

MINUTES

BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	December 3, 2020
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** DUE TO COVID-19 Social Distancing, the Commissioner's office will be closed for in-person meetings until further notice. During scheduled public meetings, Allen County residents may contact the board by:</p> <p>Joining the meeting from your computer, tablet or smartphone.</p> <p>https://global.gotomeeting.com/join/462154869</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 877 309 2073</u> United States: <u>+1 (646) 749-3129</u></p> <p>Access Code: 462-154-869</p> <p>** Meetings will NOT be broadcast on Facebook Live on the "Allen County Board of Commissioners" page.</p>
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE

APPROVE AGENDA AS PRESENTED

Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.

ITEMS FOR REVIEW AND APPROVAL:

- 1. Approve minutes of the November 24, 2020 general session.**
- 2. Approve minutes of the November 25, 2020 special session.**
- 3. Approve minutes of the November 30, 2020 special session.**

Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.

4. Consent Agenda:

- a. Resolution #710-20.** Approve travel expenses.
- b. Resolution #711-20.** Intradepartmental transfers for various departments.
- c. Resolution #712-20.** Authorize warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Shawnee II Wastewater Treatment Capital Fund 5401.
- d. Resolution #713-20.** Authorize a warrant of transfer from the VMCCC Fund 4019 to the CPH Lighting Fund 4016.
- e. Resolution #714-20.** Supplemental appropriation to the CPH Lighting Fund 4016.
- f. Resolution #715-20.** Supplemental appropriation to the Sheriff Drug Fund 2822.
- g. Resolution #716-20.** Supplemental appropriation to the DUI Law Enforcement and Education Fund 2842.
- h. Resolution #717-20.** Supplemental appropriation to the DARE Fund 2825.
- i. Resolution #718-20.** Establish the WORTH Center Coronavirus Aid, Relief, and Economic Security Act "CARES ACT" Fund.
- j. Resolution #719-20.** Establish the WORTH Center Coronavirus Emergency Supplemental Funding Program Fund.

k. Resolution # 720-20. Establish the Adult Probation Coronavirus Emergency Supplemental Funding Program Fund.

l. Resolution #721-20. Approve Then and Now Purchase Orders for various departments.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

1. Resolution #719-19A. Amend Resolution #719-19, approves the Allen County Wellness Incentive Policy. **This is to amend the previous Wellness Incentive to only include three requirements for employees to complete the Wellness program in 2021.**

Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.

2. Resolution #722-20. Authorize the Allen County Engineer to remove the load limit posting on the Kill Road bridge, NO. SPC-039-3.15, Spencer Twp., Allen County. **Repairs have been made to the bridge, therefore the load limit posting can be removed.** ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

3. Resolution #723-20. Accept payment from CORSA for a vehicle operated by the Allen County Sheriff's office for damages. **This is for a 2020 Ford Explorer that was involved in accident where a deer was hit by said vehicle.** ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

4. Resolution #724-20. Enter into a Memorandum of Understanding with the Lima-Allen County Regional Planning Commission for Planning and Program Services. **This is an annual contract with Regional Planning Commission and the services they supply.** ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was***

called and the resolution was approved unanimously.

- 5. Resolution #725-20.** Authorize the renewal of an agreement with Lucas County for Autopsy Services. **This is an annual contract with Lucas County, with no changes from the previous year. Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 6. Resolution #594-20B.** Amend Resolution #594-20A, authorize the Allen County Health Insurance Rates for the Allen County Health Department for CY'2021. **The amendment is to correct the Health Insurance rates for the Allen County Health Department. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 7. Resolution #726-20.** Enter into a fifth amendment to agreement of sublease with the Department of Rehabilitation and Correction. **This is for a grant for the WORTH Center in the amount of \$49,397.00. Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 8. Resolution #727-20.** Authorize execution of settlement of a claim pursuant to O.R.C. 6131.22. **This is a joint effort with the Board of Commissioners, the County Engineer and the County Prosecutor of a settlement on drainage projects and assessments of past projects. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 9. Notice to Legislative Authority- Ohio Division of Liquor Control- Slix Inc. DBA Slix & Drive Thru- C1,C2,D6 permit-Request a hearing/Do not request a hearing. The board of Commissioners has chosen not to request a hearing. Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the decision was approved unanimously.**

	<p>DISCUSSION:</p> <p>A. <u>Veterans' Memorial Civic and Convention Center</u></p> <p>1. Resolution #231-15B. Amend Resolution #231-15A, enter into an agreement with the Veterans' Memorial Civic Center Board of Trustees. This allows the Veteran's Memorial Civic Center to use marketing funds for everyday business due to financial struggles due to the COVID-19 pandemic. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</p>
	<p>ANNOUNCEMENTS</p>
<p>9:20 a.m.</p>	<p>RECESS</p>
<p>9:34 a.m.</p>	<p>Update-Jason Patchet</p> <ul style="list-style-type: none"> • Provided an update on the phone system update • The Health Dept. has requested help with moving some coolers in preparation for COVID vaccines. -JP does not have time, he will refer them to Northwest Security to help them • Tonia that works for Building and Grounds vehicle is out of service. Jason would like to purchase a 2012 Ford Escape from Sanitary Engineer to replace said vehicle for the amount of \$4,500.00. The board agrees that this is doable and Susan will work on getting the money for the purchase. • Discussion on the Juvenile/Probate Court roof -leaking and is holding water -Jason is guessing \$100,000.00 to replace, but will work on getting an estimate • Public Defenders office—the county will take possession on December 19th • Jail Elevators -Provided a quote from Schindler Elevator: \$517,000.00 for both elevators • Discussion on Civic Center roof—will work on getting a quote • Provided an update on Adult Probation flooring damage—has a quote • Discussion on adding awnings to the Court of Appeals building—quote of \$7,000.00

	<ul style="list-style-type: none"> • Discussion on the Civic Center lift and load test—looking at \$25,000.00 for this
10:26 a.m.	<p>Executive Session</p> <p><i>Commissioner Noonan moved to go into Executive Session to discuss employee compensation. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.</i></p>
10:33 a.m.	<p>Back in General Session-No action taken</p> <ul style="list-style-type: none"> • Discussed bonuses for Building and Grounds -Will be using existing funds from salary line • Bill Horvath and Jason Patchet are working together on filling the position of the Building and Grounds and Sanitary Engineer split staff person position
10:43 a.m.	RECESS
10:45 a.m.	<p>Staff Update</p> <p>Susan Wildermuth—</p> <ul style="list-style-type: none"> • Discussion on Rudolph Foods project -RLF Ocean System for grant administration -Will get info on this • Had conversation with Tom Berger in regards to radio purchases -Med Tax Fund has \$499,000.00, potentially use for Radio Purchase and Juvenile Roof -Will continue discussing this <p>Kelli Singhaus—</p> <ul style="list-style-type: none"> • Commissioner Ronald Rodgers, Hardin County is retiring and there will be a card shower if they wish to participate • Provided an update that our Loss Control incentive has been reached this year • CORSA Loss runs have been sent and reviewed • Discussion on Dog Warden office and light staffing due to quarantine issues • Has sent County Engineer an email in regards to the train depot, but has not received any feedback

	<ul style="list-style-type: none"> • Discussion on the meeting schedule for the office, it was decided after the first of the year, we will resume Tuesdays as an in-session day if needed for meetings • Discussed surgery and recovery plan <p>Will resume Staff Update after Annexation Hearing</p>
<p>10:56 a.m.</p>	<p>RECESS</p>
<p>11:00 a.m.</p>	<p>Annexation Hearing-American Twp. to the Village of Elida</p> <p>Joel Mengerink (Elida Schools Superintendent)—</p> <ul style="list-style-type: none"> • Provided information on water and sewer from Village of Elida with the annexation <p>Jennifer Flint(Elida Schools Attorney)—</p> <ul style="list-style-type: none"> • 6 Statutory Factors Met <ul style="list-style-type: none"> -Petition meets all requirements and filed correctly -Majority owners sign-Sole owner is Board of Education -Village adopted resolution approving on October 27, 2020 -Territory not reasonably large -General good will be served -No street or highway will be segmented <p>No action taken, the Commissioners will schedule a vote next Tuesday</p>
<p>11:20 a.m.</p>	<p>RECESS</p>
<p>11:25 a.m.</p>	<p>Staff Update-Resumed</p> <p>Brittany Woods—</p> <ul style="list-style-type: none"> • Activate Allen County Executive Council meeting coming up, and will be attending virtually • Will be working on county vehicle take home list for review • Discussion on Wellness on-sites and how we would like to handle them this year

	<ul style="list-style-type: none"> • Provided an update on Board Member Appointments -Commissioner Seibert and Brittany will work on
11:54 a.m.	RECESS
1:51 p.m.	<p>Amy Hoffman- Palmer Energy - Refresh - RFP - Electric Aggregation</p> <ul style="list-style-type: none"> • Current contract is .0489 • New Energy Harbor is .0450 • The contract will be from March 2021 through December 2023 <p>Resolution #728-20. Enter into a Mercantile Customer Generation Supply Agreement with Energy Harbor. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</p>
11:20 a.m.	RECESS
2:07 p.m.	<p>Budget Update-Susan Wildermuth</p> <ul style="list-style-type: none"> • Budget Draft #5 -Overview of general fund 2021 budget -need to set meeting with Public Defender office to review proposed budget
2:18 p.m.	<p>Executive Session</p> <p>Commissioner Noonan moved to go into Executive Session to discuss employee compensation and Union negotiations. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.</p>
2:40 p.m.	<p>Back in General Session</p> <p>Action—</p> <ul style="list-style-type: none"> • Union/Salaries 3% place holder • Dog Warden Staff and Julie-\$500 Bonus • Job and Family Services-Josh Parker and Joe Patton-1% plus Bonus

- **Sanitary Engineer-Set meeting to discuss wages**
-Kelli is working with Steve Kayatin to setup meeting
- **Building and Ground and Board of Commissioners office-will continue discussion**

3:06 p.m.

ADJOURN

Submitted by: 
Brittany N. Woods, Asst. Clerk

Approved by: **Board of Allen County Commissioners**


Beth Seibert


Brian Winegardner


Cory Noonan