

MINUTES

BOARD OF ALLEN COUNTY

COMMISSIONERS

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Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	December 17, 2020
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** DUE TO COVID-19 Social Distancing, the Commissioner's office will be closed for in-person meetings until further notice. During scheduled public meetings, Allen County residents may contact the board by:</p> <p>Joining the meeting from your computer, tablet or smartphone.</p> <p>https://global.gotomeeting.com/join/360103789</p> <p>You can also dial in using your phone. United States (Toll Free): 1 877 309 2073 United States: +1 (646) 749-3129</p> <p>Access Code: 732-197-757</p> <p>** Meetings will NOT be broadcast on Facebook Live on the "Allen County Board of Commissioners" page.</p>
	<p>Present: Beth Seibert Cory Noonan Brian Winegardner</p>
TIME:	GENERAL SESSION - RECORDED
8:04 a.m.	<p>Coroner Budget meeting - Dr. John Meyer</p> <ul style="list-style-type: none"> • Staff proposal for additional person in office • Discussion of office needs of admin person or second investigator • Suggested the use of Ohio Means Jobs

	<ul style="list-style-type: none"> • Dr. Meyer leaning towards a full-time admin person
8:00 a.m.	AGENDA MEETING
	PLEDGE
	<p>APPROVE AGENDA AS PRESENTED *****</p> <ul style="list-style-type: none"> - Amend agenda to reflect Resolution #753-20 as a Warrant to Advance to Fund 4541 from Fund 5035 - <p><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and was approved unanimously.</i></p>
	<p>ITEMS FOR REVIEW AND APPROVAL:</p> <p>1. Consent Agenda:</p> <ul style="list-style-type: none"> a. Resolution #745-20. Supplemental appropriation to the CARES Act WORTH Center Fund 8887. b. Resolution #746-20. Supplemental appropriation to the COVID19 WORTH Center Fund 8886. c. Resolution #747-20. Supplemental appropriation to the COVID19 Adult Probation Fund 2892. d. Resolution #748-20. Supplemental appropriation to the Wastewater Collection Capital Improvement Fund 5405. e. Resolution #749-20. Supplemental appropriation to the Wastewater Collection Capital Improvement Fund 5405. f. Resolution #750-20. Supplemental appropriation to the EMA Fund 2091. g. Resolution #751-20. Supplemental appropriation to the FCFC EI Service Coordination Fund 8075. h. Resolution #752-20. Supplemental appropriation to the DARE Fund 2825. i. Resolution #753-20. Authorize Warrant of Advance to the McClain Road Water & Sewer Improvement Project Fund 4541 from the Sanitary Engineering Surplus Fund 5035. j. Resolution # 754-20. Authorize Warrant of Advance from Health Fund 8810 to COVID Response Fund 8826 and to Contract Tracing Fund 8830. k. Resolution #755-20. Authorize Warrant of Transfer from health Department Fund 8810 to Sick and vacation leave Payoff Fund 8829 and Building Improvements Fund 8832. l. Resolution #756-20. Authorize Warrant of Transfer from Sanitary Engineering Operating Fund 5034 to Surplus Fund 5035. m. Resolution #757-20. Authorize various Intradepartmental Transfers for Allen County Sheriff's Office.

Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #758-20.** Authorize the 2021 Fuel Purchase Contract between Allen County RTA and the Allen County Dog Warden. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

- 2. Resolution #759-20.** Authorize the 2021 Fuel Purchase Contract between Allen County RTA and Allen County EMA. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

- 3. Resolution #760-20.** Authorize the 2021 Fuel Purchase Contract between Allen County RTA and Allen County Sheriff's Office. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

- 4. Resolution #761-20.** Re-appoint Rachael Gilroy and Tim Turnwald to the Revolving Loan Fund Governing Board. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

DISCUSSION:

A. Sanitary Engineer

- 1. Resolution 762-20.** Approves Change Orders #2, #3, #4 and #5 with Underground Utilities, Inc., for the construction of the Gateway 5 Industrial Park, Phase 1 Sewer and Waterline Improvement Area Project. **The change orders result in a new contract price of \$448,935.56. Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

- 2. Resolution 764-20.** Accepts bid and enters into contract with Degen Excavating Co. for the Robb Avenue Pump Station Improvement project. **The cost of project not to exceed \$231,447.83.**

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

B. Child Support Enforcement Agency

3. Resolution #763-20. Renewal of lease agreement with the Child Support Enforcement Agency. **The three (3) year lease shall commence on January 1,2021 and end on December 31, 2023 in the minimum annual sum of \$125,002.60 in equal monthly installments of \$10,416.88 each. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

C. Allen County Water District

4. Resolution 765-20. Acknowledge acceptance of financial assistance from the State of Ohio Community Development Block Grant Program for the Village of Harrod. **The grant amount totals \$750,000. Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

5. Resolution 766-20. Acknowledge acceptance of financial assistance from the State of Ohio Community Development Block Grant Program for the Village of Lafayette. **The grant amount totals \$750,000. Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

ANNOUNCEMENTS

9:28 a.m.

RECESS

9:36 a.m.

Update – Building & Grounds

Jason Patchet –

- **Phone system update with going IP; extended deadline due to changes 1/8/2021**
- **Probate/IVD area is coming along nice; adding access control on doors**
- **Working on quote for elevators – justice center, jail and courthouse**

	<ul style="list-style-type: none"> • State funding \$250k jail elevator; \$200k for Civic Center boiler, roof • Discussion of jail locks – time line • Policy discussion
10:24 a.m.	RECESS
10:58 a.m.	Budget Update – Moving Meeting to 1:15 p.m. Brion Rhodes has cancelled 1:00 p.m. meeting
10:59 a.m.	RECESS
11:01 a.m.	Allen County Building Department update <ul style="list-style-type: none"> • Update for 2021 fees – decrease from last year • Plan review time is seven days • Plans submitted are 90% electrical
11:09 a.m.	RECESS
1:18 p.m.	Budget Update <ul style="list-style-type: none"> • General Discussion • General Division Courts to receive \$40k for magistrate; Domestic Relations Court planning on part-time magistrate • Jail Healthcare discussion • IV-D Contract \$100k plus for county <p>**Resume meeting after CSEA meeting**</p>
2:06 p.m.	RECESS
2:07 p.m.	Update for CSEA with Vicki Tarr – <ul style="list-style-type: none"> • IV-D Contract discussion; pure vs. mixed <p><i>2:16 p.m. - Commissioner Noonan moved for approval to go into executive session to discuss compensation and benefits for CSEA. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></p> <p><i>2:32 p.m. – Returned from executive session</i></p> <ul style="list-style-type: none"> • Approved back sick time conversion for management • Pay increase – 3% for staff, management and Vicki; 1.5% for attorney <p>Res #768-20. Accept the CSEA Personnel Policy. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</p>

2:50 p.m.

RECESS

2:51 p.m.

****Resumed from earlier Budget Update Meeting****

- **General budget discussion**
- **Commissioner Noonan to call Judge Reed regarding magistrate one day per week for DR Court**

2:57 p.m.

ADJOURN

Submitted by:


Susan Wildermuth, Asst. Clerk

Approved by: **Board of Allen County Commissioners**


Beth Seibert


Brian Winegardner


Cory Noonan