

**MINUTES**  
**BOARD OF ALLEN COUNTY**  
**COMMISSIONERS**

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

[commissioners@allencountyohio.com](mailto:commissioners@allencountyohio.com)

Board of Allen County Commissioners will be in session

beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	September 3, 2020
LOCATION	COMMISSIONER'S MEETING ROOM
	<p><b>** DUE TO COVID-19 Social Distancing, the Commissioner's office will be closed for in-person meetings until further notice. During scheduled public meetings, Allen County residents may contact the board by:</b></p> <p><b>Please join my meeting from your computer, tablet or smartphone.</b>  <a href="https://global.gotomeeting.com/join/755361085">https://global.gotomeeting.com/join/755361085</a></p> <p><b>You can also dial in using your phone.</b>            United States (Toll Free): <u>1 877 309 2073</u>            United States: <u>+1 (571) 317-3129</u></p> <p><b>Access Code: 755-361-085</b></p> <p><b>** Meetings will NOT be broadcast on Facebook Live on the "Allen County Board of Commissioners" page.</b></p>
	<p><b>PRESENT: Greg Sneary</b>  <b>Beth Seibert</b>  <b>Cory Noonan</b></p>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>9:00 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE - Kelli Singhaus</b>
	<b>APPROVE AGENDA AS PRESENTED</b>

***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.***

**ITEMS FOR REVIEW AND APPROVAL:**

**1. Approve minutes of the August 27, 2020 general session. Commissioner Seibert moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the minutes were approved unanimously.**

**2. Consent Agenda:**

**a. Resolution #493-20.** Approve travel expenses.

**b. Resolution #494-20.** Approval of Then and Now Purchase Orders for various departments.

**c. Resolution #495-20.** Declare county property located at Allen County Children Services obsolete and authorizes to discard of same.

***Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

**1. Resolution #496-20.** Approve the estimate of material and labor necessary for the replacement of an existing bridge on Dixie Highway in Richland Township. **Estimated cost is \$98,394.65. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

**2. Resolution #497-20.** Approve Change Order #1 with Shinn Bros., Inc. for the Delphos Pierce Street Pavement Improvements. **Said change order is an increase of \$4,175.72 for a new contract amount not to exceed \$169,175.72. Increase to the contract is to be paid by the City of Delphos. Commissioner Seibert moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**

**DISCUSSION:**

**A. Allen County Board of DD (No one present)**

- 1. Resolution #498-20.** Approve Change Order #5 with Westerheide Construction Co. for the Allen County Board of DD Office Renovation Project. **Said change order is an increase of \$1,345.00 to be paid from contingency allowance. Comissoiner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

**B. Department of Job and Family Services**

- 1. Resolution #499-20.** Authorize Clerk of the Board to post notice and advertise to receive bids for transportation services. **Per Josh Parker, these services are for medical/work transportation for clients. Bids will be received until 4:00 p.m. September 22, 2020. Bid will be opened and read aloud on September 24, 2020 at 11:30 a.m. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 2. Resolution #813-19B.** Approve an amendment to Resolution #813-19A a subrecipient agreement between the Allen County Department of Job and Family Services and the Allen County Child Support Enforcement Agency. **Per Josh Parker, this is an increase of TANF dollars for CSEA to continue services. Commissioner Seibert moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**

**ANNOUNCEMENTS**

**\*\* Proclamation for Kinship Care Month**

**Commissioner Seibert announced the Boy Scout Pulled Pork Fundraiser on September 25, 2020 from 3:00 p.m. to 6:30 p.m., 750 W. Robb Avenue, Lima, Ohio for a \$10 donation. Please support your favorite charities and continue to buy and shop local, especially during the holidays.**

<p><b>9:11 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:31 a.m.</b></p>	<p><b>Update – Jason Patchet</b></p> <ul style="list-style-type: none"> <li>• <b>Additional monies needed</b> <ul style="list-style-type: none"> <li>- <b>Court of Appeals breakroom – heat pump needs replaced – can’t be repaired as parts no longer available – Cost to replace - \$7,141.00</b></li> <li>- <b>Museum Annex Building – 2 rooftop units that provide heating/cooling – cracked heat exchanger and bad evaporator coil – Cost \$12,364.00</b></li> </ul> </li> <li>• <b>Probate move went well last Friday. Phone system is working.</b></li> <li>• <b>Provided update on Juvenile Courtroom renovations</b></li> <li>• <b>Jackson Street property – showed building to an individual yesterday. Signs have been installed.</b></li> <li>• <b>ODOT property – Depot building/sign shop removal – need to discuss further with County Engineer. Building and Grounds interested in sign shop</b></li> <li>• <b>Discussion regarding new space for Public Defender. Not on county internet but will be on county phone system</b></li> <li>• <b>Update on phone upgrade. Working with Prosecutor’s office.</b></li> <li>• <b>General discussion regarding Ada Road property</b></li> <li>• <b>Discussed filtering system</b></li> </ul>
<p><b>10:10 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>10:44 a.m.</b></p>	<p><b>Staff/Update meeting</b></p> <p><b>Brittany Klingler –</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion regarding flu shots for employees – working with Health Department</b></li> <li>• <b>CEBCO meeting next week regarding wellness/non-wellness rates</b></li> <li>• <b>Travel – continuing education for Coroner’s office</b></li> </ul> <p><b>Kelli Singhaus –</b></p> <ul style="list-style-type: none"> <li>• <b>Reminder of CORSA HR training</b></li> <li>• <b>CORSA Loss Run Report</b></li> <li>• <b>Discussion regarding dog tag sales in the Commissioner’s office</b></li> <li>• <b>LEPC Board appointment – Brandon Fischer. Commissioner Seibert will reach out to Mr. Fischer for additional information</b></li> </ul>

	<p><b>Susan Wildermuth –</b></p> <ul style="list-style-type: none"> <li>• Received email from Berlin Carroll regarding transfer of \$62,400.</li> <li>• Jail Lock Project completed. Delay on door slides. Should be completed by end of year.</li> <li>• Fund 1010 - \$499,000.00 – Medicare sales tax revenue CY2017 – never distributed. Working with Auditor’s office.</li> </ul> <p><b>Commissioner Sneary –</b></p> <ul style="list-style-type: none"> <li>• Recommends sales tax adjustment. Budget update at next meeting along with further discussion</li> </ul>
<b>11:04 a.m.</b>	<b>RECESS</b>
<b>11:06 a.m.</b>	<p><b>Kayla Campbell re: Public Defender Office and Civic Center Lighting Project</b></p> <ul style="list-style-type: none"> <li>• Public Defender update/agreement. Kayla Campbell to reach out to the Ohio Public Defenders office regarding lease</li> <li>• Provided update on Civic Center Lighting Project. Need Commissioner approval to proceed with bidding project. Garmann Miller to input information into QuestCDN. Opening October 1, 2020.</li> </ul>
<b>11:20 a.m.</b>	<b>RECESS</b>
<b>11:30 a.m.</b>	<p><b>Update – Tom Berger</b></p> <ul style="list-style-type: none"> <li>• Move to new location scheduled for September 14 and 15, 2020</li> <li>• Update – COVID-19 survey – PPE Warehousing – receiving 15 skids – storing for surge of flu. China Virus – vaccine distribution. Allen County – 15,000 to 16,000 doses by end of December. Working with Ohio Health Department/Allen County Health Department on storage guidelines</li> <li>• Update on Hazard Mitigation Plan – received positive responses on 1<sup>st</sup> draft. Currently working on 2<sup>nd</sup> draft</li> <li>• Hazmat Plan – completed with Ohio EMA. LEPC review last week. Will submit for Commissioner approval. This is reviewed/approved every three (3) years.</li> </ul>

	<ul style="list-style-type: none"><li>• Hazmat exercise – complete full scale every five (5) years. Two (2) capabilities left to complete</li><li>• Ozone alert days – 16 since mid July</li><li>• EMA grant approved – 40% of budget. Did receive Forklift</li></ul>
11:50 a.m.	ADJOURN
1:00 p.m.	Update – Sheriff Treglia and Chief Deputy Winegardner - CANCELLED
	<p>Submitted by: <u><i>Kelli A. Singhaus</i></u> Kelli A. Singhaus, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u><i>Greg Sneary</i></u> Greg Sneary</p> <p><u><i>Beth Seibert</i></u> Beth Seibert</p> <p><u><i>Cory Noonan</i></u> Cory Noonan</p>