>• <b>Requested to utilize additional monies for the purchase of a radio system/radio’s at the Detention Center as well as purchase laptops</b></li> <li>• <b>Grant monies are reimbursed on a quarterly basis</b></li> <li>• <b>Susan Wildermuth to work with the Auditor’s office as it relates to said grant</b></li> </ul>
<b>9:00 a.m.</b>	<b>RECESS</b>
<b>9:07 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE – Cory Noonan</b>
	<p><b>APPROVE AGENDA AS PRESENTED</b></p> <p><i>Commissioner Seibert moved to amend the agenda to include under the Consent Agenda a Supplemental appropriation to the Capital Improvement Fund 4017. Motion seconded by Commissioner Noonan. The roll was called and was approved unanimously.</i></p>
	<p><b>ITEMS FOR REVIEW AND APPROVAL:</b></p> <p><b>1. Approve minutes of the January 19, 2021 general session.</b></p> <p><i>Commissioner Noonan moved to approve the minutes. Motion seconded by Commissioner Seibert. The roll was called and the minutes were approved unanimously.</i></p> <p><b>2. Consent Agenda:</b></p> <p><b>a. Resolution #38-21.</b> Supplemental appropriation to the External Capital Fund 8753.</p> <p><b>b. Resolution #39-21.</b> Supplemental appropriation to the Internal Capital Fund 8752.</p> <p><b>c. Resolution #40-21.</b> Warrant of Transfer from General Fund 1001 to various Funds (4017, 1011, 2091 &amp; 2004).</p> <p><b>d. Resolution #42-21.</b> Supplemental appropriation to the Capital Improvement Fund 4017.</p> <p><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.</i></p>

	<p><b>RESOLUTIONS/SIGNATURES:</b></p> <p>1. <b>Resolution #41-21.</b> Approval to enter into a Revolving Loan Fund Administration Agreement with the State of Ohio, Department of Development. <b>Said agreement is effective January 1, 2021 and ends December 31, 2023. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</b></p>
	<p><b>ANNOUNCEMENTS</b></p>
<p><b>9:10 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:35 a.m.</b></p>	<p><b>Update/Staff Meeting</b></p> <p><b>Brittany Woods –</b></p> <ul style="list-style-type: none"> <li>• <b>Received a thank-you letter for Adopt-A-Family. 217 children were served through this program.</b></li> <li>• <b>Discussion regarding board appointments. Two (2) vacancies on the Civic Center Board. The Board is recommending the appointment of Tom Dwyer and Nick Kellis. Brittany is to set up interviews with both individuals. Scott Cockerell’s term on the Regional Transit Authority (RTA) Board has expired and the RTA board is requesting re-appointment. Commissioners agreed to proceed with placing on the agenda for re-appointment.</b></li> <li>• <b>Will be meeting with Hannah Whiston from CEBCO to discuss action plan for 2021 Wellness</b></li> <li>• <b>Working with Healthworks to get updates on portal</b></li> <li>• <b>GAAP Reporting is complete for Crafts and Wellness</b></li> <li>• <b>Crafts Scholarship fund has a current balance of \$28,429.12. Will discuss at a later date as how the fund will be dissolved</b></li> <li>• <b>Take-home vehicle list – will revisit next week</b></li> </ul> <p><b>Susan Wildermuth –</b></p> <ul style="list-style-type: none"> <li>• <b>Received correspondence from Tamara Ammon – Sanitary Engineer inquiring on behalf of the AFSME Union as it relates to COVID vaccines for county employees. There are no plans at this time.</b></li> </ul>

- **Discussion regarding CCAO voting representative. Commissioner Noonan will serve as designee and Commissioner Seibert will serve as alternate. Will place on Thursday's agenda**
- **3% letter – working on language – would like to send out Thursday**
- **Questioned what additional items needed for budget meeting on Thursday. Commissioner Noonan stated he would like to see inside mill – balance/projection**

**Cory Noonan –**

- **Requested Brittany Woods to reschedule the update with Brion Rhodes**

**Kelli Singhaus –**

- **Great Lakes Community Action Partnership (GLCAP) has requested Release of Funds for the Lafayette Waterline Project and the Harrod Waterline Project. Determined no resolution needed and agreed to proceed with signature on the Release of Funds**
- **CORSA Claim update**
- **Review of Investment Inventory – December 2020 as well as Checking/Savings for December 2020**
- **Discussion regarding HB 404 – Dog Tags. Kelli Singhaus to reach out to Julie Shellhammer regarding same**

**Beth Seibert –**

- **Contacted by Andy Wannemacher. Mr. Wannemacher provided a name of an individual for consideration to the Airport Board – Matt Rockhold – pilot.**
- **Paperwork for Allen East easement – Sanitary Engineer – Commissioner Seibert to follow-up with Prosecutor's office**

**Cory Noonan –**

- **Continued discussion regarding funding of Juvenile Court grant**
- **Discussion regarding recalibration of office duties – will provide job descriptions to staff – further discussion at staff/update meeting in two (2) weeks**
- **Discussion regarding two (2) state capital projects**

	<p><b>Brittany Woods –</b></p> <ul style="list-style-type: none"> <li>• <b>Provided update on Coroner position</b></li> <li>• <b>Will reach out to IT for computer needs</b></li> </ul>
<b>10:32 a.m.</b>	<b>RECESS</b>
<b>11:00 a.m.</b>	<p><b>Meeting with Sanitary Engineer &amp; the Water Board</b></p> <p><b>Present: Commissioner Brian Winegardner, Steve Kayatin, Kurt Neeper, Mike Leis and Kimberly Stiles</b></p> <ul style="list-style-type: none"> <li>• <b>Kurt Neeper provided an update and general overview. District fee letter mailed as it relates to the Allen Water District taking responsibility of county customers - \$2.00 fee for waterline/customer base with the cap of \$6.00 in 2025. 15% of the monies collected will be used for operations with the remaining 85% to be used for capital ie: aging infrastructure, new construction, matching funds for state/federal infrastures</b></li> <li>• <b>General Allen Water District Board update</b></li> <li>• <b>Updates to be provided on a quarterly basis</b></li> </ul>
<b>11:23 a.m.</b>	<b>RECESS</b>
<b>1:00 p.m.</b>	<b>Update with Sheriff- CANCELLED</b>
	<b>ADJOURN</b>

Submitted by: Kelli A. Singhaus  
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Beth Seibert  
Beth Seibert

Brian Winegardner  
Brian Winegardner

Cory Noonan  
Cory Noonan



**INVESTMENT INVENTORY FOR ALLEN COUNTY BOC  
AS OF DECEMBER 2020**

Prepared by: Evalyn Shaffner, Allen County Treasurer



<u>COUNTY BONDS &amp; CDAR</u>		PORTFOLIO %	<u>GENERAL FUND INTEREST POSTED</u>	
9	Civic Center Bond 325,900.00			0.08
13	Eng OB Frails Bd 1,256,500.00		546.03	#01 Chase Bank
14	First Federal 2,066,328.09		-	#02 Chase Bank
15	Engineer Bond 393,000.00		-	#03 Chase Bank
17	Ditch Improv Bd 1,261,431.62		-	#04 Chase Bank - Sweep
19	Napoleon Rd Bd 90,000.00		282.51	#05 Star Ohio Pooling
	<u>5,393,159.71</u>	6%	6,756.46	#06 Raymond James
			-	#09 Civic Center Imp Bond
			3,748.09	#11 Star Ohio
			350.63	#14 First Federal Bank
			-	#15 County Engineer Bond
			-	#17 Ditch Improv ABC
			1.62	#18 First Federal Bank
			-	#19 Napoleon Rd Bd
			307.91	#21 Star Ohio Plus
			-	#25 Chase Bank
			<u>11,993.33</u>	Total Interest Posted
<u>INVESTMENTS</u>				
04	Chase-Sweep 150,262.50			
06	Raymond James 16,996,797.82			
	<u>17,147,060.32</u>	19%		
<u>SAVINGS</u>				
01	Chase Bank 11,769,178.21			
02	Chase Bank 14,866.18			
18	First Federal 63,460.36			
25	Chase Bank 305,592.18			
	<u>12,153,096.93</u>	14%		
<u>STAR</u>				
05	General-Pooled 10,756,767.05			
11	General 33,369,642.66			
21	Plus 2,501,138.43			
	<u>46,627,548.14</u>	53%		
<u>MAIN DEPOSITORY</u>				
03	Chase Bank 6,830,349.11	8%	\$800,000	Revised 2020 Interest Projection
<u>TOTAL</u>		100%		
	<u>88,151,214.21</u>			

<b>697,823.90</b>	<b>YTD G/F INTEREST POSTED</b>
<b>800,000.00</b>	<b>2020 BUDGET (YTD)</b>
<b>(102,176.10)</b>	<b>YTD OVER / (UNDER)</b>

FOR THE MONTH ENDED:

December-20

Chase Bank # 03 ( Account # 13001003 )

7,220,712.01 BALANCE FROM CHIEF DEPUTY

- 1001 I 00100010 510001 Interest



O/S ITEMS ON SPREADSHEET

O/S CHASE CREDITS (DEPOSITS AND ADDITIONS)

320,028.93	12/31/20	DEPOSIT CHECKS IN LEDGER 1/4/21
6,457.00	12/31/20	DEPOSIT CASH IN LEDGER 1/4/21
25.00	12/31/20	5/3 BANKCARD IN BATCH #37 1/5/21
275.00	12/31/20	PNP DIVERSION TO BE DEPOSITED AT END OF JANUARY INTO DIVISION 00100004 542008

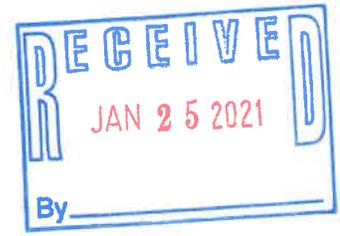
O/S CHASE DEBITS (DEDUCTIONS)

(WIRE BATCHES, NSF'S, ETC)

(717,148.83)	12/31/20	WARRANT BATCH 6838 ON SPREADSHEET 1/4/21
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Electronic Withdrawals:

\$	6,830,349.11	CHIEF DEPUTY'S ADJUSTED BALANCE	(---
\$	6,830,349.11	BANK BALANCE	
\$	-	VARIANCE	



Month Ended **December-20**

Bank # 01 Chase Bank  
 Account # 1564557898

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My Balance **\$ 11,480,841.43**  
 Current Interest **546.03**  
 Sub Total **11,481,387.46**

Chase Bk Int Rate **0.05%**

# Days in Month **31**

	<i>Amount</i>	<i>Date Posted @ Chase Bank</i>	<i>Date on Spreadsheet</i>	
O/S Items	<b>287,790.75</b>	<b>12/28/21</b>	<b>1/6/2021</b>	<b>JFS</b>
			<b>Batch #42</b>	

Total O/S **287,790.75**

My Adj Balance **\$ 11,769,178.21**

Bank Balance **\$ 11,769,178.21**

Variance **\$ -**

FUND NUMBER	FUND NAME	INTEREST	CHARGE CODE	ORG	OBJ
<b>1001 I</b>	<b>General</b>	<b>\$ 546.03</b>	<b>1001 I</b>	<b>00100010</b>	<b>510001</b>