

# MINUTES

## BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session  
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	<b>April 4, 2017</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Greg Sneary Cory Noonan</b>
<b>TIME:</b>	
<b>9:04 a.m.</b>	<b>GENERAL SESSION – RECORDED</b>
	<b>PLEDGE-Julie Shellhammer</b>
	<b>APPROVE AGENDA AS PRESENTED</b>  <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and was approved unanimously.</i>
	<b>ITEMS FOR REVIEW AND APPROVAL:</b>  <b>1. Consent Agenda Items:</b> <ul style="list-style-type: none"> <li><b>a. Resolution #201-17.</b> Approve travel expenses.</li> <li><b>b. Resolution #202-17.</b> Supplemental appropriation to the EMA Fund 2091.</li> <li><b>c. Resolution #203-17.</b> Supplemental appropriation to the Building &amp; Expansion Fund 4017.</li> <li><b>d. Resolution #204-17.</b> Declare various personal property at the Allen County Board of DD unsuitable for county use and authorize sale of same by internet auction.</li> </ul> <i>Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.</i>

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	<p><b>RESOLUTIONS/SIGNATURES:</b></p> <p><b>1. Resolution #205-17.</b> Authorize participation in the Ohio Department of Transportation’s Cooperative Purchasing Program for FY’2018 for the Allen County Engineer’s Department. <i><b>Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.</b></i></p>
	<p><b>DISCUSSION:</b></p> <p><b>A. COUNTY ENGINEER</b></p> <p><b>1. Resolution #206-17.</b> Approve the engineer’s estimate of material and labor necessary for the replacement of the bridge deck on the Delong Road Bridge. <b>The bridge was built in 1962 with the load limit placed in 2015. The estimate of materials and labor is \$80,653.90.</b></p> <p><b>2. Resolution #207-17.</b> Approve the engineer’s estimate of material and labor necessary for the replacement of the bridge deck on the Kemp Road Bridge. <b>The bridge was built in 1954 with the load limit placed in 2015. The estimate of the materials and labor is \$54,444.14.</b></p> <p><b>3. Resolution #208-17.</b> Approve the engineer’s estimate of material and labor necessary for the replacement of the bridge deck on the Kiggins Road Bridge. <b>The bridge was built in 1955 with the load limit placed in 2013. The estimate of materials and labor is \$69,514.85.</b></p> <p><b>4. Resolution #209-17.</b> Approve the engineer’s estimate of material and labor necessary for the replacement of the existing bridge on the Good Road Bridge. <b>The bridge was built in 1915 with a rehab in 1989 and the load limit placed in 2015. The estimate of materials and labor is \$99,389.98.</b></p> <p><i><b>Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the Resolution #206-17 thru #209-17 were approved unanimously.</b></i></p>
	<p><b>ANNOUNCEMENTS</b></p>

<p><b>9:07 a.m.</b></p>	<p><b>EXECUTIVE SESSION</b></p> <p><i>Commissioner Noonan moved at 9:07 a.m. to discuss a probationary removal of an employee at the Allen County Dog Warden's office. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously. There was discussion with Julie Shellhammer, Dog Warden, regarding request for an employee probationary removal.</i></p>
<p><b>9:20 a.m.</b></p>	<p><b>GENERAL SESSION</b></p> <p><b>1. Resolution #210-17.</b> Approve the probationary removal of an employee.</p> <p><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.</i></p>
<p><b>9:21 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:39 a.m.</b></p>	<p><b>Update/Staff meeting</b></p> <p><b>Susan Wildermuth -</b></p> <ul style="list-style-type: none"> <li>• <b>Sheriff's Department - Received quote from Lebanon Ford for 4 cruisers plus 1 additional to replaced totaled vehicle - \$136,895.00. Commissioner Noonan stated Sheriff's office is requesting the purchase of a bomb vehicle. Request on hold to allow for further discussion</b></li> <li>• <b>Auditor's request to pay advance monies to pay down on the ditch debt. Meeting to be set up with Auditor to further discuss</b></li> </ul> <p><b>Kelli Singhaus -</b></p> <ul style="list-style-type: none"> <li>• <b>Adult Probation- Request from an employee to purchase firearm. Request on hold to allow for further discussion</b></li> <li>• <b>Mental Health Board appointment - Set up interview with Barb Link either Tuesday or Thursday</b></li> <li>• <b>Met Housing Board appointment - waiting to hear back from Chad Wright in regards to appointment</b></li> <li>• <b>CORSA- 2% decrease in annual premium</b></li> <li>• <b>CORSA Claims Update</b></li> <li>• <b>Felony Diversion Program</b></li> <li>• <b>RLF charge back-Susan Wildermuth working figuring administrative charge</b></li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Salary line discussion: Building and Grounds, Prosecutors and Board of Commissioners</b></li> <li>• <b>Chuck e Cheese-Refinance loan→ Subordination -BOC will consider as long as loan is current</b></li> </ul> <p><b>Jessica Rodgers (Kelli Singhaus provided update) –</b></p> <ul style="list-style-type: none"> <li>• <b>BWC Update</b></li> <li>• <b>Supervisor Safety Training- Sanitary Engineer Office- April 27<sup>th</sup> at 11:00 a.m.</b></li> <li>• <b>Provided results of Workers Comp survey</b></li> <li>• <b>April 10- Employee Self Serve meeting at Auditor’s office</b></li> <li>• <b>Public Defender-Dearborn Policy \$30K employer sponsored life insurance policy. Discussed who is eligible to receive – discuss further at next update</b></li> <li>• <b>Provided overview of Wellness events</b></li> <li>• <b>Discussed Activate Allen County – Gold Level - adoption of Breastfeeding Policy</b></li> <li>• <b>Wellness Dollars- would like to use for the purchase water mugs for water challenge, workout equipment for CSB and Juvenile Court</b> *further discuss equipment before any purchases</li> </ul>
<p><b>10:56 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>1:07 p.m.</b></p>	<p><b>Update – Julie Shellhammer</b></p> <ul style="list-style-type: none"> <li>• <b>Provided February stats/overview of licenses sold</b></li> <li>• <b>Provided March Stats</b></li> <li>• <b>Pet Finder grant-\$2,000 for spay/neuter -get on agenda</b></li> <li>• <b>Northwest District meeting/training April 27 and 28, 2017 at Sanitary Engineer</b></li> <li>• <b>Kelli Singhaus will check on balance of building fund</b> Once it is paid off, would like to open account for new facility</li> </ul> <p><b>Commissioner Noonan moved at 1:23 p.m. to enter in Executive Session to discuss the action taken during the agenda meeting at 9:07 a.m. – Resolution 210-17 - as how it relates to the approval of the probationary removal of an employee at the Allen County Dog Warden’s office. Motion seconded by Commissioner Sneary. The roll was called and was approved unanimously. There was discussion regarding the probationary removal of an employee at the Dog Warden’s office previously approved earlier by the Board of Allen County Commissioners.</b></p>

**General Session- 1:29 p.m.**

- **Commissioner Noonan moved to rescind Resolution #210-17, based on the acceptance of the resignation of said employee at 7:30 a.m. dated April 4, 2017. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously.**
- **Kelli Singhaus reported that \$10,000 is still owed on the building**

**1:32 p.m. ADJOURN**

**Submitted by: :\_\_\_\_\_**  
**Kelli A. Singhaus, Clerk**

**Approved by: Board of Allen County Commissioners**

\_\_\_\_\_  
**Greg Sneary**

\_\_\_\_\_  
**Cory Noonan**