

MINUTES

BOARD OF ALLEN COUNTY

COMMISSIONERS

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Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	September 21, 2017
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Greg Sneary Jay Begg Cory Noonan
TIME:	GENERAL SESSION – RECORDED
9:06 a.m.	AGENDA MEETING
	PLEDGE – Rhonda Eddy -Stienecker
	APPROVE AGENDA AS PRESENTED <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and was approved unanimously.</i>
	<p>ITEMS FOR REVIEW AND APPROVAL:</p> <p>1. Consent Agenda Items:</p> <p>a. Resolution #568-17. Approve travel expenses.</p> <p>b. Resolution #569-17. Authorize a warrant to return an advance from the Special Ed – Part B Fund 2469 to the Board of DD Fund 2018.</p> <p>c. Resolution #570-17. Authorize a warrant of transfer from the Surplus Fund 5035 to the Capital Improvement Fund 5409.</p> <p>d. Resolution #571-17. Authorize a warrant of transfer from the Surplus Fund 5035 to the Capital Replacement Fund 5435.</p> <p>e. Resolution #572-17. Authorize a warrant of transfer from the Surplus Fund 5035 to the Sewer Revenue Bond Fund 5303.</p>

- f. Resolution #573-17.** Authorize a warrant of transfer from the General Fund 1001 to the 911 Fund 2004.
- g. Resolution #574-17.** Authorize a warrant of transfer from the General Fund 1001 to the EMA Fund 2091
- h. Resolution #575-17.** Authorize a warrant of transfer from the Board of Elections General Operating Fund to the OEC Fund 9861.
- i. Resolution #576-17.** Supplemental appropriation to the VMCC Capital Fund 4019.
- j. Resolution #577-17.** Supplemental appropriation to the Capital Fund 4017.
- k. Resolution #578-17.** Supplemental appropriation to the Child Care Fund 8816.
- l. Resolution #579-17.** Supplemental appropriation to the Family and Children First Council Fund 8072.
- m. Resolution #580-17.** Supplemental appropriation to the Lima Pallet Sewer/Water Improvement Project Fund 4511.
- n. Resolution #581-17.** Supplemental appropriations to the DJFS Fund 2006.

Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #582-17.** Declare various personal property located at the Allen County Dog Warden's facility obsolete and to approve disposal of same. ***Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #583-17.** Authorize the establishment of the OH EPA Glass Grant Fund 8050. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #584-17.** Approves a Title IV-D Pure Docket Magistrate contract between the Allen County Child Support Enforcement Agency and Allen County Juvenile Court. ***This is a contract amount not to exceed \$375,228.00 commencing July 1, 2017 and ending June 30, 2018. Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was***

	<p><i>approved unanimously.</i></p> <p>4. Resolution #585-17. Authorize the Allen County Child Support Enforcement Agency to enter into a lease agreement with Perry Corporation. This the lease of 3 copiers in the amount of \$709.00 a month. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</p> <p>5. Resolution #586-17. Authorizes the issuance of \$233,891 various purpose bond anticipation notes, Series 2015A, First (2017) Renewal and \$61,527 various purposes bond anticipation notes, Series 2015B First (2017) Renewal. Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.</p> <p>6. Resolution #587-17. Authorizes the issuance of \$1,887,229 various purpose bond anticipation notes, Series 2015C, Second (2017) Renewal. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.</p> <p>7. Resolution #588-17. Renew participation agreement with County Employee Benefit Consortium of Ohio, Inc. (CEBCO) and approve summary of benefits. This renewal is for January 1, 2018 through December 31, 2018. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</p>
	DISCUSSION:
	ANNOUNCEMENTS
9:09 a.m.	RECESS
9:30 a.m.	<p>Update – Jason Patchet & Dana Sterling Discussion – Building Improvements and Capital Projects</p> <p>Jason Patchet—</p> <ul style="list-style-type: none"> Jail— In regards to the MTI upgrade, an additional \$10,000 is needed. The Prosecutor has denied use of commissary funds for the project. Will move funds set aside for remodeling of main control and use for the MTI upgrade.

- Received a refund check from AEP for the Jail Cell Lighting Project in the amount of \$408.00 for Phase I. Additional monies will be received once the second phase is completed
- Court of Appeals— Moving books out of the Law Library
- Discussion on possibility of putting the Coroner office in the Law Library space
- Discussion on Title Department parking lot needing preventative maintenance. Received quote for \$4,000.00 by Nonnemaker Asphalt. \$10,000 in capital has been reserved for this project
- Museum mold test—there was no mold detected in the basement. May have moisture on the wall and will check the tile
- Checking the walls at Children Services for mold

Dana Sterling—

- Clock Tower Update — Phil Wright is working on the clock faces
- Roof and Gutter Update — Asbestos shingles have been removed and bagged. Ready to be hauled away from site. Mansards and spires are dried in. Have had a number of water leaks from the down spouts and some counter flashing. Removed dormer window on the east side and have it temporarily dried in. Slate is project to be delivered in two weeks. Need to confirm for the flat roof area is to thermo-image the build-up roof areas to see if there is any wet insulation that needs to be removed.
- Provided an update on Juvenile Detention Need to set up a meeting with Judge Derryberry and Berlin. Discussion on original DYS Agreement

10:29 a.m.	RECESS
10:41 a.m.	<p>Meeting with Greg Antalis, Lisa Bradley & Brion Rhodes RE: Policies</p> <ul style="list-style-type: none"> • Discussion on County Engineer Policy • Referenced leave donation, sick use and travel policies • Wanting to put forth a County policy for the leave donation with the option of Department Heads adopting the policy for their departments • Discussion on county-wide Travel Policy • Discussion on how the revised code plays a role in

	<p>these policies</p> <ul style="list-style-type: none"> • Sick Policy discussion –restricted for sick time occurrences due to it being a financial issue of people holding on to their vacation time. Employees are using sick time when not sick instead of vacation time due to vacation time being paid out at retirement -Looking into how restrictive can we be? • The law does state that personal, sick and vacation time can be donated. Further discussion — how restrictive can this be? Can there be a minimum balance that the individual must retain to be able to donate? <p>Rhonda Eddy-Stienecker joined the meeting</p> <ul style="list-style-type: none"> • Currently the Auditor’s office does not have a Sick Time Donation Policy. The policy was eliminated approximately 3 years ago once it was determined that the policy would have to be approved by the Commissioners. • Rhonda Eddy-Stienecker believes the Board can pass a policy per department—being the Commissioners would develop a policy and implement the same policy for each department. Discussion on hours donated - goes into a pot rather to an individual person who is needing the sick time
<p>11:29 a.m.</p>	<p>RECESS</p>
<p>11:48 a.m.</p>	<p>Update with Rhonda Eddy-Stienecker</p> <ul style="list-style-type: none"> • Discussion on 4 negative accounts -OEA Fund, Juvenile Court Capital Improvement Fund, Indigent Defense Fund and Dearborn Fund -Discuss with Susan Wildermuth on Juvenile Court Capital Improvement fund as there should be funds in the capital account. May need transferred • Phone conversation with Rhonda Eddy-Stienecker tomorrow morning to discuss benefits. Auditor’s office is leaning towards taking over benefits. Will take care of Open Enrollment. Working with Melissa Bodey from CEBCO. Discussed transferring monies to offset costs for handling benefits - \$16 per hour - 20 hours a week
<p>11:54 a.m.</p>	<p>ADJOURN</p>

Submitted by: Kelli A. Singhaus
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Greg Sneary

Jay Begg

Cory Noonan