

# MINUTES

## BOARD OF ALLEN COUNTY COMMISSIONERS

204 N. Main Street

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Lima, Ohio 45801

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Board of Allen County Commissioners will be in session  
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	September 10, 2020
LOCATION	COMMISSIONER'S MEETING ROOM
	<p><b>** DUE TO COVID-19 Social Distancing, the Commissioner's office will be closed for in-person meetings until further notice. During scheduled public meetings, Allen County residents may contact the board by:</b></p> <p><b>Please join my meeting from your computer, tablet or smartphone.</b>  <a href="https://global.gotomeeting.com/join/286834077">https://global.gotomeeting.com/join/286834077</a></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 877 309 2073</u></b>  <b>United States: <u>+1 (571) 317-3129</u></b></p> <p><b>Access Code: 286-834-077</b></p> <p><b>** Meetings will NOT be broadcast on Facebook Live on the "Allen County Board of Commissioners" page.</b></p>
	<p><b>PRESENT: Greg Sneary</b>  <b>Beth Seibert</b>  <b>Cory Noonan</b></p>
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE – Kelli Singhaus
	APPROVE AGENDA AS PRESENTED

***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.***

**ITEMS FOR REVIEW AND APPROVAL:**

- 1. Approve minutes of the September 3, 2020 general session.**
- 2. Approve minutes of the September 8, 2020 general session.**

***Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously. It was noted that the minutes of September 8, 2020 was incorrectly listed on the agenda as September 10, 2020.***

**3. Consent Agenda:**

- a. Resolution #500-20.** Approve travel expenses.
- b. Resolution #501-20.** Intradepartmental transfers.
- c. Resolution #502-20.** Authorize warrants of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Shawnee II Wastewater Treatment Capital Fund 5401 and Capital Debt Fund 5308.
- d. Resolution #503-20.** Authorize a warrant of transfer from the General Fund 1001 to the WCOCTF Fund 2854.
- e. Resolution #504-20.** Supplemental appropriation to the Special Education Part B IDEA Fund 2469.
- f. Resolution #505-20.** Supplemental appropriation to the Solid Waste District Fund 8044.
- g. Resolution #506-20.** Supplemental appropriation to the Capital Improvement Fund 4017.
- h. Resolution #507-20.** Declare various personal property at the Allen County Board of DD unsuitable for county use and authorize sale of same by internet auction.

***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the minutes were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #508-20.** Set date for a view and hearing for the vacation of right-of-way along Charledon Avenue, Perry Township, petitioned for by Kathryn A. Nickles aka St. Johns Avenue Land Company, LLC. **The view will**

	<p>take place on October 8, 2020 at 11:30 a.m. and the hearing will be October 29, 2020 at 11:00 a.m. via Gotomeeting. <b>Commissioner Seibert moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.</b></p> <p><b>2. Resolution #509-20.</b> Authorize the Clerk of Board to post notice and advertise to receive bids for the Napoleon Road Drainage Improvement Project #1337. <b>Bids will be received until October 1, 2020 at 11:00 a.m. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</b></p> <p><b>3. Resolution #510-20.</b> Authorize the Clerk of Board to post notice and advertise to receive bids for the Veterans Memorial Civic and Convention Center – Lighting Upgrades. <b>Bids will be received until October 1, 2020 at 11:30 a.m. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</b></p>
	<b>DISCUSSION:</b>
9:09 a.m.	<p><b>EXECUTIVE SESSION</b></p> <p><b>Commissioner Noonan moved to go into executive session with Brad Niemeyer at 9:09 a.m. to discuss potential disciplinary action of an employee at the Sanitary Engineer’s office. Motion seconded by Commissioner Seibert. The roll was call and was approved unanimously. Mr. Niemeyer provided information to the Commissioners as it relates to potential disciplinary action.</b></p>
9:15 a.m.	<p><b>GENERAL SESSION</b></p> <p><b>1. Resolution #511-20.</b> Approve a one (1) day suspension of an employee from the Sanitary Engineer’s Department. <b>Commissioner Sneary moved for approval of the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</b></p>

	<p><b>ANNOUNCEMENTS</b></p> <p><i>Steve Kayatin, Sanitary Engineer, provided an update on a conversation he had with the Village of Cairo as it relates to refinancing of an USDA loan from 4.75% to 1.575%. There is currently fifteen (15) years left on loan. USDA will provide program handout and process needed to refinance loan. Sanitary Engineer will follow-up with Commissioners to buy-out/refinance said loan.</i></p>
<b>9:19 a.m.</b>	<b>RECESS</b>
<b>9:33 a.m.</b>	<p><b>Update – Jason Patchet – Building and Grounds</b></p> <ul style="list-style-type: none"> <li>• <b>Century Link legal team working on phone contract changes per Prosecutor’s recommendations</b></li> <li>• <b>Discussion regarding phone for new Public Defender office – running fiber from Title Building to new Public Defender Office location. Initial cost upfront – no monthly cost for internet services. May be able to utilize CARES Act dollars</b></li> <li>• <b>Jackson Street property – total of four (4) walk-thru’s</b></li> <li>• <b>Discussion regarding issues on 5<sup>th</sup> floor restroom at Savings Building. 6<sup>th</sup> floor men’s restroom – drain lines deteriorated and going down to 5<sup>th</sup> floor. Will gather costs associated with repair</b></li> <li>• <b>Working on roof leaks at Juvenile Court</b></li> </ul>
<b>9:49 a.m.</b>	<b>RECESS</b>
<b>10:00 a.m.</b>	<p><b>Staff/Update meeting</b></p> <p><b>Susan Wildermuth –</b></p> <ul style="list-style-type: none"> <li>• <b>Budget Finance Update</b></li> <li>• <b>Overview of general fund – should be at 66.7%</b></li> <li>• <b>Discussion regarding accounts at maximum amount appropriated.</b></li> <li>• <b>Contingency overview</b></li> <li>• <b>Repayment of advances:</b></li> <li>• <b>Smith Ditch – reimburse \$5,500 of \$6,000 advanced</b></li> <li>• <b>Arthur Ditch – reimburse all of the monies advanced</b></li> <li>• <b>Conant Ditch – reimburse \$18,000</b></li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Soil and Water 2017/2018 – amounts have been received but paid into general fund. Working with Auditor’s office on proper paperwork</b></li> <li>• <b>Discussion regarding rent/lease payments. Have not receive payment for Cole Street property. Commissioner Seibert to reach out and Kelli Singhaus to follow-up with letter</b></li> <li>• <b>Capital Fund - \$1.5 million current cash balance less encumbered PO’s leaving \$1.146 million available. Discussion regarding purchase of two (2) cruisers and Public Defender building.</b></li> <li>• <b>RLF – payments current. \$1.336 million cash balance. Potentially have grant of \$300,000 for Lafayette/Harrold projects</b></li> <li>• <b>Discussion regarding sales tax revenue</b></li> </ul> <p><b>Board of Commissioners signed off on August, 2020 monthly/year to date budgetary financials that were provided for their review. Budgetary financials on file with Susan Wildermuth.</b></p> <ul style="list-style-type: none"> <li>• <b>Solid Waste meeting on September 17, 2020 at 10:00 a.m. Commissioner Sneary to attend. Need resolution to appoint Beth Seibert to replace Greg Sneary on Board</b></li> <li>• <b>Meeting at 11:00 a.m. with Regional Planning Commission has been cancelled</b></li> </ul> <p><b>Kelli Singhaus –</b></p> <ul style="list-style-type: none"> <li>• <b>Review of Treasurer Investment Inventory/Monthly Reconciliation – August 2020</b></li> <li>• <b>Discussion regarding Blodgett Building lease</b></li> </ul>
<p><b>10:46 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>10:45 a.m.</b></p>	<p><b>Phone conference with Auglaize County Commissioners re: certify collection assessments for various ditches</b></p> <p><b>Resolution #20-349.</b> In the matter of the Joint Board of Commissioners, Allen and Auglaize County, Ohio, certifies collection assessments for maintenance on various ditches to the Allen and Auglaize County Auditors.</p> <ul style="list-style-type: none"> <li>• <b>Auglaize County Engineer/staff provided overview of projects to be assessed.</b></li> <li>• <b>Commissioner Noonan moved for approval. Motion seconded by Commissioner Spencer. The</b></li> </ul>

	<p style="text-align: center;"><b>Auglaize County Clerk called the roll and was approved unanimously.</b></p>
<b>10:50 a.m.</b>	<b>RECESS</b>
<b>11:00 a.m.</b>	<b>Shane Coleman and Marlene Schumaker – Regional Planning Commission re: Floodplain issues - CANCELLED</b>
	<b>RECESS</b>
<b>11:45 a.m.</b>	<p><b>Sarah Newland – Children Services Interim Executive Director – Meet/Greet</b>  <b>Also present: Greg Sowinsky</b></p> <ul style="list-style-type: none"> <li>• <b>Ms. Newland has been serving as Interim Executive Director since June, 2020. There are approximately 50 staff members, many with experience and many new to social services</b></li> <li>• <b>Currently there are 180 children with relative caregivers. There are 40+ children in foster care.</b></li> <li>• <b>Discussion regarding the role Job and Family Services has with Children Services.</b></li> <li>• <b>Discussion regarding adoption funding</b></li> <li>• <b>Discussion regarding levy renewal for next year</b></li> </ul>
<b>12:00 p.m.</b>	<b>RECESS</b>
<b>1:09 p.m.</b>	<p><b>Update – Brion Rhodes – County Engineer</b>  <b>Not present: Commissioner Sneary</b>  <b>Also present: Jason Patchet</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion regarding ODOT property – old sign shop and potential use by Building and Grounds. Discussion regarding \$200,000.00 that was placed in the state capital budget to remediate ODOT property. Discussed demolition of train station on north side of building. Project will need bid. Kayla Campbell, Prosecutor’s office, to work on bid documents for demolition of building.</b></li> <li>• <b>Finishing contract paving/seal work within next week</b></li> <li>• <b>Discussion regarding road conditions. Hired contractor to do PCI’s/indexing. Discussed three (3) year rotation process for maintaining of roads</b></li> <li>• <b>Discussion regarding study that was completed on round-a-bout in Shawnee Township as a result of a lot of accidents – no fatalities. Based on</b></li> </ul>

- study, there are 3-4 recommendations to be implemented.
- Revenues – decent statewide average. Expect 12% reduction over next two (2) years. Diesel fuel sales are up
- Would like to come to a resolution as it relates to ditch funding/reimbursement

2:06 p.m.

ADJOURN

Submitted by: Kelli A. Singhaus  
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Greg Sneary  
Greg Sneary

Beth Seibert  
Beth Seibert

Cory Noonan  
Cory Noonan

**INVESTMENT INVENTORY FOR ALLEN COUNTY BOC  
AS OF AUGUST 2020**

Prepared by: Evalyn Shaffner, Allen County Treasurer

<u>COUNTY BONDS &amp; CDAR</u>		PORTFOLIO %	<u>GENERAL FUND INTEREST POSTED</u>	
14	First Federal 2,064,948.56			0.34
15	Engineer Bond 393,000.00		921.34	#01 Chase Bank
16	Juvie Det Ctr Bond 3,081,000.00			#02 Chase Bank
17	Ditch Improv Bd 1,338,390.62			#03 Chase Bank
19	Drainage Imp Bd -		(99.69)	#04 Chase Bank - Sweep
	<u>6,877,339.18</u>	8%	645.26	#05 Star Ohio Pooling
			23,732.43	#06 Raymond James
			7,392.10	#11 Star Ohio
			1,071.35	#14 First Federal Bank
				#15 County Engineer Bond
				#16 Juvie Det Center Bond
			34,454.26	#17 Ditch Improv ABC
			1.62	#18 First Federal Bank
			-	#19 Drainage Imp Bond
				#21 Star Ohio Plus
				#25 Chase Bank
			<u>68,119.01</u>	Total Interest Posted
<u>INVESTMENTS</u>				
04	Chase-Sweep 150,362.36			
06	Raymond James 16,961,005.91			
	<u>17,111,368.27</u>	19%		
<u>SAVINGS</u>				
01	Chase Bank 22,224,348.93			
02	Chase Bank -			
18	First Federal 63,454.00			
25	Chase Bank 107,917.66			
	<u>22,395,720.59</u>	25%		
<u>STAR</u>				
05	General-Pooled 9,751,134.65		611,660.44	YTD G/F INTEREST POSTED
11	General 29,852,237.13		533,333.33	2020 BUDGET (YTD)
21	Plus -		78,327.11	YTD OVER / (UNDER)
	<u>39,603,371.78</u>	43%		
<u>MAIN DEPOSITORY</u>				
03	Chase Bank 5,203,812.89	6%		
<u>TOTAL</u>		100%		
	<u>91,191,612.71</u>			

\$800,000 Revised 2020 Interest Projection

*Patricia Treglia 9-10-20*  
*Evalyn Shaffner 9/10/20*  
*Evalyn Shaffner 9/10/2020*



Month Ended **August-20**

Bank # 01 Chase Bank  
Account # 1564557898

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July Balance **\$ 20,124,493.93**  
Current Interest **921.34**  
Sub Total **20,125,415.27**

Chase Bk Int Rate **0.05%**  
# Days in Month **31**

	<i>Amount</i>	<i>Date Posted @ Chase Bank</i>	<i>Date on Spreadsheet</i>	
O/S Items	11.02	08/26/20	O/S	HEALTH DEPT
	14,686.21	08/31/20	9/1/2020	JOBS OHIO
	3,372.00	08/31/20	9/1/2020	JOBS OHIO
	1,735.45	08/27/20	O/S	JAPD
	1,682,809.11	08/28/20	O/S	AUDITORS
	2,430.00	08/31/20	9/1/2020	JOBS OHIO
	722.70	08/31/20	9/1/2020	JOBS OHIO
	1,166.10	08/31/20	9/1/2020	JOBS OHIO
	343,928.54	08/31/20	9/1/2020	AUDITORS RE
	48,072.53	08/31/20	9/1/2020	JFS

Total O/S **2,098,933.66**

July Adj Balance **\$ 22,224,348.93**

Bank Balance **\$ 22,224,348.93**

Variance **\$ -**

FUND NUMBER	FUND NAME	INTEREST	CHARGE CODE	ORG	OBJ
1001 I	General	\$ 921.34	1001 I	00100010	510001

FOR THE MONTH ENDED:

August-20

**Chase Bank # 03 ( Account # 13001003 )**

5,044,935.88 BALANCE FROM CHIEF DEPUTY

- 1001 I 00100010 510001 Interest

O/S ITEMS ON SPREADSHEET

O/S CHASE CREDITS (DEPOSITS AND ADDITIONS)

357,608.36	08/31/20	DEPOSIT CHECKS IN LEDGER 9/1/20
6,067.00	08/31/20	DEPOSIT CASH IN LEDGER 9/1/20
25.00	08/31/20	5/3 BANKCARD
150.00	08/31/20	DIVERSION

O/S CHASE DEBITS (DEDUCTIONS)

(WIRE BATCHES, NSF'S, ETC)

(204,894.42)	08/31/20	WARRANT BATCH 6684 ON SPREADSHEET 9/1/20
0.07	08/31/20	WARRANT 7252360 18,172.78 JPM TOOK AS 18,172.71

Electronic Withdrawals:

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(67.00)	08/28/20	NSF BRANDY THEIS SHERIFFS DEPT
(12.00)	08/27/20	NSF KEVIN/MICHELL EWING HEALTH DEPT

\$ 5,203,812.89 CHIEF DEPUTY'S ADJUSTED BALANCE

\$ 5,203,812.89 BANK BALANCE

\$ - VARIANCE