

MINUTES

BOARD OF ALLEN COUNTY

COMMISSIONERS

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Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	January 15, 2019
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>PRESENT: Greg Sneary Jay Begg Cory Noonan</p>
TIME:	
	GENERAL SESSION – RECORDED
9:33 a.m.	<p>Update/Staff meeting</p> <p>Greg Sneary entered meeting at 9:35 a.m.</p> <p>Jay Begg –</p> <ul style="list-style-type: none"> • Spoke with Kirk Slusher from ODOT. He offered to have a final meeting with his personnel to do a walk through of the property. • Spoke with Thom Mazur regarding potential easement/vacation of Kenyan Heights property. There are additional issues. Follow-up with process for new home construction, etc. Need to follow-up with Jeff Sprague <p>Cory Noonan –</p> <ul style="list-style-type: none"> • Spoke with the Mayor of Delphos on Friday regarding Allen County Building Department. The Mayor suggested the Board speak with the council members. The Board would need to get on the Delphos City Council agenda Monday, January 21st. Noonan stated this may take two (2) readings. Requested Clerk to contact Delphos City Council to see if the Board can get on the

agenda for January 21st to discuss Allen County Building Department.

Kelli Singhaus

- **Discussion regarding personnel policy – sick leave and jury duty. Sick leave – selected option #2. Have Prosecutor’s office review language. Jury duty – allow employee to keep jury payment. Lisa Bradley from Prosecutor’s office has reviewed travel language and approved. Will finalize draft and send to Elected Officials and Department Heads for review**
- **Discussion regarding draft Employee Separation Policy for Unpaid Leave Balances**

Cory Noonan exited meeting at 9:55 a.m.

- **Discussion regarding policy for summer hours**
- **Have not heard back from Prosecutor’s office regarding the self-insured fund**

Susan Wildermuth –

- **Fixed assets have been filed.**
- **Safety council semi-annual report completed**
- **General fund audit complete for 2018. Expended 94.7%.**
- **Need to schedule capital budget review. Requesting supplemental for Court of Appeals – 1st floor project**
- **Discussion regarding 2017 audit questions**
- **Discussion regarding sick buy-back request for Sheriff’s office - \$5,996.00. Process payment from employee salary line – will review at later date if additional monies are needed for year end**
- **Provided BWC update**

Brittany Klingler –

- **Safety Council meeting on February 12th – Tom Berger may not be able to attend**
- **Continue audit of vehicles compared to BMV list**
- **Discussion regarding Wellness – Weight Watchers. Cannot do payroll deduction. May be able to use Wellness dollars to offset cost**

Greg Sneary –

- **Discussion regarding 11:00 a.m. meeting – Allen County Building Department. Build timeline/goals to achieve**

	<p>Jay Begg –</p> <ul style="list-style-type: none"> • Discussion regarding Wellness Incentive for 2019 to offset 2020 health insurance premium
10:32 a.m.	RECESS
11:18 a.m.	<p>Allen County Building Department discussion</p> <ul style="list-style-type: none"> • Provided update as to conversations with City of Delphos, Village of Bluffton and Village of Spencerville • Perception is that we will not be creating a building department and that the County will be turning “keys” over to Miami County. That is not the case. The plan is to create an Allen County Building Department, contracting with Miami County • Discussion regarding electronic submission – cross county • Decision could be within the next few weeks – first part of February • Howard Elstro provided objectives – other beside electronic – regional • Gary Frueh – worked industry. Communication and customer services – these are the issues/need measuring • Amy Harpster – wants to work together and fix the issues. • Mike Flynn – Revenue going to Miami County – buy local • Commissioner Begg and Commissioner Sneary concluded the meeting with a general overview
12:02 p.m.	RECESS
1:07 p.m.	<p>County Engineer and Soil and Water re: 2019 MOU for Allen County Stormwater and Sediment Control Regulations</p> <p>Present: Beth Seibert, Joe Gearing, Brion Rhodes</p> <ul style="list-style-type: none"> • Provided 2019 MOU Draft – request \$42,500.00 for agreement • Discussion re: retention/detention pond – inspector. Have reimbursement by December 1, 2019 • Discussion re: intern monies for GPS for storm sewer mapping
1:22 p.m.	ADJOURN

Submitted by: Kelli A. Singhaus
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Greg Sneary
Greg Sneary

Jay Begg
Jay Begg

Cory Noonan
Cory Noonan