

MINUTES

BOARD OF ALLEN COUNTY

COMMISSIONERS

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Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	January 17, 2019
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Greg Sneary Jay Begg Cory Noonan
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE – Jessie Garrity
	APPROVE AGENDA AS PRESENTED <i>Commissioner Begg moved to amend the agenda to include a 7:00 p.m. meeting at Delphos City Council on January 21, 2019 and add Resolution #29-19 – overtime policy for the 9:30 a.m. update meeting with Jason Patchet and Dana Sterling. Motion seconded by Commissioner Sneary. The roll was called and was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL: 1. Approve the minutes of the January 8, 2019 general session. 2. Approve the minutes of the January 10, 2019 general session. 3. Approve the minutes of the January 14, 2019 special session. <i>Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.</i>

4. Consent Agenda:

- a. Resolution #16-19.** Approval of travel expenses.
- b. Resolution #17-19.** Authorize a warrant of transfer from the Certificate of Title Administration Fund 2402 to the General Fund 1001.
- c. Resolution #18-19.** Authorize a warrant of transfer from the Certificate of Title Administration Fund 2402 to the Title Department Operating Budget Fund 1070.
- d. Resolution #19-19.** Supplemental appropriation to the Stormwater Fund 5037.
- e. Resolution #20-19.** Authorize membership and payment of annual dues to various organizations for calendar year 2019.

Commissioner Noonan moved for approval: Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #21-19.** Resolution to designate the official representative and alternate for the purpose of voting at the annual meeting of the County Commissioners Association of Ohio in 2019. **Commissioner Begg is designated as the official representative and Commissioner Noonan is designated as the alternate representative. Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**
- 2. Resolution #22-19.** Authorize submission of a grant application to the Ohio Pet Fund 2019. **Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 3. Resolution #23-19.** Resolution expressing the intention of the County to issue self-supporting Hospital Revenue Bonds for Lima Memorial Health System and setting the date, time and place for public hearing. **Said hearing shall be February 7, 2019 at 8:45 a.m. Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.**
- 4. Resolution #24-19.** Authorize a Memorandum of Understanding with the Local Emergency Planning Committee. **LEPC shall provide to EMA \$20,000.00 on an annual basis providing funds are available. Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was**

called and the resolution was approved unanimously.

- 5. Resolution #25-19.** Enter into a License Agreement with the State of Ohio, Ohio Department of Transportation. **Said agreement is for a 20 year period commencing February 17, 2019. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

DISCUSSION:

A. Dept. of Job and Family Services

- 1. Resolution #26-19.** Approve the revised Allen County Prevention, Retention and Contingency (PRC) Plan for the Allen County Department of Job and Family Services. **Per Jessie Garrity, these are services available to families. These services assist families in removing barriers and help them become more self sufficient. Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.**

B. Sanitary Engineer

- 1. Resolution #27-19.** Enter into an agreement with Alloway for Wastewater Treatment Plant Operational Analytical Services. **Kelli Singhaus, Clerk of Board, requested the resolution be tabled as the agreement is being revised from a one year agreement to a three year agreement. Commissioner Begg moved to table the resolution. Motion seconded by Commissioner Sneary. The roll was called and the resolution was tabled unanimously.**

C. County Engineer

- 1. Resolution #28-19.** Approve plans and engineer's estimate and authorize the Clerk of Board to post notice and advertise to receive bids for the construction of the Grubb Road Bridge, Amanda Township. **Ron Meyer stated that this bridge is located north of Zion Church Road. The bridge is a concrete slab built in 1946. A load limit was placed on the bridge in 2009. The engineer's estimate for said construction is \$345,000.00. Bid opening is February 13, 2019**

	<p>at 11:00 a.m. <i>Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p>
<p>9:08 a.m.</p>	<p>RECESS</p>
<p>9:370 a.m.</p>	<p>Update – Jason Patchet Discussion – Building Improvements and Capital Projects</p> <p>Resolution #29-19. Adopt a Hours of Work and Overtime Policy for non-exempt employees at the Allen County Building and Grounds Department. Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.</p> <ul style="list-style-type: none"> • Board of Elections – new office area <ul style="list-style-type: none"> - Met with Keith Cheney and received approval of floor plan. Mr. Cheney requested that I mark the cubicle space for the Board of Elections meeting for final approval. - Mark Lecky will do another site visit to verify measurements and mechanical with All-Temp Refrigeration. - Walk-thru scheduled with Northwest Ohio Security System to provide quote for fire alarm system. • Court of Appeals <ul style="list-style-type: none"> - The head end of the Johnson Control HVAC system is faulting out. Able to reset the controller on Friday of last week but the unit died on Monday. New Idea Controls placed a temporary controller and has provided a quote for replacing the FX 70 controller with a FX 80 controller - \$12,777.00. • Civic Center <ul style="list-style-type: none"> - All-Temp Refrigeration will be finishing the fan coil units by middle of next week. They are finishing the pipe insulation, condensate drains and controls. - All Service Glass started the store front project. The first section on the north end has been changed out and will start the Hall Lobby as weather permits. - Commissioner Begg stated that when the store goes in the Civic Center there will be property tax charged for that portion. Need to discuss with Civic Center about helping to finance -

	<ul style="list-style-type: none"> • ODOT Property <ul style="list-style-type: none"> - Croy's Mowing has provided a quote for law mowing service for 2019. Cost is \$440.00/mow x 14 = \$6,160.00 per year. Need to check with County Engineer to see if he has staff to mow property - Has not received any communication from ODOT in regards to a final walk-thru. - Need to speak with ODOT about cleaning sidewalks • Tool Cat – need to look into a rotation to trade-in • Annex Parking – Jason Patchet will follow-up • Blue Associates – phone audit – proposal \$11,000 – Phase 1. Will discuss with further with Dana Sterling • Discussion regarding Children Services MOU
10:35 a.m.	RECESS
11:35 a.m.	<p>Update – Tom Berger</p> <ul style="list-style-type: none"> • Provided weather update • Ozone Committee coming back • New vehicle update • Hosting Faith Based Community Awareness • Update of Federal Government Shutdown – affects • AED – working with Lima Memorial Hospital • 9-1-1 Compliance – 2 issues 1) Training 2) EMD Certification • General discussion – Centralized Dispatch • Discussion regarding a building for training purposes – ODOT
12:05 p.m.	RECESS
12:37 p.m.	<p>Regional Transit Authority and Department of Job and Family Services re: Update on Federal Government Shutdown</p> <p>Present: Shelia Haney and Brad Taylor – RTA Joe Patton and Josh Parker – DJFS</p> <ul style="list-style-type: none"> • Discussion regarding the Federal Government Shutdown – affect on RTA • RTA unable to draw federal grants • \$20,000/week payroll – stopeed paying fuel and liability • Discussion regarding advancement of monies from the county to RTA
12:57 p.m.	ADJOURN

Submitted by: Kelli A. Singhaus
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Greg Sneary
Greg Sneary

Jay Begg
Jay Begg

Cory Noonan
Cory Noonan