

NOTICE TO BIDDERS

Sealed bid proposals for a single Prime General Contract shall be received by the Board of Allen County Commissioners at their office located at 204 North Main Street, Suite 301, Lima, Ohio 45801 until 11:00 a.m. on Thursday, August 15, 2019, in which proposals for the required labor and materials will be publicly opened and read aloud for the following project:

ALLEN COUNTY THIRD DISTRICT COURT OF APPEALS BUILDING
1st FLOOR REMODEL for **ALLEN COUNTY BOARD OF ELECTIONS**
204 NORTH MAIN STREET
LIMA, OHIO 45801

A single prime contract bid shall be received for interior remodel and miscellaneous related contract work. In general, the scope of work provides for the remodel of portions of an existing business use space for the Board of Elections services work:

1. General demolition work.
2. Installation of metal studs / gypsum board partition walls, suspended ceilings, interior finishes doors and frames, cabinets.
3. Limited plumbing work for sinks.
4. Modification of existing HVAC system to accommodate new room layout conditions.
5. Electric power and lighting systems work.

Proposals shall be in accordance with the Plans and Specifications prepared by Mark Lecky Architects, LLC., Architects/Planners, 668 South Ninth St., Columbus, Ohio 43206, Tel 614-621-9339. Bidding documents are on file at the County website <https://commissioners.allencountyohio.com/legal-notices/> and at the Facilities Superintendent's office, 301 N. Main Street, 1st Floor, Lima, Ohio for review by all bidders.

A pre-bid meeting will be held at 11:00 A.M. on Tuesday August 6, 2019 beginning in the entry lobby of the project building (204 North Main Street, Lima, Ohio). Any prospective bidders should confirm this time, date, and location with the Facilities Superintendent before the scheduled meeting time. Additional inspection times and dates may be scheduled with Jason Patchet, Facilities Manager, jpatchet@allencountyohio.com.

Each proposal shall be submitted on the form(s) provided and in accordance with the instructions supplied and shall be accompanied by a Bid Guaranty and Contract Bond for the total amount of the base bid, or a certified check, cashier's check, or acceptable letter of credit on a solvent bank in an amount equal to ten (10%) percent of the total amount of the bid, payable to the Allen County Board of County Commissioners. If a bidder fails or refuses to enter into a contract within ten (10) days following notice of acceptance of this proposal, the bidder shall pay the penal sum in accordance with RC 153.54. No bidder may withdraw his bid within sixty (60) days after the date of the receipt of bids.

All bid proposals shall be marked **Bid for ALLEN COUNTY THIRD DISTRICT COURT OF APPEALS BUILDING, 1st FLOOR REMODEL for ALLEN COUNTY BOARD OF ELECTIONS.** Proposals shall contain the full name and address of each person and company interested in the work.

The Bid Guaranty shall be returned to all unsuccessful bidders immediately after the Contract is executed. The Certified Check, Cashier's Check, or Letter of Credit shall be returned to the successful bidder only upon execution of the Contract Bond.

The Board of County Commissioners of Allen County, Ohio reserves the right to reject any or all bids, to waive any informality in any bids, and to award the contract to the lowest and best bidder as determined by the Board of County Commissioners of Allen County.

Project Estimate: Base Bid Work: \$120,000

BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS OF ALLEN COUNTY, OHIO.

Kelli A. Singhaus
Clerk of Board

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