

MINUTES

BOARD OF ALLEN COUNTY

COMMISSIONERS

204 N. Main Street

3rd Floor

Lima, Ohio 45801

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Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	May 14, 2020
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** DUE TO COVID-19 Social Distancing, the Commissioner's office will be closed for in-person meetings until further notice. Meetings will be broadcast on Facebook Live on the "Allen County Board of Commissioners" page. During scheduled public meetings, Allen County residents may contact the board by:</p> <p>Joining the meeting from your computer, tablet or smartphone. https://global.gotomeeting.com/join/760533421</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 877 309 2073</u> United States: <u>+1 (312) 757-3129</u></p> <p>Access Code: 760-533-421</p>
	PRESENT: Greg Sneary Cory Noonan
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE – Kelli Singhaus
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

1. Approve minutes of the May 7, 2020 general session. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.

2. Consent Agenda:

- a. Resolution #257-20.** Intradepartmental transfers.
- b. Resolution #258-20.** Authorize a warrant of transfer from the Wireless Surcharge Fund 2096 to 911 System Fund 2004.
- c. Resolution #259-20.** Authorize a warrant of transfer from the Certificate of Title Administration Fund 2402 to General Fund 1001.
- d. Resolution #260-20.** Supplemental appropriation to the OB Frails Fund 4330.
- e. Resolution #261-20.** Supplemental appropriation to the Remote Technology Grant Fund 2711.
- f. Resolution #262-20.** Supplemental appropriation to the Dretac 5% Treasurer Fund 2016.
- g. Resolution #263-20.** Supplemental appropriation to the Sheriff Drug Fund 2822.
- h. Resolution #264-20.** Authorize membership and payment of dues to META Solutions.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #813-19A.** Amend Resolution #813-19, approve a Subrecipient Agreement between the Allen County Department of Job and Family Services and the Allen County Child Support Enforcement Agency. **This amendment results in an additional \$19,729.62 for an amount not to exceed \$94,729.62.** Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.

DISCUSSION:

A. AEDG

- 1. Resolution #265-20.** Enter into an Enterprise Zone Agreement with Jabez Holdings, LLC dba Whiteford-Kenworth. **Per Cindy Leis, stated she was approached by Lima Growth Association regarding said project. This company is currently leasing a facility at 1420 Findlay Road. The company is transitioning to the Shawnee Industrial Park and purchasing 9 acres north of the Harley-Davidson facility. Of the 9 acres, 1.6 acres is wetlands. Company has been working with EPA to get the wetlands mitigated. Permit currently pending. Currently the company has 16 employees and will be adding 25 new employees. They are investing \$4.7 to \$6.6 million to the site/building. Shawnee schools and Apollo schools passed legislation on May 5, 2020. The Shawnee Township Trustees passed legislation on May 11, 2020. R.C. Euler, General Manager, stated that the company has been at the current facility for 20 years and looking at expanding. Technology has changed in the industry and it is rapidly evolving. Need to have a better presence in Allen County. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**

ANNOUNCEMENTS

Commissioner Noonan stated that he is in receipt of the 2020 Census numbers to date. Allen County shows a completion rate of 65.5% as of May 12, 2020. 50.6% has been completed via internet. Encourage household to complete the census via online or on the phone. Commissioner Sneary added that by completing the census helps with services received in Allen County.

Commissioner Sneary discussed statistics reported as to COVID-19 numbers. Commissioner Sneary feels numbers reported should be more representative of what is taking place. Numbers are being portrayed in a negative light than what they truly are which in turn scares many people. People still need to continue to take the necessary precautions. These numbers impact

	<p>the economy. A lot of businesses that have been closed due to COVID-19 will never re-open. People are being impacted by loss of loved ones, loneliness, etc. Numbers need to be portrayed as clearly as possible.</p>
<p>9:19 a.m.</p>	<p>RECESS</p>
<p>9:21 a.m.</p>	<p>Update – Jason Patchet and Dana Sterling</p> <p>Also present: Beth Seibert</p> <p>Craig Kupferberg – Allen County Board of Education re: Building Improvements</p> <ul style="list-style-type: none"> • Large increase in students. Need additional classroom. Discussed various options – Renovate janitorial space for classroom and rent mobile unit or create office space for janitorial staff and purchase shed for storage of equipment. • Discussed 2nd phase – renovation of white building after next school year <p>Jason Patchet –</p> <ul style="list-style-type: none"> • Discussion regarding use of 4th floor courtroom in the Courthouse. Met with Judge Reed – looking at utilizing space temporarily for jury trials. Planning on replacing ceiling tiles and basic clean-up. Working with Barry Electronics as it relates to recording equipment. • Task Force Room – Court of Appeals building. Contractor is able to do work. Sheriff is reaching out to FBI. Project currently on hold. • Waterline installed at EMA building. Testing pressure lines on the inside. <p>Dana Sterling –</p> <ul style="list-style-type: none"> • Met with Todd Kohlrieser and Berlin Carroll on a 10-year plan for the Juvenile Court facility vs: short term. Utilize old kitchen area as waiting room. Looking at lights/flooring. There is a dumbwaiter and unlocked electrical panel. Will need to remove sink and build a locked closet area. • Redo courtroom – remove cabinets and put door in middle going into courtroom. Fire inspection happened last week – concern with egress. May need to put a panic bar on a detention door that exits building.

	<ul style="list-style-type: none"> • Looking at complete wiring layout. • Will require additional labor on Building and Grounds staff • Estimated cost is \$18,000.00
<p>9:55 a.m.</p>	<p>RECESS</p>
<p>10:03 a.m.</p>	<p>Public Hrg - PY'20 CDBG Allocation/Critical Infrastructure Program</p> <p>Also in attendance: Beth Seibert, Marlene Schumaker – Lima-Allen County Regional Planning Commission and Angie McConnell – Great Lakes Community Partnership</p> <p>Angie McConnell provided information to apply for funding under the State of Ohio 2020 programs. Allen County is eligible for up to \$220,000.00 for PY 2020 Community Development programs providing certain criteria is met.</p> <p>Discussion regarding new Community Development Implementation Strategy (CDIS) requirements implemented by the State. This replaces the former CAS. State will award on or about September 1, 2020. Grant agreement signed within 10 days of date in cover letter. All work completed by end of August 2022; all funds drawn by end September 2022; disbursed, expended, final report by end of October 2022. Number of projects: 6 maximum. Discussed eligible activities, neighborhood revitalization and critical infrastructure.</p> <p>Discussion regarding Economic Development Loan and Public Infrastructure Grant Program - Approximately \$10 million in CDBG funds will be made available. Eligible applicants may submit applications for one or more of the following categories of funding: Residential Public Infrastructure Program, Economic Development Public Infrastructure Program, and/or Economic Development Loan Program. Communities must qualify activities under the HUD Ohio State CDBG program national objective of low- and moderate-income benefit.</p> <p>Economic Development and Public Infrastructure: up to \$500,000 – grants and loans designed to improve infrastructure directly and primarily related to creating, expanding or retaining a business in the community.</p>

	<p>Residential Public Infrastructure: up to \$750,000 - designed to create safe and reliable drinking water and properly disposed of sanitary waste.</p> <p>Target of Opportunity Program - an amount to be determined - designed to provide a means to fund worthwhile "targets of opportunity" projects and activities that do not fit within existing program structures and to provide supplemental resources to resolve immediate and unforeseen needs - includes Downtown Revitalization, up to \$250,000, designed to improve central business districts, aiding in the elimination of slum and blight structures.</p>								
<p>10:46 a.m.</p>	<p>RECESS</p>								
<p>11:00 a.m.</p>	<p>Bid Opening – OB Frails Ditch #1330</p> <p>Bid Results:</p> <table data-bbox="493 926 1203 1108"> <thead> <tr> <th>Company</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Tom’s Construction Inc.</td> <td>\$844,081.00</td> </tr> <tr> <td>Degen Excavating Co., Inc.</td> <td>\$894,863.50</td> </tr> <tr> <td>RD Jones Excavating Inc.</td> <td>\$939,063.50</td> </tr> </tbody> </table>	Company	Amount	Tom’s Construction Inc.	\$844,081.00	Degen Excavating Co., Inc.	\$894,863.50	RD Jones Excavating Inc.	\$939,063.50
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Tom’s Construction Inc.	\$844,081.00								
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<p>11:05 a.m.</p>	<p>RECESS</p>								
<p>11:31 a.m.</p>	<p>Update – Joe Patton and Josh Parker</p> <p>Also in attendance – Beth Seibert</p> <p>Joe Patton –</p> <ul style="list-style-type: none"> • Provided Coronavirus Update. Open by appointment only in the JOB Center. Public assistance will still operate by phone. All-Service Glass providing plexi-glass booth areas in JOB Center. Computers will be set up with camera so employers can interview candidates using the agencies technology. An office area will be set up utilizing social distancing/Zoom meetings to interview candidates/clients. • Fiscal update – no budget cuts to date. OWIP – doing away with next fiscal year. Looking at job abolishments in near future. • Petition being circulated around to remove union. SERB has to approve vote. A secret ballot will then be mailed for voting purposes. Negotiations 								

	<p>will resume should the vote to remove the union fails.</p> <ul style="list-style-type: none"> • Workforce Development Center update. Job coaches at all schools to employ students as they graduate/summer jobs. <p>Josh Parker –</p> <ul style="list-style-type: none"> • Provided budget overview/worksheet (attached). Expenses a little higher due to COVID-19 stimulus payments. Agency in a good position. • Rumored next year that the agency may see a slight decrease in income maintenance/public assistance funding.
<p>11:55 a.m.</p>	<p>RECESS</p>
<p>12:16 p.m.</p>	<p>Budget Update – Susan Wildermuth</p> <ul style="list-style-type: none"> • Discussion regarding RLF fund 2410. Sanitary Engineer/Allen Water District has a couple projects on the horizon – Lafayette and Harrod – approximately \$300,000.00. • Discussion regarding rent/lease revenue – current. Need to look at Board of Education lease. • Discussion regarding capital fund 4017 – cash balance of \$1.6 million. Casino payment received May 7, 2020 for 1st quarter of 2020 in the amount of \$297,132.55. • Nothing new on advances. • Transfers – monies transferred to rainy day fund and paid off various ditch funds – principal/interest • Contingency – EMA-COVID-19 supplies, payment to City of Lima and witness fees for Common Pleas. • General fund – expenses at 35%. <p>Board of Commissioners signed off on April, 2020 monthly/year to date budgetary financials that were provided for their review. Budgetary financials on file with Susan Wildermuth.</p>
<p>12:40 p.m.</p>	<p>ADJOURN</p>

Submitted by: Kelli A. Singhaus
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Greg Sneary
Greg Sneary

Cory Noonan
Cory Noonan

Allen County JFS Public Assistance YTD Revenue / Expenditures

Account	Account Name	Status	Budget 20	1/1/2020	2/1/2020	3/1/2020	4/
2006-0108-580375	-INTERGVT REV FROM STATE-STATE REVENUE-IM	Active	(6,000,000.00)	(453,955.63)	(564,683.63)	(401,481.45)	(538
2006-0108-580376	-INTERGVT REV FROM STATE-STATE REVENUE - SS	Active	(2,000,000.00)	(116,585.81)	(149,268.73)	(102,202.68)	(211
2006-0204-511050	-CFS-Witness & Jury Fees-WITNESS & JURY FEES	Active	(500.00)	-	(30.00)	-	
2006-0480-580507	-OFS-OUTSTNDG WRRNTS-RE ENTERED	Active	(500.00)	-	-	-	
2006-0480-580705	-OFS-PROGRAM REFUNDS	Active	(130,000.00)	(5,585.25)	(13,164.37)	(8,851.10)	(4
2006-0480-580706	-OFS-PAYROLL TRNSFR- INS	Active	(286,000.00)	(49,793.37)	(19,607.00)	(18,120.93)	(18
2006-0480-580999	-OFS-SUNDRY REVENUE	Active	(556,100.00)	(21,035.01)	(152,589.85)	(16,538.08)	(52
2006-0491-590901	-TRANSFER IN-TRANSFER IN	Active	(686,100.00)	(180,068.10)	(29,980.00)	(29,980.00)	(117
2006-1617-170020	Public Assistance-CCMEP TANF-SALARIES - BARGAINING UNIT	Inactive		-	-	-	
2006-1617-171001	Public Assistance-CCMEP TANF-PERS	Inactive		-	-	-	
2006-1617-172001	Public Assistance-CCMEP TANF-MEDICARE	Inactive		-	-	-	
2006-1617-175003	Public Assistance-CCMEP TANF-LIFE INS PREMIOMS	Inactive		-	-	-	
2006-1631-340599	Public Assistance-CCMEP TANF- SERVICES-SERVICES SUNDRY	Inactive		-	-	-	
	Total Revenue		(9,659,200.00)	(827,023.17)	(929,323.58)	(577,174.24)	(942,
2006-2021-219099	-EMRGY SRVCS-MATRL/SUPL-SUNDRY	Active	500.00	-	-	-	
2006-2031-250199	-EMRGY SRVCS-CNTRT SRV-ALLOWANCEES-SUNDRY	Active	7,500.00	464.86	511.87	481.87	
2006-2031-330640	-EMRGY SRVCS-CNTRT SRV-REPAIRS-AGCY VEHICLE	Active	60,000.00	1,008.24	2,197.03	3,568.67	1,
2006-2031-350104	-EMRGY SRVCS-CNTRT SRV-ALLOWANCES-FURNITURE	Active	45,000.00	1,098.00	1,048.00	1,128.00	
2006-2031-350107	-EMRGY SRVCS-CNTRT SRV-ALLOWANCES-RENT	Active	75,000.00	4,312.00	3,159.00	2,010.00	
2006-2031-350115	-EMRGY SRVCS-CNTRT SRV-ALLOWANCES-UTILITIES	Active	90,000.00	855.52	912.68	99.72	
2006-2117-170005	-IM-SALARYFRINGE-SALARY-NON BARGAINING UNIT	Active	700,000.00	47,621.68	44,769.04	46,562.22	75,
2006-2117-170020	-IM-SALARYFRINGE-SALARIES - BARGAINING UNIT	Active	1,850,000.00	120,550.89	121,720.69	123,743.70	169,
2006-2117-171001	-IM-SALARYFRINGE-PERS	Active	357,000.00	23,250.38	23,308.67	23,571.79	33,
2006-2117-172001	-IM-SALARYFRINGE-MEDICARE	Active	37,000.00	2,273.77	2,246.89	2,318.38	3,
2006-2117-173001	-IM-SALARYFRINGE-WORKERS COMPENSATION	Active	23,000.00	-	-	24,247.95	
2006-2117-174001	-IM-SALARYFRINGE-UNEMPLOYMENT	Active	15,000.00	-	-	-	
2006-2117-175001	-IM-SALARYFRINGE-MEDICAL PREMIUMS	Active	600,000.00	43,165.24	46,322.04	42,169.02	46,
2006-2117-175003	-IM-SALARYFRINGE-LIFE INS PREMIOMS	Active	5,800.00	342.00	300.00	294.00	2
2006-2121-211000	-IM-MATERIALS/SUPPLIES-OFFICE	Active	5,000.00	-	-	-	
2006-2121-219099	-IM-MATERIALS/SUPPLIES-SUNDRY	Active	10,000.00	108.50	168.00	2,000.00	
2006-2131-340599	-IM-CONTRACTS/SERVICES-SERVICES SUNDRY	Active	2,000.00	56.79	167.90	13,178.69	19,
2006-2131-360415	-IM-CONTRACTS/SERVICES-EMPLOYEE TRAVEL	Active	5,000.00	40.40	112.00	95.60	
2006-2131-370650	-IM-CONTRACTS/SERVICES-COUNTY INDIRECT COSTS	Active	25,000.00	-	-	6,764.01	2,
2006-2141-410402	-IM-CAPITAL OUTLAY-EQPT-OFFICE	Active	14,000.00	-	-	-	
2006-2141-410460	Public Assistance-IM-CAPITAL OUTLAY-EQPT-VEHICLES	Active		-	-	-	
2006-2231-370305	-DJFS CONTRACTS/SERVICES-ALLEN CO CSB	Active	600,000.00	287,859.45	8,373.36	24,701.09	183,
2006-2231-370360	-DJFS CONTRACTS/SERVICES-DELPHOS SR CITIZENS	Active	15,000.00	817.29	884.85	282.10	5
2006-2231-370701	-DJFS CONTRACTS/SERVICES-BLACK & WHITE CAB	Active	250,000.00	12,742.34	17,295.94	20,027.65	17,
2006-2231-370735	-DJFS CONTRACTS/SERVICES-HOMEMAKERS	Active	35,000.00	2,694.43	2,366.51	2,010.68	1,
2006-2417-170005	-SS-SALARYFRINGE-SALARY-NON BARGAINING UNIT	Active	250,000.00	20,334.82	20,288.63	20,624.47	30,

2006-2417-170020	-SS-SALARYFRINGE-SALARIES - BARGAINING UNIT	Active	850,000.00	43,617.03	43,775.31	44,452.32	66
2006-2417-171001	-SS-SALARYFRINGE-PERS	Active	154,000.00	8,953.32	8,899.75	9,110.80	13
2006-2417-172001	-SS-SALARYFRINGE-MEDICARE	Active	16,000.00	856.35	852.11	871.23	1
2006-2417-173001	-SS-SALARYFRINGE-WORKERS COMPENSATION	Active	11,000.00	-	-	10,459.90	
2006-2417-174001	-SS-SALARYFRINGE-UNEMPLOYMENT	Active	5,000.00	-	-	113.24	
2006-2417-175001	-SS-SALARYFRINGE-MEDICAL PREMIUMS	Active	275,000.00	20,082.69	20,814.14	18,974.75	19
2006-2417-175003	-SS-SALARYFRINGE-LIFE INS PREMIOMS	Active	2,000.00	126.00	114.00	120.00	
2006-2421-211000	-SS-MATERIALS/SUPPLIES-OFFICE	Active	5,000.00	309.20	-	440.25	
2006-2421-219099	-SS-MATERIALS/SUPPLIES-SUNDRY	Active	25,000.00	3,507.19	2,800.00	7,950.93	8
2006-2431-340599	-SS-CONTRACTS/SERVICES-SERVICES SUNDRY	Active	750,000.00	17,558.50	22,547.71	83,272.36	11
2006-2431-360415	-SS-CONTRACTS/SERVICES-EMPLOYEE TRAVEL	Active	5,000.00	56.20	57.88	74.28	
2006-2431-370650	-SS-CONTRACTS/SERVICES-COUNTY INDIRECT COSTS	Active	30,000.00	-	-	8,853.75	2
2006-2441-410402	-SS-CAPITAL OUTLAY-EQPT-OFFICE	Active	12,500.00	37.98	325.00	107.90	
2006-2441-410460	-SS-CAPITAL OUTLAY-EQPT-VEHICLES	Active	1,000.00	-	-	-	
2006-2817-170005	-SHARED-SALARYFRINGE-SALARY-NON BARGAINING UNIT	Active	800,000.00	58,437.20	59,745.96	73,084.55	84
2006-2817-170020	-SHARED-SALARYFRINGE-SALARIES - BARGAINING UNIT	Active	135,000.00	4,691.96	4,598.40	4,598.40	6
2006-2817-171001	-SHARED-SALARYFRINGE-PERS	Active	130,900.00	8,838.09	9,008.20	8,563.24	12
2006-2817-172001	-SHARED-SALARYFRINGE-MEDICARE	Active	14,000.00	865.79	883.52	1,076.94	1
2006-2817-173001	-SHARED-SALARYFRINGE-WORKERS COMPENSATION	Active	11,000.00	-	-	8,890.92	
2006-2817-174001	-SHARED-SALARYFRINGE-UNEMPLOYMENT	Active	5,000.00	-	-	-	
2006-2817-175001	-SHARED-SALARYFRINGE-MEDICAL PREMIUMS	Active	250,000.00	14,626.85	14,088.67	14,088.67	14
2006-2817-175003	-SHARED-SALARYFRINGE-LIFE INS PREMIOMS	Active	1,500.00	84.00	84.00	84.00	
2006-2821-211000	-SHARED-MATERIALS/SUPPLIES-OFFICE	Active	60,000.00	1,823.21	937.63	978.10	
2006-2821-211001	-SHARED-MATERIALS/SUPPLIES-POSTAGE	Active	65,000.00	-	-	-	
2006-2821-219099	-SHARED-MATERIALS/SUPPLIES-SUNDRY	Active	9,000.00	4,424.07	1,103.23	272.22	1
2006-2831-310001	-SHARED-CNTRCT/SRVCS-UTILITIES-FACILITES	Active	120,000.00	7,975.70	7,712.64	6,793.48	7
2006-2831-310003	-SHARED-CNTRCT/SRVCS-UTILITIES-GARBAGE COLLECTIONS	Active	1,500.00	182.08	139.40	446.28	
2006-2831-310004	-SHARED-CNTRCT/SRVCS-UTILITIES-TELEPHONE	Active	25,000.00	1,968.25	2,038.60	2,056.62	2
2006-2831-310005	UTILITIES WATER & SEWER	Active	2,000.00	-	-	-	
2006-2831-330640	-SHARED-CNTRCT/SRVCS-REPAIRS-AGCY VEHICLE	Active	5,000.00	-	163.24	192.19	
2006-2831-330650	-SHARED-CNTRCT/SRVCS-REPAIRS-OFFICE EQPT	Active	500.00	-	-	-	
2006-2831-340505	-SHARED-CNTRCT/SRVCS-CHARGE CARD-GAS&PHONE	Active	32,000.00	1,615.04	2,154.58	2,908.29	
2006-2831-340599	-SHARED-CNTRCT/SRVCS-SERVICES SUNDRY	Active	125,000.00	8,240.52	11,297.49	5,071.33	7
2006-2831-360205	-SHARED-CNTRCT/SRVCS-RENT-BUILDING	Active	350,000.00	25,333.33	25,333.33	25,333.33	(11,5
2006-2831-360415	-SHARED-CNTRCT/SRVCS-EMPLOYEE TRAVEL	Active	8,500.00	91.04	10.80	95.60	
2006-2831-370650	-SHARED-CNTRCT/SRVCS-COUNTY INDIRECT COSTS	Active	15,000.00	-	-	5,314.26	1
2006-2841-410402	-SHARED-CAPITAL OUTLAY-EQPT-OFFICE	Active	105,000.00	2,691.30	6,544.32	36,402.20	4
2006-2841-410460	Public Assistance-SHARED-CAPITAL OUTLAY-EQPT-VEHICLES	Active	25,000.00	-	-	-	
2006-2855-340599	-SHARED-MISC-SERVICES SUNDRY	Active	145,000.00	50,602.25	20,194.88	232,179.21	13
2006-2855-370770	-SHARED-MISC-SSI RETRO	Active		-	-	-	

	Total Expenditure		9,659,200.00	857,191.74	562,377.89	973,111.15	860,7
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Net - 30,168.57 (366,945.69) 395,936.91 (81,9